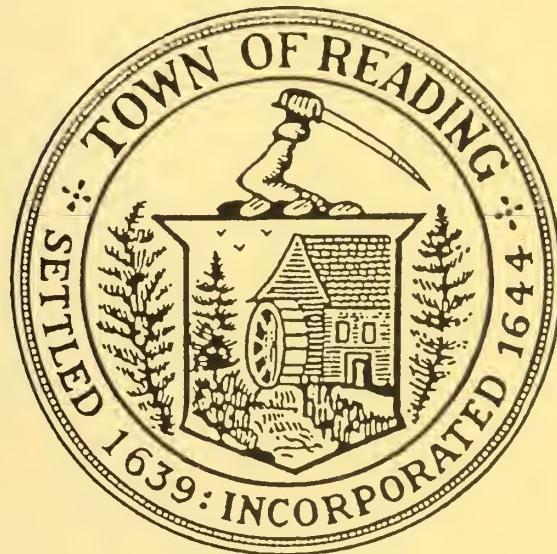


TOWN  
OF  
READING, MASSACHUSETTS

**1992 ANNUAL REPORT**





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# Town of Reading

## 16 Lowell Street

## Reading, MA 01867-2685

FAX: (617) 942-9070

**TOWN MANAGER**  
**(617) 942-9043**

To The Citizens of Reading:

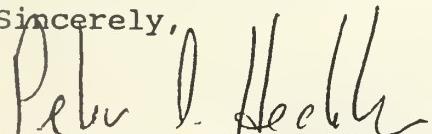
I am transmitting with this letter a copy of the 1992 complete Annual Report for the Town of Reading. The Reading Municipal Light Department has prepared a separate Annual Report which is available from their offices at 25 Haven Street in Reading.

This Annual Report is not published as we have published Annual Reports in previous years. This item was eliminated from the Fiscal Year 1993 budget because of declining revenues available to the Town. The Town has substituted an eight page Summary Annual Report that was printed as part of the Suburban News "Reading Notes" in February 1993.

As you will note from the material in this Annual Report, the Town of Reading and all of its officers and employees are extremely busy in trying to continue to provide the best quality of services to our residents at the lowest possible cost. As resources fluctuate, we will continue to do the best that we can for our residents.

As always, we welcome any questions, comments or concerns that you might want to express.

Sincerely,



Peter I. Hechenbleikner  
Town Manager

# ACCOUNTING DEPARTMENT

The Accounting Department is responsible for ensuring that all financial transactions of the Town are in compliance with legal requirements, and are properly recorded on a timely basis. Additionally, the Accounting Department maintains all financial records of the Town in order to develop all of the financial reports and schedules that are required to provide meaningful and accurate information for decision making.

The following schedule shows for the last fiscal year, the year ending June 30 1992 (FY92), the source of revenue and expenditures for the Town.

Town of Reading, Massachusetts

Revenues and Other Sources

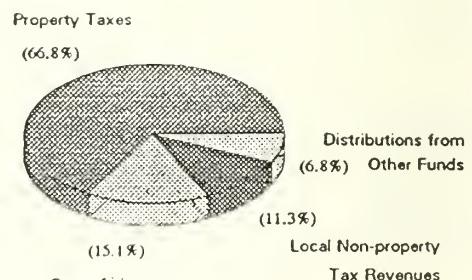
Combined Statement of Revenues, Expenditures and  
Changes in Fund Balance - General Fund

Year ended June 30, 1992

(amounts expressed in thousands)

Revenues and other financing  
sources:

Property taxes	19,638
State aid	4,454
Local non-property tax revenues	3,330
Distributions from other funds	<u>1,993</u>



Total revenues and other  
financing sources

29,415

Expenditures:

Education	14,557
Public safety	3,925
Public works and facilities	2,654
Other	3,111
Employee benefits	4,164
Debt service	<u>1,635</u>

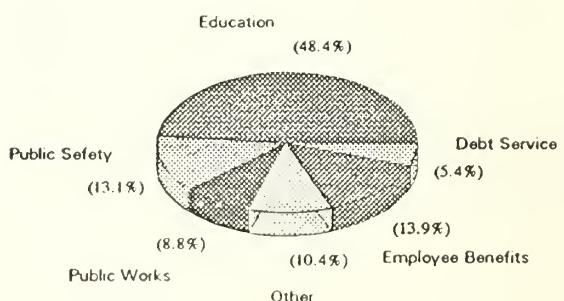
Expenditures

Total expenditures

30,046

Excess (deficiency) of revenues  
and other sources over  
expenditures and other uses

(631)



Fund balances, beginning of year

1,825

\$

Fund balances, end of year

1,194

Note: The general fund does not reflect all the financial activity of the Town. The financial transactions for grants, gifts, capital projects, water and sewer are recorded in other funds.

Town of Reading, Massachusetts  
 Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
 General Fund  
 Year ended June 30, 1992

	<u>Budget</u> <u>(Revised)</u>	<u>Expenditures</u>	<u>Encumbered</u>	<u>Unencumbered</u> <u>Balance</u>
	\$	\$	\$	\$
<b>General government:</b>				
Selectmen:				
Non-personal expenses	4,030	4,022		8
Manager:				
Personal services	64,232	64,232		
Non-personal expenses	4,000	3,852		148
General services:				
Personal services	107,002	104,042		2,960
Non-personal expenses	106,000	103,591		2,409
Finance committee:				
Personal services	800	500		300
Non-personal expenses	35,968	35,966		2
Reserve fund	88,060			88,060
Accountant:				
Personal services	94,499	91,443		3,056
Non-personal expenses	225	164		61
Board of assessors:				
Personal services	49,080	45,355		3,725
Non-personal expenses	10,350	6,179	4,150	21
Finance:				
Personal services	246,079	244,133		1,946
Non-personal expenses	63,080	62,646		434
Law:				
Non-personal expenses	141,952	136,060		5,892
Personnel:				
Non-personal expenses	28,895	27,510		1,385
Data processing:				
Non-personal expenses	52,700	51,691		1,009
Clerk:				
Personal services	31,322	31,319		3
Non-personal expenses	1,675	1,478		197
Elections and Registration:				
Personal services	14,550	12,913		1,637
Non-personal expenses	23,900	18,501	2,250	3,149

Town of Reading, Massachusetts  
 Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
 General Fund  
 Year ended June 30, 1992

	<u>Budget</u> <u>(Revised)</u>	<u>Expenditures</u>	<u>Encumbered</u>	<u>Unencumbered</u>
	\$	\$	\$	\$
Conservation:				
Personal services	27,814	27,814		
Non-personal expenses	300	170		130
Community development:				
Personal services	58,834	57,905		929
Non-personal expenses	1,788	1,532		256
Zoning:				
Personal services	700	470		230
Building maintenance:				
Personal services	116,506	113,926		2,580
Non-personal expenses	254,833	253,898	504	431
Capital outlay	11,000	9,980		1,020
Casualty insurance:				
Non-personal expenses	246,600	190,564		56,036
Total general government	<u>1,886,774</u>	<u>1,701,856</u>	<u>6,904</u>	<u>178,014</u>
Public safety:				
Police:				
Personal services	1,780,419	1,768,430		11,989
Non-personal expenses	125,311	122,791	2,200	320
Fire:				
Personal services	1,719,938	1,714,107		5,831
Non-personal expenses	72,644	66,638	5,916	90
Dispatchers:				
Personal services	147,682	143,750		3,932
Non-personal expenses	13,941	13,915		26
Indemnification police/fire:				
Non-personal expenses	37,651	32,340	5,311	
Building inspector:				
Personal services	41,448	41,179		269
Non-personal expenses	2,439	2,000		439
Animal control:				
Personal services	9,500	9,500		
Non-personal expenses	2,692	2,692		
Total public safety	<u>\$ 3,953,665</u>	<u>\$ 3,917,342</u>	<u>\$ 13,427</u>	<u>\$ 22,896</u>

Town of Reading, Massachusetts  
 Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
 General Fund  
 Year ended June 30, 1992

	<u>Budget</u> <u>(Revised)</u>	<u>Expenditures</u>	<u>Encumbered</u>	<u>Unencumbered</u>
	\$	\$	\$	\$
<b>Education:</b>				
School department:				
Personal services	12,144,042	11,854,898	289,144	
Non-personal expenses	2,294,771	2,260,704	34,067	
Northeast Regional Vocational School District assessment	138,483	138,482		1
Total education	<u>14,577,296</u>	<u>14,254,084</u>	<u>323,211</u>	<u>1</u>
<b>Public works and facilities:</b>				
Public works administration:				
Personal services	88,006	87,149		857
Non-personal expenses	3,000	1,813		1,187
Engineering:				
Personal services	128,788	128,788		
Non-personal expenses	4,996	4,154	83	759
Highway maintenance:				
Personal services	373,076	373,075		1
Non-personal expenses	112,097	82,680	13,853	15,564
Waste collection and disposal:				
Personal services	9,420	9,420		
Non-personal expenses	1,270,084	1,099,333	170,751	
Parks and forestry:				
Personal services	191,350	188,343		3,007
Non-personal expenses	25,448	25,397		51
Capital outlay				
Equipment maintenance:				
Personal services	81,297	65,190		16,107
Non-personal expenses	119,531	112,819	528	6,184
Capital outlay				
Snow and ice control:				
Personal services	23,095	23,095		
Non-personal expenses	68,505	68,252		253
Street lighting:				
Non-personal expenses	168,164	162,419		5,745

**Town of Reading, Massachusetts**  
**Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)**  
**General Fund**  
**Year ended June 30, 1992**

	<u>Budget</u> <u>(Revised)</u>	<u>Expenditures</u>	<u>Encumbered</u>	<u>Unencumbered</u>
	\$	\$	\$	\$
Cemetery:				
Personal services	164,259	153,289		10,970
Non-personal expenses	29,856	28,431		1,425
Capital outlay	<u>9,000</u>	<u>8,181</u>		<u>819</u>
	\$	\$	\$	\$
Total public works and facilities:	<u>2,869,972</u>	<u>2,621,828</u>	<u>185,215</u>	<u>62,929</u>
	\$	\$	\$	\$
Human services:				
Human services:				
Personal services	24,138	23,902		236
Non-personal expenses	36,660	36,070		590
Health:				
Personal services	83,257	82,965		292
Non-personal expenses	1,811	1,811		
Elder services:				
Personal services	64,724	62,592		2,132
Non-personal expenses	7,211	5,793		1,418
Veterans:				
Personal services	7,571	7,571		
Non-personal expenses	400	400		
Veterans assistance	<u>31,400</u>	<u>27,937</u>		<u>3,463</u>
	\$	\$	\$	\$
Total human services	<u>257,172</u>	<u>249,041</u>		<u>8,131</u>
	\$	\$	\$	\$
Culture and recreation:				
Library:				
Personal services	380,277	380,276		1
Non-personal expenses	85,600	85,600		
Recreation:				
Personal services	17,885	17,885		
Non-personal expenses	850	518		332
Historical commission	<u>200</u>	<u>198</u>		<u>2</u>
	\$	\$	\$	\$
Total culture and recreation	<u>484,812</u>	<u>484,477</u>		<u>335</u>

Town of Reading, Massachusetts  
 Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)  
 General Fund  
 Year ended June 30, 1992

	<u>Budget</u> <u>(Revised)</u>	<u>Expenditures</u>	<u>Encumbered</u>	<u>Unencumbered</u>
	\$	\$	\$	\$
<b>Debt service:</b>				
Retirement of debt	1,093,209	1,093,209		
Interest on long term debt	530,754	530,754		
Short term interest expense	11,067	11,065		2
Interest on tax overpayments	143	143		
<b>Total debt service</b>	<b><u>1,635,173</u></b>	<b><u>1,635,171</u></b>		<b><u>2</u></b>
	\$	\$	\$	\$
<b>Employee benefits:</b>				
Contributory retirement assessment	1,686,000	1,686,000		
Non-contributory pensions	118,300	116,422		1,878
Unemployment benefits	85,000	64,445		20,555
Group health and life insurance	1,968,090	1,814,504		153,586
Social security	144,900	132,929		11,971
Worker compensation	350,000	350,000		
<b>Total employee benefits</b>	<b><u>4,352,290</u></b>	<b><u>4,164,300</u></b>		<b><u>187,990</u></b>
	\$	\$	\$	\$
<b>Intergovernmental:</b>				
County assessments:				
County tax	39,423	39,424		(1)
State assessments:				
Special education	14,023	203		13,820
Energy conservation	4,285	4,239		46
Retirement system	3,842	3,842		
Air pollution control	4,730	4,730		
Metro area planning council	4,613	4,613		
Massachusetts Bay Transportation Authority	588,301	587,289		1,012
<b>Total Intergovernmental</b>	<b><u>659,217</u></b>	<b><u>644,340</u></b>		<b><u>14,877</u></b>

Town of Reading, Massachusetts  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
 School Special Revenue Funds  
 Year Ended June 30, 1992

	Revenues			Transfers In (Out)			Balances 30-Jun-92		
	Balance Q1-Jul-91	Inter-governmental	Charges for Services	Other	\$	Expenditures	\$	Transfers In (Out)	\$
<b>Federal grants:</b>									
Chapter I	4,840	68,421				(63,974)			9,287
Chapter II	1,933	12,046				(12,239)			
P. L. 89-313	1,058	26,722				(27,373)			407
P. L. 94-142	9,558	179,258				(185,985)			2,831
Title II	2,875	6,748				(7,172)			2,451
Drug education program	5,173	15,703				(18,444)			2,432
<b>State grants:</b>									
Racial imbalance	9,175	275,896				(277,575)			7,496
Carnegie (Kiliam)	2,462					(12,462)			
State / local CII	10	2,930				(12,940)			
School Improvement council	30					(30)			
Horace Mann teachers'	1,835					(638)			1,197
<b>Other grants:</b>									
Northeast consortium	10					(10)			
<b>Revolving funds:</b>									
Lunch program	103,829	65,133	475,727			(603,199)			41,490
Athletic events	9,823		112,447			(77,207)			45,063
Adult education	9,367		16,242			(23,240)			2,369
Summer school tuition	11,550		11,727			(12,794)			10,483
Lost book reimbursement	4,995					(14,995)			
Use of property	78,192		123,212			(151,229)			50,175
Sports / extra curricular activity	9,661		10,335			(12,779)			7,217
Music activities			23,563						23,563
RISE pre-school			276						276
Insurance reim. under \$10,000			789						(789)
<b>Receipts reserved for appropriation:</b>									
Transportation fees									33,695
<b>Donation funds:</b>									
Donations - N A S S P						17,261			5,949
Donations - Standard tests						4,289			100
Donations - Parker School						1,992			702
Total all funds	\$ 266,086	\$ 652,857	\$ 807,223	\$ 23,542	\$ (1,502,625)	\$ (33,695)	\$		213,487

Town of Reading, Massachusetts  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balances  
 Other Special Revenue Funds  
 Year Ended June 30, 1992

	Balance 01-Jul-91 \$	Inter- governmental \$	Charges for Services \$	Interest Earnings \$	Other \$	Expenditures \$	Transfers In (Out) \$	Balance 30-Jun-92 \$
<b>State grants:</b>								
Arts lottery	4,317	9,469				(9,754)		4,032
Elder affairs	6,270	6,851				(5,612)		7,509
State aid to libraries	5,980	20,810				(26,651)		139
<b>Revolving funds:</b>								
Special details - police	(11,867)			177,569			(178,036)	
Recreation - self supporting	56,330			118,001			(114,907)	
Drug related enforcement	10,399						(4,052)	
Sale of bonds - accrued interest	13,838						(13,838)	
Sale of bonds - premium	23						(23)	
<b>Receipts reserved for appropriation:</b>								
Wetland protection filing fees	5,193						(3,000)	
Sale of cemetery lots	82,901						(53,270)	
484,514							(484,000)	
84,279							(82,000)	
								4,266
								45,020
<b>Donation funds:</b>								
Library	2,236						(13,408)	
Library book	576						2,123	
Council on aging	8,258						(2,123)	
Volunteers							4,947	
							(2,865)	
Shopping assistance	4,102						(2,726)	
Substance abuse	1,608							
Human services	2,848							
Total all funds	<b>\$ 761,805</b>	<b>\$ 37,130</b>	<b>\$ 296,007</b>	<b>\$ 1,987</b>	<b>\$ 114,716</b>	<b>\$ (379,873)</b>	<b>\$ (622,270)</b>	<b>\$ 209,502</b>

Town of Reading, Massachusetts  
 Statement of Revenues, Allocated Fund Equity and Expenditures - Budget and Actual (Cash Basis)  
 Water Fund  
 Year Ended June 30, 1992

	<u>Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	Variance-Favorable (Unfavorable)
<b>Revenues and Allocated Fund Equity</b>				
Revenues:	\$	\$		\$
Charges for services	1,698,213	1,805,702		107,489
Investment income	10,000	33,328		23,328
Special assessments		343		343
State grant		<u>240,530</u>		<u>240,530</u>
Total revenues	<u>1,708,213</u>	<u>2,079,903</u>		<u>371,690</u>
Fund equity:				
Water surplus	\$ -	\$ -		\$ -
Total revenues and allocated fund equity	<u>1,708,213</u>	<u>2,079,903</u>		<u>371,690</u>
<b>Expenditures</b>				
Expenditures:	\$	\$	\$	\$
Operations:				
Personal services	455,026	452,412		2,614
Nonpersonal expenses	917,772	795,171	1,377	121,224
Debt service:				
Principal	203,753	203,753		
Interest	36,562	36,562		
Capital outlay	<u>95,100</u>	<u>17,508</u>	<u>27,727</u>	<u>49,865</u>
Total expenditures	<u>1,708,213</u>	<u>1,505,406</u>	<u>29,104</u>	<u>173,703</u>

<u>Water Surplus</u>		
	\$	
Balance July 1, 1991		386,980
Add:		
Revenue excess		371,690
Appropriation excess:		
Current year		173,703
Prior year		27,812
Deduct:		
A.T.M. vote Apr'92		(267,000)
	\$	
Balance June 30, 1992		<u>693,185</u>

Town of Reading, Massachusetts  
 Statement of Revenues, Allocated Fund Equity and Expenditures - Budget and Actual (Cash Basis)  
 Sewer Fund  
 Year ended June 30, 1992

	<u>Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	Variance-Favorable (Unfavorable)
<b>Revenues and Allocated Fund Equity</b>				
Revenues:				\$
Charges for services	2,236,990	2,152,169		(84,821)
Connection fee		75,000		75,000
Investment income	18,000	12,557		(5,443)
Special assessments		4,062		4,062
State grant		1,266		1,266
Total revenues	<u>2,254,990</u>	<u>2,245,054</u>		<u>(9,936)</u>
Fund equity:				
Sewer surplus	200,000	200,000		
Total revenues and other resources	<u>2,454,990</u>	<u>2,445,054</u>		<u>(9,936)</u>
<b>Expenditures</b>				
Expenditures:	\$	\$	\$	\$
Operations:				
Personal services	143,814	109,005		34,809
Nonpersonal expenses	272,501	196,854	75,647	
Massachusetts Water Resources Board assessment	<u>1,981,547</u>	<u>1,943,651</u>		<u>37,896</u>
Debt service:				
Principal	31,015	31,015		
Interest	12,113	12,113		
Capital outlay	<u>14,000</u>	<u>14,000</u>		
Total expenditures	<u>2,454,990</u>	<u>2,306,638</u>	<u>75,647</u>	<u>72,705</u>

<u>Sewer Surplus</u>	
Balance July 1, 1991	\$ 295,459
Add:	
Revenue excess	(9,936)
Appropriation excess	
Current year	72,705
Prior year	2,205
Deduct:	
A.T.M. vote Jun '92	<u>(113,000)</u>
Balance June 30, 1992	<u>247,433</u>

**Town of Reading, Massachusetts  
Schedule of Bonds Payable**

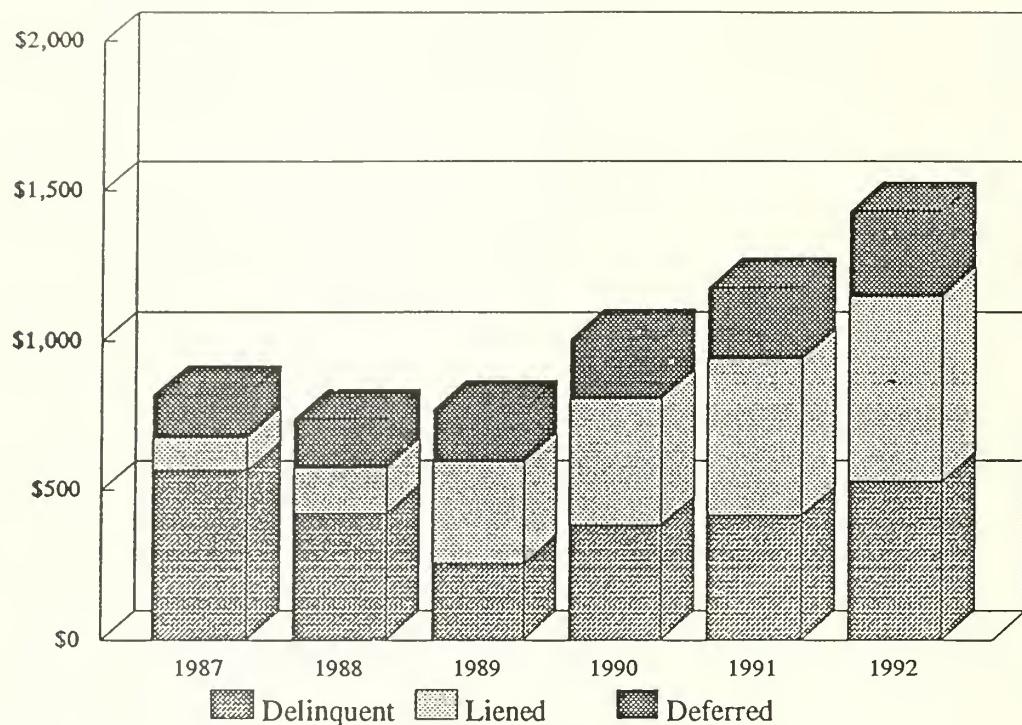
Original Issue \$	Interest Rate	Date of Issue	Date of Maturity	Bonds Payable July 1, 1991 \$	New Bonds Issued \$	Bonds Retired \$	Bonds Payable June 30, 1992 \$
<b>Enterprise funds:</b>							
Water supply:							
Treatment plant	1,600,000	10.75	02/01/82	160,000		160,000	
Land acquisition	102,120	4.80	12/15/86	58,275		11,100	47,175
Public works building	341,965	6.43	11/15/88	278,518		32,653	245,865
				496,793		203,753	293,040
Sewerage disposal:							
Construction	35,000	4.80	12/15/86	15,000		5,000	10,000
Land acquisition	61,050	4.80	12/15/86	34,650		6,600	28,050
Public works building	204,435	6.43	11/15/88	165,605		19,415	146,190
				215,255		31,015	184,240
Electric utility:							
Plant enlargement	3,465,000	5.72	02/15/91	12/15/00	3,465,000	387,000	3,078,000
General long term debt:							
Library renovation	990,000	7.60	12/15/82	12/15/91	110,000	110,000	
Land acquisition	946,830	4.80	12/15/86	09/01/96	537,075	102,300	434,775
Surface drain	144,000	4.80	12/15/86	09/01/96	84,000	15,000	69,000
Site preparation	432,500	4.80	12/15/86	09/01/96	231,000	50,000	181,000
Public works building	3,170,600	6.43	11/15/88	11/15/98	2,566,877	300,932	2,265,945
Town hall renovations	1,500,000	5.73	02/15/91	12/15/98	1,500,000	187,500	1,312,500
Fire station	2,305,000	5.71	02/15/91	12/15/00	2,305,000	149,250	2,155,750
Coolidge school roof	168,000	4.80	12/15/86	09/01/94	65,000	25,000	40,000
Joshua eaton school roof	90,000	4.80	12/15/86	09/01/95	50,000	10,000	40,000
High school remodeling	60,000	6.34	11/15/88	11/15/94	40,000	10,000	30,000
Barrows / high school roof	146,800	6.34	11/15/88	11/15/94	96,800	25,000	71,800
Field house roof	222,000	6.36	11/15/88	11/15/95	158,000	32,000	126,000
High school transformers	239,200	6.37	11/15/88	11/15/96	179,200	30,000	149,200
High school remodeling	175,000	5.73	02/15/91	12/15/98	175,000	21,875	153,125
School asbestos removal	195,000	5.73	02/15/91	12/15/98	195,000	24,375	170,625
				8,292,952		1,093,232	7,199,720
				\$ 12,470,000		\$ 1,715,000	\$ 10,755,000

Town of Reading, Massachusetts  
Statement of Revenues, Expenditures and Changes in Fund Balance  
General Fund

	Year Ended June 30, 1987	Year Ended June 30, 1988	Year Ended June 30, 1989	Year Ended June 30, 1990	Year Ended June 30, 1991	Year Ended June 30, 1992
<b>Revenues:</b>						
Property taxes	16,211,339	17,040,223	17,624,478	18,095,870	18,958,878	19,638,241
Excise taxes	1,351,427	1,589,808	1,349,653	1,358,262	1,253,258	1,367,423
Penalties on taxes and excises	99,105	164,912	123,030	116,514	120,488	160,827
Payments in lieu of taxes	56,473	5,175	120,369	63,650	199,499	223,182
Charges for services	320,275	380,676	435,567	539,742	624,351	842,168
Licenses and permits	43,939	47,506	51,574	51,800	58,809	58,220
Intergovernmental	5,934,485	6,506,046	6,923,605	6,658,053	5,361,139	4,454,371
Special assessments	15,547	15,322	13,187	10,692	47,444	28,465
Fines	174,915	183,438	162,822	224,437	161,038	117,617
Investment income	487,529	737,715	883,049	1,066,282	832,071	528,093
Other	18,976	44,108	55,929	13,771	35,776	4,026
<b>Total revenues</b>	<b>24,714,010</b>	<b>26,714,929</b>	<b>27,743,263</b>	<b>28,199,073</b>	<b>27,652,751</b>	<b>27,422,633</b>
<b>Expenditures:</b>						
General government	1,472,480	1,706,912	1,972,204	1,922,408	1,884,037	1,733,327
Public safety	3,437,929	3,763,189	4,015,045	4,140,052	4,110,195	3,924,982
Education	12,362,538	13,191,658	14,483,063	15,218,802	14,906,680	14,557,214
Public works and facilities	2,924,560	3,309,355	3,378,348	3,244,798	2,784,192	2,653,575
Human services	196,403	245,616	251,377	268,435	260,947	249,041
Culture and recreation	520,851	503,605	552,183	556,500	537,179	484,477
Employee benefits	2,506,325	2,902,993	3,417,606	3,948,964	4,526,968	4,184,300
Intergovernmental	777,882	799,439	586,767	613,834	643,526	844,340
Debt service	815,881	1,158,632	1,322,318	1,541,925	1,567,050	1,635,171
<b>Total expenditures</b>	<b>25,014,649</b>	<b>27,581,399</b>	<b>29,978,911</b>	<b>31,455,716</b>	<b>31,220,754</b>	<b>30,046,427</b>
Excess (deficiency) of revenues over expenditures	(300,839)	(866,470)	(2,235,648)	(3,256,643)	(3,568,003)	(2,623,794)
Other financing sources (uses):						
Operating transfers in (out)	1,749,732	1,467,345	1,316,298	2,407,013	2,682,082	1,992,989
Excess (deficiency) of revenues and other sources over expenditures and other uses						
Fund balance, beginning of year	\$ 2,429,990	\$ 3,879,083	\$ 4,479,958	\$ 3,560,608	\$ 2,710,978	\$ 1,825,057
Fund balance, end of year	<u><u>3,879,083</u></u>	<u><u>4,479,958</u></u>	<u><u>3,560,608</u></u>	<u><u>2,710,978</u></u>	<u><u>1,825,057</u></u>	<u><u>1,194,252</u></u>

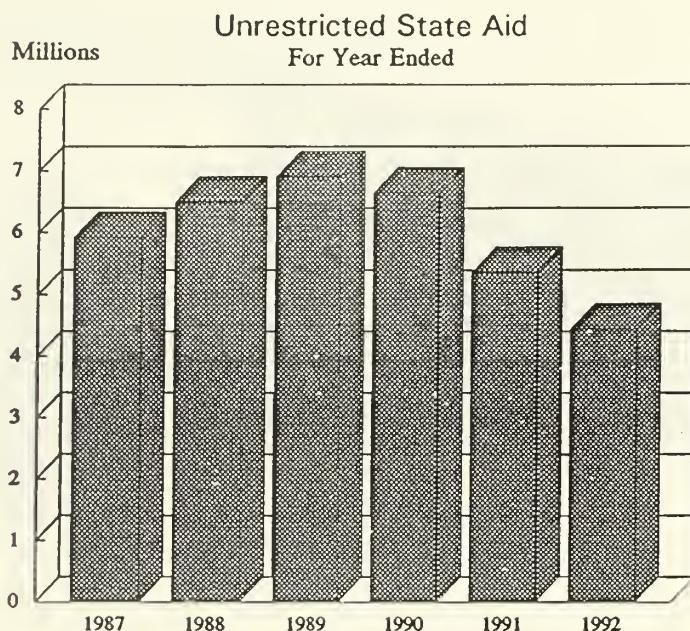
Town of Reading, Massachusetts  
 Outstanding Property Taxes at End of Fiscal Year  
 Last Six Fiscal Years

Amount  
 Outstanding  
 ('000)



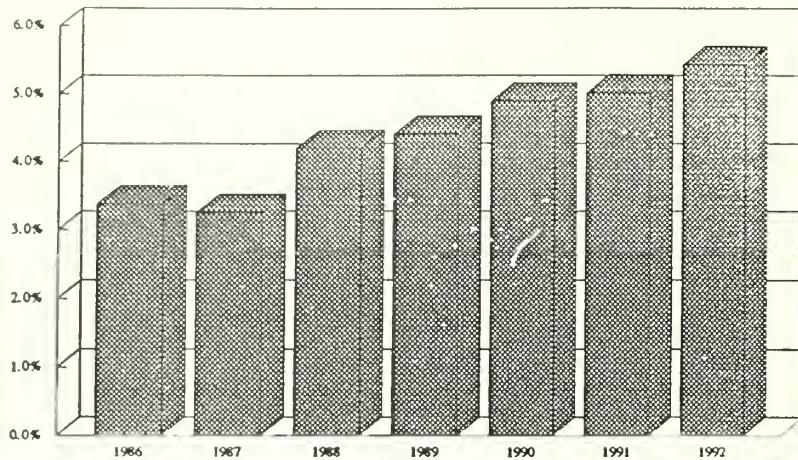
Fiscal Year Ended <u>June 30,</u>	Outstanding Property Taxes (amounts expressed in thousands)			
	<u>Delinquent</u>	<u>Liened</u>	<u>Deferred</u>	<u>Totals</u>
1987	\$568	\$108	\$146	\$822
1988	\$423	\$151	\$168	\$742
1989	\$255	\$341	\$176	\$772
1990	\$384	\$423	\$203	\$1,010
1991	\$416	\$524	\$238	\$1,178
1992	\$531	\$617	\$283	\$1,431

## Town of Reading, Massachusetts

Ratio of Unrestricted State Aid to Total General Fund Revenues and Other Financing sources  
Last Six Fiscal Years

Fiscal Year Ended <u>June 30,</u>	Unrestricted State Aid \$	Total Revenues and Other Financing Sources \$	Ratio of State Aid to Total Revenues and Other Financing Sources
1987	5,934	26,464	22.4%
1988	6,504	28,182	23.1%
1989	6,924	29,060	23.8%
1990	6,658	30,606	21.8%
1991	5,361	30,335	17.7%
1992	4,454	29,416	15.1%

Town of Reading, Massachusetts  
Ratio of Annual Debt Service for General Bonded Debt to Total General Expenditures  
Last Seven Fiscal Years

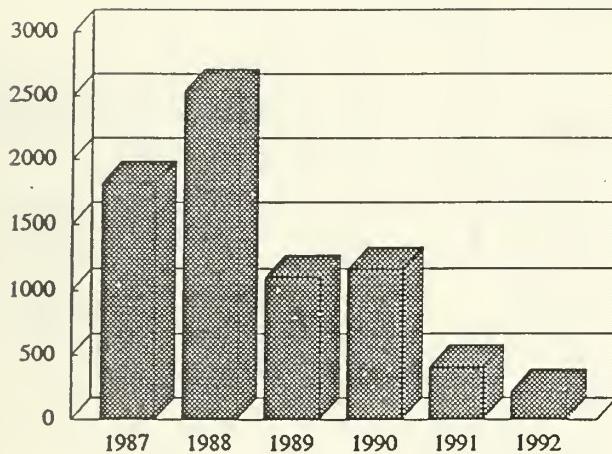


Fiscal Year	Debt Service	Total Expenditures	Ratio of Debt Service To Total Expenditures
1986	\$ 821	\$ 24,227	3.4%
1987	\$ 816	\$ 25,015	3.3%
1988	\$ 1,159	\$ 27,591	4.2%
1989	\$ 1,322	\$ 29,979	4.4%
1990	\$ 1,542	\$ 31,456	4.9%
1991	\$ 1,567	\$ 31,221	5.0%
1992	\$ 1,635	\$ 30,046	5.4%

Town of Reading, Massachusetts  
Certified "Free Cash"  
Last Six Fiscal Years

## Certified "Free Cash"

End of Fiscal Year



Fiscal Year Ended June 30	Amount \$
1987	1,822,080
1988	2,540,718
1989	1,104,851
1990	1,166,130
1991	410,509
1992	220,665

Certified "free cash" represents the amount of the Town's general fund balance that is unrestricted and available for appropriation. This amount is determined as of the beginning of each fiscal year by the Massachusetts Department of Revenue, State Bureau of Accounts.

This unrestricted fund balance is generated by the following conditions:

- (1) actual revenues (cash basis) exceeding budgeted estimates
- (2) unexpended appropriation balances lapsing at year end
- (3) provisions for property tax abatements decreasing
- (4) provisions for certain assets and liabilities decreasing

With the reductions in local aid and the downturn in the economy, the Town has used a significant amount of its reserves ("free cash" & sale of real estate) to fund current operating expenditures. As the financial condition of the Town has deteriorated, deviations from budgeted amounts are shrinking. Therefore, the use of available fund balance has exceeded the Town's creation of surplus funds.

Town of Reading, Massachusetts  
Analysis of Changes in Certified "Free Cash"  
For Year Ended June 30, 1992

Town of Reading, Massachusetts  
General Fund  
Statement of Revenues, Expenditures and Changes in Budgetary Fund Balance  
For Year Ended June 30, 1992

	Budget	Actual	Variance-Favorable (Unfavorable)	Comments
<b>Revenues:</b>				
Property taxes	\$ 19,619,473	\$ 19,171,931	(447,542)	
Current				
Delinquent		462,410	462,410	
Excise taxes	1,325,000	1,357,423	32,423	
Penalties and interest on taxes	120,000	160,827	40,827	
Payments in lieu of taxes	210,000	223,182	13,182	
Charges for services	1,039,000	842,168	(196,832)	
Licenses and permits	55,000	58,220	3,220	
Intergovernmental	4,433,115	4,454,371	21,256	
Special assessments	45,000	28,465	(16,535)	
Fines	145,000	117,617	(27,383)	
Investment income	720,000	528,093	(191,907)	
Other		4,026	4,026	
<b>Total revenues</b>	<b>27,711,588</b>	<b>27,408,733</b>	<b>(302,855)</b>	
<b>Expenditures:</b>				
General government	1,886,774	1,708,760	178,014	
Public safety	3,953,665	3,931,064	22,601	
Education	14,577,296	14,577,295	1	
Public works and facilities	2,869,972	2,807,043	62,929	
Human services	257,172	249,041	8,131	
Culture and recreation	484,812	484,477	335	
Employee benefits	4,352,290	4,164,300	187,990	
Intergovernmental	659,217	644,340	14,877	
Debt service	1,635,173	1,635,171	2	
Continued appropriations from prior year cancelled	(110,000)	(117,117)	7,117	
<b>Total expenditures</b>	<b>30,566,371</b>	<b>30,084,374</b>	<b>481,997</b>	
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(2,854,783)</b>	<b>(2,675,641)</b>	<b>179,142</b>	
<b>Other financing sources (uses):</b>				
Transfers from (to):				
Special revenue funds	655,965	655,965		
Capital projects fund	9,691	10,024	333	
Enterprise funds	1,250,000	1,250,000		
Trust funds	77,000	77,000		
<b>Total other financing sources (uses)</b>	<b>1,992,656</b>	<b>1,992,989</b>	<b>333</b>	
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>(862,127)</b>	<b>(682,652)</b>	<b>179,475</b>	
(Increase) in provision for property tax abatements		(195,605)	(195,605)	
Net decrease in provisions for other assets and liabilities		11,388	11,388	
<b>Budgetary fund balance, beginning of year</b>	<b>1,239,436</b>	<b>1,239,436</b>		
<b>Budgetary fund balance, end of year</b>	<b>\$ 377,309</b>	<b>372,567</b>	<b>(4,742)</b>	

Revenue deficiency

The economic climate has contributed to the the number of taxpayers failing to pay current property taxes.

The cancellation of the fourth quarter trash fee helped create a shortfall in charges for services.

The shortfall in actual investment income was due to falling interest rates and less investible cash.

Unencumbered appropriations

Major factors in the large positive expenditure variance included:

- (1) few emergencies requiring reserve fund transfers
- (2) rebidding casualty insurance
- (3) restructuring group health insurance

Changes in reserves

The following items contributed to the increase in the abatement provision:

- (1) provision increased from prior year
- (2) abatement provision is no longer charged for deferred taxes
- (3) amount reserved in excess of outstanding taxes increased over prior year

The amount outstanding for police details decreased in fiscal 1992

Town of Reading, Massachusetts  
 Analysis of Changes in Certified "Free Cash"  
 For Year Ended June 30, 1992

Town of Reading, Massachusetts  
 Budgetary Fund Balance by Subcategories  
 For Year Ended June 30, 1992

	<u>Beginning of Year</u>	<u>End of Year</u>	<u>Variance- Favorable (Unfavorable)</u>
	\$	\$	\$
Designated over / under assessments	(3,073)	14,877	17,950
Reserved for subsequent year's expenditures	832,000	137,025	(694,975)
Available for appropriation	<u>410,509</u>	<u>220,665</u>	(189,844)
Budgetary fund balance	<u>\$ 1,239,436</u>	<u>372,567</u>	<u>(866,869)</u>

Comments

The Town used a significant portion of the "free cash" certified at the end of fiscal 1990 to balance the fiscal 1992 budget budget (reserved for subsequent year's expenditures).

Town of Reading, Massachusetts  
 Analysis of Changes in Certified "Free Cash"  
 For Year Ended June 30, 1992

Certified "free cash" July 1, 1991	\$ 410,509
(Unfavorable) variance from operations	(4,742)
Town meeting votes reducing "free cash"	
FY - 92 budget (Sep'91)	(33,200)
FY - 93 budget (Apr'92)	(137,025)
Designated over / under assessments	<u>(14,877)</u>
Certified "free cash" June 30, 1992	<u>\$ 220,665</u>

The Town balanced the fiscal 1993 budget without using all available "free cash". This action was taken to guard against negative "free cash" at the end of fiscal 1992.

## DEPARTMENT OF COMMUNITY DEVELOPMENT

The Department of Community Development is responsible for furthering and upholding the public interest of the Town in matters relative to land-use, economic and physical development, building safety, and natural resource protection. It serves the Community Planning and Development Commission, the Conservation Commission, the Zoning Board of Appeals, the Historical Commission, and the Land Bank Committee. It also provides support to the 350th Anniversary Committee and the Housing Partnership.

The Department Director is Jonathan Edwards, who also serves as Town Planner; he is also the Chairman of the North Suburban Planning Council, which represents ten towns in this region. For several months Mr. Edwards served the Town of Stoneham on an on-call basis, to undertake zoning enforcement and planning work. Stuart LeClaire, Building Inspector and Zoning Enforcement Officer, supervises the Wire Inspector, John Holland, and the Plumbing and Gas Inspector, Edward Cirigliano. Mr. LeClaire has been a Director of the Massachusetts Building Commissioners Association; half of his time this year through September has been spent to assist North Reading, which had been without its own Building Inspector. Donald Nadeau serves the Town well as Conservation Administrator.

Helen Joyce capably continues as part-time Principal Clerk. Connie Leoncello serves us well as part-time Principal Clerk, whom the Department shares with the Department of Public Works.

Despite significant budget cuts in Fiscal Years 1990 through 1992 the Department of Community Development has been able to continue functioning with minimum losses in effectiveness and service to our citizens through administrative streamlining and the superlative dedication of its employees.

In addition, the Department has been greatly assisted in conducting useful special projects by several citizen volunteers and interns:

Gerald Robbins--economic development data collection and planning,

Matthew Burne, Asher Cutter, Mark DeGiovanni, Seth Hoyt, Christine Kerrigan, Kevin Larimore, Will and Tom Lautzenheiser, Alex Svirsky, and Heather Wolsey--Conservation

During 1992, the Department processed 1398 applications for building, plumbing, wiring, and gas permits; CPDC Site Plan and Subdivision Reviews; Conservation Determinations and Orders of Conditions; and ZBA Appeals, Variances, and Special Permits, receiving a total revenue from fees of \$184,954.

During 1992, the Department placed principal emphasis on the following actions and programs:

-having completed the Master Plan for the Town, which was adopted in October 1991, the Department began the on-going process of review, revision, and implementation of the Master Plan.

(continued)

DEPARTMENT OF COMMUNITY DEVELOPMENT

- obtaining, in cooperation with the Division of Elder Services and the Council on Aging, of a \$757,000 grant, together with an additional \$113,000 bonus grant, for the rehabilitation of the Old Fire Station as the permanent Senior Citizens Center.
- undertaking regulatory and administrative efforts to promote appropriate economic development in accordance with the Master Plan in order to obtain needed tax-base and employment enhancement.
- computerization of the Conservation Data Base.
- development of a centralized system for collection and accounting of fee revenues, including the computerization of the issuance of building, wiring, plumbing and gas permits.
- computerization of the Zoning By-Laws.
- clarification and simplification of CPDC-Site Plan Review and ZBA Rules and Regulations.
- acquisition of lands suitable for Conservation protection.
- implementation of a ticketting system for comprehensive Zoning enforcement.
- increased cooperation with regional planning organizations and neighboring municipalities in such areas as transportation, environmental review of proposed major developments, and water supply and water quality protection.
- continued monitoring of and involvement with adjoining Towns and Cities in development activities of concern to the Reading, such as Inwood Park, Industriplex Interchange, American Mutual, Riverpark-93, Chestnut Knoll, Superfund Site, MBTA commuter-rail facilities, I-93/129 Interchange.
- increased cooperation with other Departments on matters relating to drainage maintenance, procedural coordination, tax-base enhancement, subdivision inspections and bonding, and bonding to protect newly installed subdivision improvements from potential damage from house construction activities.
- continuation of the Town-Wide Traffic Study in conjunction with the development of the Master Plan.
- working with the Chamber of Commerce and neighborhood associations, and citizens groups on such issues as development impacts, traffic and safety, parking and sign control, economic stimulation, and distressed condominium projects.
- continuing the efforts to identify dispose of surplus Town properties for advantageous redevelopment, including Bear Hill and the Pearl Street School, despite the slowdown in the regional real-estate market, which has caused delays in the initiation of the Reading Executive Park on the former landfill.
- in cooperation with the Department of Public Works and the Massachusetts Department of Environmental Protection, the Department was actively involved in the clean-up of the gasoline spill into the Town wellfield; for this superlative work, Donald Nadeau received a well-deserved commendation from Town Meeting.

(continued)

INSPECTIONS DIVISION**Building Inspector:**

Listed below is the annual report of the Building Inspector for the year 1992. The following permits were issued and inspected during the year:

New Dwellings	71
Residential Foundations	11
Commercial Foundations	1
Additions	174
Alterations	149
Roofs and Siding	26
Swimming Pools	12
Garages	4
Fire Damage	2
Signs	8
Razings	1
Accessory Buildings	29
Wood Stoves	11
Multi-Family	1
Miscellaneous	31
Total Permits Issued	531
Total Fees Charged	\$127,030

**Plumbing and Gas Inspector:**

A total of 252 plumbing permits were issued and inspected. A total of \$8,961 was collected and turned over to the Treasurer's Office.

A total of 153 gas permits were issued and inspected. A total of \$3,815 was collected and turned over to the Treasurer's Office.

**Wiring Inspector:**

A total of 397 wiring permits were issued and inspected. A total of \$16,267.50 was collected and turned over to the Treasurer's Office.

COMMUNITY PLANNING AND DEVELOPMENT COMMISSION

The Community Planning and Development Commission held 27 public meetings during 1992. It conducted 16 Public Hearings relative to Site Plan, Zoning, Scenic Roads, and Subdivision Reviews, and 3 public site visits in connection with these reviews, in order to afford the citizens of our Town the maximum opportunity to participate in the proceedings of the Commission.

The following cases were heard by the Commission:

Site Plan Review--approved with conditions:

Senior Citizens Center

Reading Municipal Light Department

Site Plan Review--withdrawn:

Dunkin Donuts

Site Plan Review Waiver Requests--approved with conditions:

Papa Gino's

301 Main Street

(continued)

Department of Community Development

Site Plan Review Waiver Request--withdrawn:

400 Main Street

Site Plan Review--recommendation to Zoning Board of Appeals:

Bay State Road subdivision, floodplain status

Chute Street multi-family

Preliminary Subdivisions--denied:

Varney Circle

Autumn Lane

Definitive Subdivisions--decision pending:

Bay State Road

Zoning Warrant Articles (see below)

Scenic Road--decision pending:

South Street

The Commission has devoted increasing attention to subdivision performance bonds and completion schedules, in order to ensure that subdivision work proceeds as expeditiously as possible in the declining real-estate market. A total of 18 bond actions were taken relative to establishing performance bond amounts, reducing bond amounts as work progresses, releasing bonds as work is completed, and extending completion dates as appropriate.

The Commission, concerned with a growing tendency among sub-dividers to take advantage of loopholes in existing regulations as developable land becomes increasingly scarce and marginal, has been exploring possible major revisions to the Subdivision Rules and Regulations and successfully brought to Town Meeting an amendment to the Zoning By-Laws for tighter lot size and shape provisions.

Due to the diligence of the Town Planner and the Building Inspector, there is now only one case, Starr Realty Trust, 125 Main Street, of noncompliance with Site Plan Review approval conditions, which is in litigation. One other case of litigation, involving subdivision approval conditions, was resolved in the Town's favor.

Master Plan:

After over four years of diligent work with the Master Plan Advisory Committee, the Commission adopted the Master Plan on October 7, 1991 and has established priorities and responsibilities for the implementation of the Master Plan's Action Strategies. Emphasis has been placed on efforts to implement the economic development, neighborhood protection, and water supply protection Action Strategies in order to enhance the Town's tax base, employment base, and livability. A series of very productive quarterly meetings concerning the Master Plan and its implementation, has been held with the Board of Selectmen. It is anticipated that these meetings, which have enhanced policy coordination, will continue in coming years. In addition, the Commission and the Town Planner have met with several Boards, Committees, and Commissions of the Town, concerning various aspects of the Master Plan, and these meetings have done much to promote mutual understanding and cooperation on common issues and concerns.

(continued)

## **Department of Community Development**

Important elements of the implementation of the Master Plan were achieved at both the Spring and Fall Town Meetings, when the Planned Unit Development (PUD) Zoning Overlay District was extended to the remainder of the Industrial District, procedural amendments to the PUD were adopted, the PUD By-Law was amended to allow for and to control the development and oversight of biotechnology research-and-development and manufacturing enterprises, and the Zoning By-Laws were expanded to allow for a major new type of residential development, cluster, or Planned Residential, developments.

An important supplement to the Master Plan is the Town-Wide Traffic Study, being conducted under the auspices of the Community Development Department by a traffic planning consultant, McDonough & Scully. Phase II, Identification of Existing Problems and Future Demand, is almost completed. This Study enables to Town to take effective measures to control current traffic difficulties and to prevent or mitigate many future traffic problems.

### **Other Activities:**

During 1992, the Commission's leadership changed. Nancy Shipes was Chair during the first half of the year, succeeded by Jonathan Barnes, who had been Commission Secretary during the first half of the year and was succeeded by Richard Howard.

The Commission wishes to thank the Town Planner, Jonathan Edwards, the Assistant Director of Public Works--Engineering, William Robertson, and the Tree Warden, Bud Dickey, for their hard work and dedicated support in assisting the Commission in its work on behalf of the citizens of the Town of Reading.

### **ZONING BOARD OF APPEALS**

In 1992 the Zoning Board of Appeals held hearings on seventeen petitions for variances, special permits, or appeals; one of these was carried over from 1991. Three variance petitions were denied: one for an accessory building in a commercial zoning district; one for a use variance; and one for encroachment of impervious area in the Aquifer Protection District. Four variance petitions were granted by the Board. Five variance petitions were withdrawn.

The Board heard four special permit petitions, all of which were granted, albeit some with conditions: two were for accessory apartments; one was for use of a non-conforming lot (of smaller lot size than currently permissible), as allowed for in Section 6.3.1.3. of the Zoning By-Laws; and one was for a small extension to a non-conforming house.

One appeal from a decision, concerning a home occupation, of the Building Inspector acting as Zoning Enforcement Officer, was heard; the applicant was granted the home occupation when the applicant agreed to comply with zoning standards.

(continued)

# Department of Community Development

In addition, two petitions were received in 1992 but the hearings for these were scheduled to be held in 1993: one for a special permit for an accessory apartment, and the other for use of a non-conforming lot.

## CONSERVATION COMMISSION

### A. PERMITS

1. Administrative approvals for minor projects	9
2. Requests for Determination of Applicability (RDA's)	18
3. RDA Public Meetings	29
4. Notices of Intent (NOI's)	9
5. NOI Public Hearings	19
6. NOI Certificates of Compliance	15
7. Violation Notices	15
8. Enforcement Orders	1

### B. FILING FEES (\$)

(MGL = MA General Laws, C.131, s40 - The Wetlands Protection Act)  
(RGB = Reading General Bylaws, section 5.7 - Wetlands Protection)

1. NOI's under MGL	2,015.00
2. NOI's under RGB	<u>11,357.00</u>
<b>Total Fees Collected</b>	<b>13,372.00</b>

### C. ADMINISTRATION

1. Commission Meetings	29
2. Appointments/consultations (average per day)	8
3. Building and pool permits reviewed	169
4. Administrator inspections	331
5. Posted Commission inspections (excluding inspections by individual members)	51
6. Conferences, workshops, etc.	10
7. Requests for DPW Engineering services	21

1992 was a busy year for the Conservation Commission in its environmental protection efforts. The disastrous gasoline spill in the Town wellfield this fall stands out above all other events,  
(continued)

highlighting the sensitivity of our natural resources and the importance of diligent efforts to protect them. Through the tireless efforts and expertise of the Commission, Conservation Administrator Don Nadeau, and many other Town and State employees, as well as the environmental remediation companies and Gulf Oil, almost-certain permanent disaster was averted. It is because of the environmental commitment and preparedness of the residents of the Town and the Commonwealth that such success was even possible. Looking forward to the coming year, permanent cleanup and restoration appear to be within reach.

Another big event was the November Subsequent Town Meeting. In response to careful preparation by the Commission, the Conservation Administrator and Town Engineer Bill Robertson, Town Meeting approved all of the Commission's articles. The General Bylaws for Wetlands Protection were revised to include recent changes to the Wetlands Protection Act, re-asserting the Commission's enforcement authority. Town Meeting voted to authorize two beneficial land swaps, one with the Reading Rifle and Revolver Club adjacent to South Cedar Swamp Conservation Area and one with the Harpers by Bare Meadow Conservation Area. Town Meeting also accepted the gift from Batchelder Estates Trust of over four acres of land behind Partridge Lane, adjacent to the Bare Meadow addition. The latter two transactions will complete the Commission's open space acquisition plans for that entire section of Town.

In other actions, The Commission endorsed acceptance by the Board of Selectmen of Michael Morris' gift of land in the Revay Swamp, north of Lowell Street at the Wilmington town line; and Town Counsel finalized the gift of land by the Soames' at the end of Hunt and Lee Street next to Maillet Conservation Area.

The Commission also finalized the updated Wetlands Protection Regulations, and further streamlined the wetlands Request for Determination process, by establishing simple administrative approvals for minor projects. Nine minor projects were approved by the Conservation Administrator, and he issued five citations for violations under the new regulations.

The Commission updated its library of resource maps. It received certified aerial photo wetland maps of the entire Town from Charles Costello, Section Chief of the DEP Wetlands Conservancy Program and former Reading Conservation Administrator. Thirty-seven vernal pools, of over sixty mapped by Reading Memorial High School Biology Teacher Leo Kenney, were certified by the Massachusetts Natural Heritage and Endangered Species Program. The U.S. Soil Conservation Service provided updated soil maps of the Town. Leo Kenney and Joan Nickerson produced an updated wall map of Town open space, and the Executive Office of Environmental Affairs then produced a "GIS" computerized open space map. Michael Manville cleaned up and computerized the Conservation trail maps for his Eagle Scout project. Students Will Lautzenheiser and Alex Svirsky produced an elegant three-dimensional relief map of Reading, which is on exhibit at the Reading Public Library.

(continued)

## DEPARTMENT OF COMMUNITY DEVELOPMENT

The Town reaped the benefits of much other volunteer activity as well. Under the direction of Leo Kenney, hundreds of Conservation Area boundary signs were purchased with money from the Conservation Trust Fund (contributions to replenish this worthy but dwindling fund are greatly appreciated), and were installed by Boy Scouts and others at several of the Conservation Areas in Town. The April Earth Day cleanup of Conservation Areas, coordinated by the Commission and Town staff and attended by many, was also a success. Cub Scouts under the leadership of James Biller beautified Kurchian Woods Conservation Area that day, then in the autumn installed bat boxes around the swamp at Bare Meadow, as a natural form of mosquito control.

University of Massachusetts student Matt Burne organized and led a summer-long internship with R.M.H.S. students Asher Cutter and Heather Wolsey. They organized and updated the Conservation Area files and inspected the areas. Also during the summer, R.M.H.S. student Seth Hoyt skillfully created a computer database in the Conservation Office to track new wetlands permit applications.

Very little if any of these activities would have been possible without the great amount of time and effort volunteered by these people, and the Commission deeply appreciates their contribution to the Town. The Commission looks forward to continuing its environmental protection efforts in 1993.

### LAND BANK COMMITTEE

To the Honorable Board of Selectmen and Citizens of Reading:

We hereby submit our annual report for the year 1992.

The Land Bank Committee in 1992 continued to render service to Town agencies and citizens. We have continued to add pertinent information to the record files. This included copies of maps, deeds, and detailed items collected from many sources.

We have furnished information to various Town Boards and Committees, as well as to Town Counsel, on request from them. They have continued to find the Land Bank Committee a valuable resource.

### HISTORICAL COMMISSION

The Reading Historical Commission (RHC) in 1992 continued to provide preservation information and advice to town officials and citizens, and to local state, and national preservation organizations.

The commission's most visible effort was its participation in the project to rehabilitate the former Central Fire Station for reuse as a Senior Center. Because the station is individually listed on the National Register of Historic Places, the commission's  
(continued)

## Department of Community Development

participation had been sought from the outset by the Town Manager and the Director of Public Works. A member of the RHC served on the Senior Center Advisory Committee, and attended weekly job-site meetings to advise on historically appropriate treatments for various aspects of the building. These aspects included the location and design of the new stair tower; the configuration of the chimney, window sash, and arched doors; the roof covering; and the exterior paint colors.

The commission continued to work with the Board of Selectmen and the Town Manager to implement the use of established criteria to evaluate proposed changes to the Reading Common, which is part of a National register Historic District. At the request of the Community Planning and Development Commission, the RHC reviewed the approved Master Plan to identify activities with which the Historical Commission would like to be involved. Discussions with the Board of Library Trustees and the Town Manager in 1991 led to the designation by the Town Manager of a room in the Town Hall Annex as the new Town Archives. This action was taken in response to unacceptable environmental conditions in the current Archives Room, in the basement of the Reading Public Library.

The RHC provided various types of assistance to the Town Manager, Town Planner, Town Clerk, Cemetery Director, Department of Public Works and Tree Warden, and the Reading Municipal Light Department. A member of the commission served on the board of directors of the 350th Celebration Committee, while other members researched photographs and wrote text for the 350th committee's forthcoming book. The commission gave Roberta Sullivan one of its Certificates of Commendation for her work in organizing and expanding the Public Library's collection of Reading photographs, many of which will appear in the 350th committee's book.

The Historical Commission also helped town residents in a variety of ways. It provided to the Friends of the Library historical information about a number of the buildings included on the Friends' successful house tour May 31. The RHC continued in its effort to computerize its Historical and Architectural Inventory. When completed, this will enable the commission to provide citizens with up-to-date information on listed properties. The commission began to assist with the U.S. Postal System's nomination of the Reading Post Office to the National Register. Townspeople learned about "The Construction, Reconstruction, and Restoration of Faneuil Hall" at the commission's annual free Preservation Week presentation in May. This slide show was presented by RHC member John McCauley, who had been involved with the restoration project. The commission's collection of Sanborn fire-insurance maps was consulted by several researchers. Finally, numerous citizen requests were answered for information on a wide range of topics, from National Register requirements to the history of Sailor Tom's restaurant.

(continued)

DEPARTMENT OF COMMUNITY DEVELOPMENT

The Historical Commission also responded to requests for information from the Secretary of the Interior, the National trust for Historic Preservation, the Massachusetts Historical Commission, the Bay State Historical League, and the Stoneham Historical Commission.

The Reading Historical Commission greatly appreciates, and wishes to thank, the many persons who supported and encouraged us in the past year.

## FINANCE DEPARTMENT

### ASSESSMENT

The Assessment Division is responsible for the assessment of all real and personal property in the Town, and is responsible for keeping those values current. The 3 member elected Board of Assessors have appointed a new Appraiser, David Billard, to assist in this work. The State required triennial revaluation was completed this fall, using some outside consultants because of the temporary vacancy in the appraisers position. Most of the revaluation was completed "in-house", however, and the results were excellent. Of over 8000 properties in the community, there were only 115 abatement applications. The total assessed value of all property in Reading for FY 1993 is \$ 1,375,638,600. This consists of the following breakdown:

Residential (single family)	\$ 1,098,548,100	79.85%
Residential (other)	104,205,120	7.58%
Residential (condo's)	40,370,700	2.93%
Commercial/Industrial	109,288,334	7.94%
Personal Property	12,008,440	.87%

The tax rate for FY 1993 has been set at \$15.04 per \$1000 of assessed value.

### DATA PROCESSING

The Data Processing Division purchases, maintains, and operates all data processing equipment for the Town, with the exception of the School (related to school administrative functions), Library, and Police equipment. This year the Division has been able to replace the mainframe computer through a lease program, and has continued to upgrade the personal computers in the various departments. Ongoing efforts to bring more Town functions "on line" have included work in the Town Clerk's office and in the Community Development Department.

### PERSONNEL

While the Town Manager retains the role of Personnel Director, the administration of the personnel function rests in the Department of Finance. These functions include the administration of all benefits, workers compensation, unemployment, and attendance keeping for all of Town government including the School Department and the RMLD.

### COLLECTOR

The total of delinquent, liened, and deferred real estate taxes has risen dramatically in the past six years. Delinquent water, sewer, and trash bills are added to real estate bills by law, so they add to this total. To have nearly 1.5 million in outstanding property taxes makes it hard for the Town to keep a positive cash flow and a positive free cash picture. The Town has been placing  
(continued)

liens on the property of delinquents each year and actively pursuing the oldest delinquencies in land court. Approximately \$450,000 was collected in Fiscal 1992. Without these efforts, the delinquencies would have been close to \$2,000,000 at the end of Fiscal 1992.

Due to the unusually high number of refinancings and sales of real estate in Fiscal 1992, lien certificate requests were at an all time high. Approximately 1200 certificates were sent out, with over \$30,000 in lien certificate charges being generated for the Town.

With the new marking system in place, whereby the Registry of Motor Vehicles does not renew licenses and registrations for delinquent excise tax payers, the Town's excise tax collection rate remains good.

#### TREASURER

The Treasurer's Division is responsible for paying all bills of all Departments of the Town, including the payroll. In addition, this Division invests all of the Town's funds, a particularly challenging task in light of current low interest rates.

Further, the Treasurer's office arranges for the sale of all authorized bonds of the Town, and this year sold \$ 2,610,000 in bonds at a 4.92% effective interest rate. Moodys Bond Rating agency sites the Town's excellent financial and management staff and the aggressive debt retirement schedule in keeping the Town's A-1 bond rating.

The Treasurer's office also works with the Commissioners of Trust Funds to invest and administer a number of Trust funds. The **Reading Response** program, made possible by the town's hospital trust funds, continued to expand. The Town has been contracting with Visiting Nurse & Health Care of Winchester, VNA Middlesex East, and Lifeline Ambulance to provide necessary skilled healthcare services, respite care to relieve family members providing care, medical transportation, and Lifeline emergency call systems to those Reading citizens who meet specific health and income guidelines. Income from the hospital trust funds is also used to help defray the hospital bills of needy Reading citizens.

In Fiscal 1992, the library was the recipient of three new bequests, the James Rawstrom, Elaine and George Long and Barbara Hewitt Trusts.

The average rate of return for the trust funds under the jurisdiction of the Commissioners was approximately 8.5% on a cash basis.

TOWN OF READING  
REAL ESTATE ABATEMENTS

57	4	BECKERT ROGER P	GREEN ST	340.42	16-MAR-92
898	7	RPB PROPERTIES INC	GREEN ST	231.67	16-MAR-92
1,000	4	SUN OIL CO	MAIN ST	73.29	11-FEB-92
1990 ABATEMENTS: 3			AMOUNT:	645.38	
207	2	CONSERVA MARK C	OFF HAVERHILL ST	473.98	16-MAR-92
207	1	CONSERVA MARK C	OFF PEARL ST	1,443.86	16-MAR-92
206	7	CONSERVA MARK C	OFF PEARL ST	969.86	16-MAR-92
738	4	MOYNIHAN THOMAS F	FRANKLIN ST	33.69	22-SEP-92
901	5	RPB PROPERTIES INC	GREEN ST	97.89	16-MAR-92
901	4	RPB PROPERTIES INC	GREEN ST	251.16	16-MAR-92
978	3	SPRAGUE ARDELL M	HAVEN ST	431.48	16-MAR-92
1,003	4	SUN OIL CO	MAIN ST	291.10	11-FEB-92
1991 ABATEMENTS: 8			AMOUNT:	3,993.02	
31	1	ASSOCIATES RELOCATION	MAPLE RIDGE RD	89.02	11-FEB-92
73	1	BIRCH PATRICIA R	WENDA ST	103.15	11-FEB-92
77	5	BLAMIRE LEONARD A	CAPE COD AVE	80.54	14-FEB-92
144	4	CARPENITO PAULA P TR OF	MAIN ST	664.11	11-FEB-92
245	2	DALY RONALD H	LIBBY AVE	159.67	14-FEB-92
281	7	DIORIO RICHARD DAVID	CENTER AVE	684.48	14-JAN-92
318	7	DUTTON GLADYS P	WAKEFIELD ST	121.52	14-FEB-92
319	6	DYDZULIS STANLEY J ETAL	VILLAGE ST	56.52	01-APR-92
333	4	ERAMO STEPHEN J	MAIN ST	275.54	11-FEB-92
337	3	FAFARD MADLYN A	AZALEA CIR	1,006.06	06-APR-92
366	5	FODERA CIRO	SANBORN LN	746.06	16-MAR-92
367	1	FODERA GIUSEPPE	E/S HAVERHILL ST	83.37	01-APR-92
366	7	FODERA GIUSEPPE	FRANKLIN ST	98.91	01-APR-92
367	2	FOLEY COLEMAN F	COLLINS AVE	565.20	11-FEB-92
368	2	FOLEY LAWRENCE M	WALNUT ST	83.37	14-FEB-92
407	4	GIGLIO STEPHEN	LILAH LN	55.11	14-FEB-92
409	2	GILLESPIE ROBERT L	DEAN RD	25.15	14-JAN-92
439	4	GUIDI JOAN M	PINEVALE AVE	93.26	14-FEB-92
466	5	HAWKINS MICHAEL W ETAL T GOULD ST		285.43	16-MAR-92
466	6	HAWKINS MICHAEL W ETAL T GOULD ST		1,185.51	16-MAR-92
503	5	HUBER MURRAY F	TRACK RD	108.80	11-FEB-92
509	5	HURFORD ROBERT S	FRANKLIN ST	36.74	14-FEB-92
517	1	IPPOLITO STEPHEN J	FAIRCHILD DR	117.28	03-MAR-92
517	1	IPPOLITO STEPHEN J	FAIRCHILD DR	110.21	11-FEB-92
533	4	JOHNSON WILLIAM J	OFF WEST ST	739.00	11-FEB-92
533	5	JOHNSON WILLIAM J TR	LONGWOOD RD	194.99	11-FEB-92
533	6	JOHNSON WILLIAM J TR	OFF WEST ST	572.27	11-FEB-92
533	7	JOHNSON WILLIAM J TR	WEST ST	6,033.51	11-FEB-92
539	4	KAINES DIANA M	MINOT ST	86.19	06-APR-92
546	2	KEANE LEO V	GLEN RD	439.44	11-FEB-92
584	5	LANGSLET JENNIFER J	SUMMER AVE	418.85	14-JAN-92
586	1	LANTZ KENNETH A	PILGRIM RD	74.89	14-FEB-92
605	6	LESTER MARION A	MAIN ST	117.28	06-APR-92
629	3	LUX GERALD F	ASH ST	15,767.67	16-MAR-92
654	7	MANOR MARY GRACE	WEST ST	194.99	11-FEB-92
711	4	MESSINA FRED R	SOUTH ST	144.13	11-FEB-92
727	1	MONTG HERBERT M	A STREET	226.08	11-FEB-92
736	6	MORTGAGE CORPORATION OF	KENSINGTON AVE	295.32	11-FEB-92
739	6	MOYNIHAN THOMAS F	FRANKLIN ST	32.08	22-SEP-92
742	6	MULLEN JAMES R	GLEASON RD	127.17	11-FEB-92

TOWN OF READING  
REAL ESTATE ABATEMENTS

820	5	PERKINS WILLARD F ETAL	MAIN ST	6,383.93	11-MAY-92
828	7	PHELAN JOSEPH J III	LILAH LN	584.98	01-APR-92
846	6	PRESTI JOHN A	CARNATION CIR	38.15	06-APR-92
849	1	PROCTOR MAURICE C JR	HAVERHILL ST	271.30	11-FEB-92
893	6	ROGAN SHERMAN	OAK ST	323.58	16-MAR-92
894	1	ROGAN SHERMAN	WEST ST	476.18	16-MAR-92
895	4	ROKETENETZ RICHARD A	MILEPOST RD	28.26	01-APR-92
901	2	ROSSILLI ROBERT T	WOBURN ST	114.45	14-FEB-92
904	2	ROY DAVID M	PLEASANT ST	118.69	14-FEB-92
914	7	SACHAR GLENN R	SUMMER AVE	186.01	25-AUG-92
916	2	SAMALIS THOMAS A	BENTON CIR	115.87	11-FEB-92
974	3	SOMES ROBERT N	OFF BOND ST	56.62	11-MAY-92
1,006	2	SUNRISE HOMES INC	LILAH LN	463.46	14-FEB-92
1,027	1	THOMANN ALBERT H	WALNUT ST	55.11	14-FEB-92
1,031	6	TIBBETTS WILLIS F	WOBURN ST	404.12	11-FEB-92
1,055	4	VACCARO PHILIP N	MAIN ST	2,306.02	27-APR-92
1,080	3	WEALE KENNETH M	BERKELEY ST	202.06	11-FEB-92
1,102	1	WILSON MALCOLM C JR	DEBORAH DR	110.21	11-FEB-92
1,104	1	WINKLER THEISS E	LONGVIEW RD	168.15	11-FEB-92

1992 ABATEMENTS: 59 AMOUNT: 44,706.02

Town of Reading, Massachusetts  
 Combining Statement of Revenues, Expenditures and Changes in Fund Balance  
 Trust Funds  
 Year Ended June 30, 1992

	Balance July 1, 1991			Receipts			Disbursements			Balance June 30, 1992	
	Non-expendable	Expendable	Requests	Investment Income	Contributions	Expenditures	Transfers Out	Non-expendable	Expendable	\$	\$
Cemetery funds:											
Charles Lawn	127,823	42,266	6,914	16,041				134,737		58,307	
Forest Glen	519,798	279,212	40,590	72,659			77,000	560,388		274,871	
Laurel Hill	218,515	184,460	720	36,964				219,235		221,424	
Total cemetery funds	866,136	505,938	48,224	125,664			77,000	914,360		554,602	
Hospital funds:											
Stephen Foster	3,872	29,137		2,830			3,485		3,872	28,482	
Anne S. Grouard	75,000	850,588		84,865				75,000	935,453		
Gilman L. Parker	35,000	1,789,648		163,445			90,009		35,000	1,863,084	
Total hospital funds	113,872	2,669,373		251,140			93,494		113,872	2,827,019	
Library funds:											
Appleton / Mansfield	11,000	22,753		2,946			5,000		11,000	20,699	
Edward Appleton	5,000	8,759		1,262				5,000	10,021		
R / M Babcock	3,598	5,780		815			5,000	3,598	1,595		
Stephen Foster	12,000	12,684		2,264				12,000	14,948		
Helen Symonds		1,354		125					1,479		
Charles Torrey	1,000	1,113		194					1,000	1,307	
Donald Turtle	500	474		89				500		563	
Sumner Noyes		25,306		1,507			15,260			11,553	
James Rawstrom				2,505	96				2,505	96	
Elaine and George Long				5,000	379				5,000	379	
Barbara Hewitt				2,352	58				2,352	58	
Total library funds	33,098	78,223	9,857	9,735				25,260		42,955	62,698

Town of Reading, Massachusetts  
 Combining Statement of Revenues, Expenditures and Changes In Fund Balance  
 Trust Funds  
 Year Ended June 30, 1992

	Balance July 1, 1991			Receipts			Disbursements			Balance June 30, 1992	
	Non-expendable	Expendable	\$	Bequests	Investment Income	\$	Contributions	Expenditures	\$	Non-expendable	Expendable
Scholarship funds:											
Kenneth Brown	1,000	1,567			236			25		1,000	1,778
Nathaniel Hill	1,500	410			175			175		1,500	410
No. Residents Association	11,370	1,890			1,216					11,370	3,106
Gilmian L. Parker	5,000	2,874			688			1,500		5,000	2,062
Torre					5,543			507			5,500
Carl Sawyer					1,716			615			1,681
Hal Croft					24			270			
Florence Nichols					16,680			1,341			800
Exemplary teacher award:											
Arnold Berger	6,856	291						654			6,856
Education loan fund:											945
Winthrop Parker		8,364						240			
Total education funds	42,007	14,315		16,680		5,942		3,700		58,927	16,317
Elder services:											
Avis E. Schroeder	10,000	845			989			200		10,000	1,634
Conservation fund					1,506			75			884
Worker compensation fund					(11,494)			11	522,338	492,842	
Group health insurance fund											18,013
Municipal light pension fund					909,360			24,219	1,475,804	2,318,589	
Total trust funds	\$ 1,065,113	12,341,616		74,761	\$ 1,098,086		\$ 2,260,270	\$ 3,554,766	\$ 77,000	\$ 1,140,114	\$ 8,496,005
											12,057,966

## GENERAL SERVICES DEPARTMENT

### BOARD OF SELECTMEN

At the Board of Selectmen's first meeting in 1992, Selectman Russell Graham announced that he would not be a candidate for re-election, thus bringing to an end over a decade of service to the community. As a result of the Town election on March 24, Daniel (Dan) Ensminger began his second three-year term in office and Willard (Bill) Burditt, former Finance Committee Chairman, assumed Mr. Graham's vacated seat. After the Board's reorganization the following slate of officers was elected: Chairman - Dan Ensminger, Vice Chairman - George Hines, and Secretary - Sally Hoyt.

#### **Personnel**

Early in March, the Board of Selectmen approved the Health Insurance Agreement which provides the Town's employees and retirees with health insurance. Under the agreement the Town was to pay 60% of the cost. This was later amended to reflect the payment of 70% of the cost by the Town. The increase was made possible by reserves which had been set up that could not be used for other purposes. In order to conform with new IRS regulations, the Health Insurance Program was further amended to give employees more flexibility in joining or leaving the program.

1992 saw significant changes in the Fire and Public Works Departments. With the retirement of Fire Chief Leonard Redfern, former Fire Captain Donald Wood was appointed by the Town Manager to the Chief's position. This appointment was confirmed by the Board of Selectmen.

In Public Works, Edward (Ted) McIntire became Acting Department Head upon the retirement of Anthony Fletcher. Mr. McIntire was later appointed by the Town Manager to the position of Director of Public Works.

Noting their long years of dedication and service to the Town of Reading, the Board recognized Fire Chief Leonard Redfern and Director of Public Works Anthony Fletcher following their retirements.

Once again the volunteers on the Boards, Committees and Commissions provided the Town with exemplary service in 1992. It was with regret that the Board accepted the resignation of Thomas McGrath from the Recreation Committee, James O'Leary from the Municipal Light Board, Virginia Bizzarro from the Council on Aging, Donald Anglehart from the Solid Waste Advisory Committee, and Carroll McMillan from the Finance Committee.

Union contracts for the Reading Patrolmens' Association and the Reading Superior Officers' Association were successfully negotiated and signed during 1992.

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**Environmental Concerns**

Shortly after 7 a.m. on September 30, 1992, Town employees and officials responded to word that a northbound gasoline tanker had overturned on Interstate 93, spilling gasoline in the vicinity of the Town of Reading wellfields. Public Works, Police, Fire, and

Conservation employees were on the scene within minutes to respond to the concern for the public water supply and the wetlands where the wells are located. At the Subsequent Town Meeting in November, the Board of Selectmen was privileged to honor all those involved in maintaining the flow of water to our homes and preventing the spread of contaminants to the Town's wellfields.

Later in the year, the Board of Selectmen accepted as conservation land a 7.6 acre parcel located at the intersection of Lowell Street and the MBTA parcel of property. This land has the potential to provide an additional water resource for the Town.

The establishment of a flat fee system for collection and disposal of rubbish took place in April following lengthy discussions regarding a per bag system vs. the flat fee system.

The Solid Waste Advisory Committee has worked diligently to keep the Board informed about State mandates regarding solid waste disposal, recycling and trash fees. In addition, the Hazardous Waste Advisory Committee, re-instituted by the Board in 1991, has continued to monitor the pollution problems in the Route 93-Concord Street area of North Reading and Wilmington.

RESCO litigation is not yet settled but negotiations are taking place.

**Real Estate**

A Request for Proposals for the Pearl Street School brought one bid from The Lord's Gathering. The Board voted to reject the bid after determining that acceptance of the bid would not be in the best interest of the Town of Reading.

The real estate market has continued to delay the efforts to develop the landfill area. In addition, the sale of Pearl Street School failed to materialize when the one bid received was deemed insufficient to meet the needs of the Town.

**Budget and Related Issues**

Financial issues held a major part of the focus of the Board of Selectmen in 1992. Among the primary issues facing the Board were the increasing MWRA sewer rates, and the revision of rules and regulations governing rubbish collection and disposal. The challenge to protect the future of the Town's schools while at the same time maintaining services to residents seemed almost insurmountable.

In May, the Board approved the revision of the Rubbish Collection Rules and Regulations to reflect the continuation of the rubbish  
(continued)

## GENERAL SERVICES DEPARTMENT

fee beyond its expiration date of June 30, 1992. Following meetings with the Water and Sewer Advisory Committee and a discussion with MWRA officials, the Board of Selectmen set the Town's water and sewer rates in June. Again the Board voted to level fund the school budget which resulted in reductions on the Town's side.

Early in the year, the Reading Municipal Light Department joined with the Board of Selectmen and the Finance Committee at a joint meeting during which the RMLD reviewed the history of earnings distribution from the RMLD to the Town. At a later meeting, the Selectmen voted to accept the RMLD's offer of \$ 1.4 million earnings distribution with the understanding that periodic increases will continue to be negotiated.

Late in the year, the Board of Selectmen began discussions with the Cable TV Advisory Committee and Continental Cable regarding the renewal of the franchise for Continental Cable. The franchise expires in December, 1995 and the process for renewal is a lengthy one.

The Library Director and the Chairman of the Board of Library Trustees appeared before the Board in December to present the long-range Library plan. Primary needs include the establishment of additional hours to better serve the public, additional money for the purchase of books, and a review of salaries for Library employees.

### **Community Issues**

1992 was a year of tremendous progress on several ongoing projects that will effect the future of the Town of Reading. After over a year of negotiations, a Request for Proposals for the erection of an ice skating rink arena at the former Haverhill Street Nike Site was made available early in December. And, although not without difficulty, construction was well under way to transform the former Central Fire Station into a permanent home for Reading seniors. Both the Ice Rink Advisory Committee and the Senior Center Advisory Committee are to be commended for their hard work and dedication.

The Board of Selectmen continued to deal with a number of traffic issues as the volume of through commuter passage increased. Primary among the Town's long-range plans to improve Reading's streets was the designation of a portion of South Street as a scenic road and how it should be designed.

Increasing traffic problems in the Birch Meadow neighborhood led to the formation of the Birch Meadow Area Traffic Task Force. This active ad hoc committee met throughout the summer months and presented its recommendations to the Board of Selectmen in the fall. While it was not possible to put into effect all the advisements, some improvements were made and the Board will revisit this issue in the coming year.

(continued)

## GENERAL SERVICES DEPARTMENT

Another area of neighborhood concern was the Hopkins/Walnut Street intersection. Following a public hearing, the Board approved roadway improvements at Hopkins and Walnut Streets; this project will be undertaken in the near future.

Business people in the Brande Court area of the Town presented their concerns to the Board of Selectmen for their review. Basically, the problem stemmed from deliveries being made to establishments on Brande Court and the consequent effect on parking in the Town-owned parking lot. As a result of the Board's hearings, new regulations regarding deliveries were established and employees of the businesses in the depot area were given the privilege of obtaining stickers to park in the Town-owned lot on High Street.

Following citizen complaints about problems in the vicinity of Hunt Park, the Board of Selectmen held a public hearing in November which resulted in parking prohibitions on the east side of Eaton Street between Smith Avenue and Pleasant Street and the north side of Pleasant Street between Eaton Street and Wilson Street.

### **Communications/News Items**

In October the Board of Selectmen adopted a policy on Public Comment. This policy enables citizens to impart information or to address issues which are not current or recent past agenda items. In turn, the policy allows the Board to take the issue under advisement for immediate or future action; to dispatch the issue for staff investigation or to schedule future agenda time for a complete discussion of the issue. Public Comment and the Town Manager's Report have become regular agenda items for Board of Selectmen meetings.

1993 will bring many new challenges to the Town of Reading but our dedicated and talented employees and volunteers will continue their efforts which have made this community strong.

### **TOWN CLERK**

#### **ELECTIONS**

1992 was a busy election year! Reading's registered voters turned out in great numbers with an all-time high for the Presidential Election on November 3, 1992. Votes cast in 1992:

Presidential Primary, March 10th	- 6,680 - 47%
Local Election, March 24th	- 3,957 - 28%
State Primary, September 15th	- 3,623 - 26%
General November 3rd -	-13,606 - 91%

Newly registered voters during 1992: 2,012.

As a result of the Presidential and Congressional Primaries, approximately 6,000 "Change of Party" forms were processed through the Clerk's Office. This process necessitated that each vote  
(continued)

## GENERAL SERVICES DEPARTMENT

cast be recorded on the voter's record card and then the voting list updated to show the new designation of "unenrolled." This process without question is an "administrative nightmare"!

### BOARD OF REGISTRARS

Gloria Hulse, was appointed Registrar by the Board of Selectmen on January 7, 1992. Mrs. Hulse filled the unexpired three-year term previously held by Jean McKilligan.

Fellow board members, Chairperson C. Dewey Smith, Pearl E. Malphrus and Town Clerk Catherine A. Quimby, in addition to certifying signatures for the local election, also certified approximately 1,057 signatures on 93 separate nomination papers for State Office. Twenty-nine papers for National Office were also submitted for certification. In addition, the Registrars staffed sixteen special registration sessions throughout the year. League of Women Voters' members Katherine S. Gass, Marilyn Martyniak and Mary Ann Kozlowski were appointed Assistant Registrars and held registration sessions at various locations in the community prior to the Presidential Election. James Stafford, representative of Austin Preparatory School, and Agnes M. Lindgren from Reading Memorial High School, were both appointed Assistant Registrars and conducted special registration sessions at their respective high schools throughout the year.

### CENSUS

As mandated by law, the Annual Town Census was conducted during the month of January. The census was conducted entirely by mail, with computer preprinted forms sent to 8,155 households. The information contained on the forms was reviewed for accuracy by the occupant, signed and returned to the Board of Registrars. 94% of the residents returned their Census forms, while three hundred voters were dropped from the Voting List in 1992 due to their failure to return their Census form. Before removal, each citizen received a second notification advising them that they were to be dropped from the voting list.

### TOWN MEETING

Annual Town Meeting in April, during four business sessions, adopted the Annual Budget for Fiscal Year 1993. A Special Town Meeting, consisting of two sessions, was held within the Annual primarily to deal with the acceptance of a gift from resident Nelson Burbank for the establishment of an Ice Rink in Reading. A Subsequent Town Meeting held in November at four sessions addressed a 36-Article Warrant which included ten Articles seeking amendment to the Zoning By-Laws and four Articles seeking amendment to the General Bylaws.

### REDISTRICTING

The Board of Selectmen and the State Redistricting Commission approved a new Precinct Plan for the Town in late Fall. This redistricting was necessary due to the Federal Census of 1990. The recent establishment of the Sixth Congressional District in three of Reading's precincts added an additional dimension to the redistricting challenge. Town Planner Jonathan Edwards and Town  
(continued)

## GENERAL SERVICES DEPARTMENT

Clerk Catherine Quimby worked together to determine the new precinct lines within the two necessary criteria: (1) all precincts must have a population within 5% of the average precinct size; (2) all precincts must be as geographically compact as possible. They were successful in eliminating the Precinct 2 split created by the new Congressional District lines, but were not successful in eliminating the need to split Precinct 8 for Congressional voting.

Reading's new Precincts become effective with the March 23, 1993 Local Election. Our thanks to volunteer, Frederick VanMagness, Jr., who during his holiday break from Tufts University, assisted the Town Clerk with the identification of house numbers being moved from one precinct to another.

### STATISTICS

During the calendar year January 1, 1992 through December 31, 1992 the following Vital Statistics were recorded in this office:

BIRTHS--244  
DEATHS--185  
MARRIAGES--158

During the same calendar year, 1338 dog licenses were issued. Twenty-eight dogs were reported as deceased and one kennel license was issued.

A total of 592 Fish and Wildlife Licenses were issued during 1992. Of the \$9,573.20 collected only \$290.95 was retained by the Town.

Total receipts collected in the Clerk's Office for the calendar year 1992 amounted to \$41,351.84

### TOWN COUNSEL

1992 was Tyler & Reynolds Professional Corporation's 20th anniversary as Town Counsel to the Town of Reading and the 20th anniversary of H Theodore Cohen's representation of the Town. In addition to Mr. Cohen, Ronald C. Kaczynski and Jeffrey R. Gould worked as the other principal attorneys servicing the Town during the year.

As in recent years, monetary concerns impacted greatly on the legal issues facing the Town; being reflected in the increased number of bankruptcy proceedings pertaining to inhabitants and businesses in the Town, efforts to consolidate departments or employees, and ongoing issues relating to trash collection and other fees. Further, many of the legal issues in the 1992 Annual, Special and Subsequent Town Meetings also related to budgetary and financial concerns.

This year no one specific issue dominated Town Counsel's time, although the largest legal matter related to the proposed gift from Nelson S. Burbank to establish an ice skating rink in the

(continued)

## GENERAL SERVICES DEPARTMENT

Town and the ongoing title, lease and competitive bidding issues arising from that proposal and Town Meeting's acceptance of it.

While general legal services were rendered on a regular basis to virtually all of the Town's officers, boards, committees and departments, significant time was spent in consultation with the Town Manager and Board of Selectmen on most all legal issues relating to the Town, with the Board of Appeals on cases relating to the denials of special permits and variances, to the Conservation Commission in major cases involving the extent of their powers in regard to uses which may be made in buffer zone areas under the Town's Wetland Bylaws and regulations and to the School Committee on an increasing number of complex cases arising under Massachusetts and Federal special education laws and with regard to student attendance and behavior problems.

Finally, this year for the first time in twenty years, Town Counsel also found itself a party to a Reading lawsuit when H Theodore Cohen was named along with the Town Manager and the former Director of Public Works as Defendants in a Civil Rights action arising out of the Town's actions to prevent the illegal use of a boarding house and illegal curb cuts. After twenty years, Tyler & Reynolds and the attorneys servicing the Town truly feel as though they are part of the Reading community and not just its legal affairs.

### TOWN MANAGER

The Town received a grant for Mass Releaf Program from Executive Office of Environmental Affairs. The Town also received a grant for waste oil site at Public Works Garage.

Jane Fiore was notified that the Town is a recipient of a federal grant to develop a "Student Assistance Program."

The Town again put the Pearl Street School out to bid, but rejected the one bid to purchase this property.

The Town, through the Town Manager and the Superintendent of Schools, has held discussions with Boston Gas about installing gas service to the three Birch Meadow area Schools, Joshua Eaton School, and the West Side Fire House at no cost to the Town.

Efforts to regionalize inspection services with Stoneham, Wakefield, and Melrose were unsuccessful.

A great deal of effort was expended in continuing to process plans for the Ice Skating Arena project. An application was filed for Public Works Economic Development Grant Funds for a roadway to the Ice Rink. The lease was drafted and negotiated.

The Scenic Roads Application for South Street was made, and a hearing held. The Board of Selectmen approved plans for minimal widening to 20 feet, and the removal of one tree.

(continued)

## GENERAL SERVICES DEPARTMENT

Reading's first annual Community Cleanup Day was a success, thanks in large part to the efforts of Joe Giordanno, Chairman of the Recreation Committee, and the entire Conservation Commission.

Twenty-three members of Reading Memorial High School Student Council participated in our third annual Shadow Day on May 6, 1992. The intent of this program is to provide students with a general overview of day-time government. Town Clerk Cathy Quimby, as coordinator, reported that both the students and staff profited from this experience.

A number of Town Hall Departments and Town of Reading businesses contribute to the Adopt-A-Family program.

On September 30, 1992, a Gulf Oil tanker went off Route 93 in Wilmington, MA spilling gasoline into the Town of Reading's water supply. Much effort was expended by the entire Town staff in dealing with the problems resulting from the spill. The Town Manager coordinated Public Information efforts in accordance with the Town's Emergency Management Plan. The cooperation of Reading's neighboring communities was outstanding.

In September, Reading's Drug & Alcohol Task Force was selected as one of the 1992 Mass "Drug Fighter of the Year" recipients.

### Personnel

- Fire Chief Len Redfern retired in September and was replaced by former Captain Don Wood.
- Firefighter Bob O'Brien and Peter Vincent retired as firefighters.
- Three new firefighters, John O'Blenis, Jim Hennessy, and David Sutton were hired as replacements for retiring firefighters.
- Fire Lt. Jack Mooney was promoted to Captain, and Firefighter Peter Marchetti was promoted to the position of Lieutenant.
- Cindy Keenan was appointed as Executive Secretary in Fire Department, replacing Doris McNeil who retired.
- Officer Dick Delrossi left the Police Department to work for the Town of Stoneham.
- Matt Edson was appointed Police Patrol Officer.
- Peggy Campbell was appointed to Administrative Assistant in Finance Department, replacing Florence Campbell who retired.
- Peg Howe was appointed to Administrative Assistant in the DPW replacing Cindy Keenan.
- Florence Farelli (van driver) retired in the fall and was replaced by Michael Greene.
- Ellen Sullivan resigned as Appraiser and was later replaced by David Billard.
- Ted McIntire was appointed as Acting Director of Public Works when Tony Fletcher retired in September. McIntire was appointed as Director in December.

(continued)

## GENERAL SERVICES DEPARTMENT

- Bob Morse resigned as operator of the Water Treatment Plant. Eric Cefalo left a similar position at the Treatment Plant.
- Stephanie Rollins left the Department of Finance to take a position at the Reading Municipal Light Department.
- Nancy Smethurst left the Department of General Services to take a position at the Library.
- Paula Schena was hired as Administrative Assistant in the Department of General Services in Trudy Well's position, as Trudy changed to part time work in the Department.
- Lesley Wexler left the Town's employ as the Recreation Program Supervisor.
- Andy Nichols resigned as a Public Safety Dispatcher, and Regina Benoit resigned her part time post as Animal Control Officer to take the position as full time dispatcher.
- Police Officer Robert MacKay resigned from the Police Department to take a job with the MBTA Police.
- The Town made use of a number of local youth in the Summer Youth Employment Program, to assist in Public Works, Library, and the General Services Departments. There was no cost to the Town.

## HUMAN SERVICES

The Department of Human Services includes the divisions of Health (which now includes Weights and Measures), Elder Services, Recreation and Veterans Services as well as the support staff for all the divisions. The Director of Human Services, Ruth Cogan, also serves as the Director of the Health Division. Included in these duties is serving as staff to the Board of Health, Solid Waste and Hazardous Waste Committees. Due to vacancies in positions and non-funded positions during 1992, Cogan also performed the duties of the Public Health Nurse all year as well as the Recreation Supervisor for the last four months.

The Human Services Department acts as a resource for people and families in need. Help is given in three ways: 1) information is given to clients about agencies and resources available to address their particular needs 2) community groups are contacted who are willing to help Reading families by supplying a service or source of funds to pay outstanding bills 3) the Human Services Revolving Fund is accessed to pay an outstanding bill. The Human Services Revolving Fund was established to pay for short-term emergency bills to prevent homelessness and loss of services. This Fund helped 19 families in 1992 for the following purposes:

Housing	2090.00
Heating fuel	99.75
Electricity/Gas	943.36
Medicine	97.45
Doctor bills	251.00
Dental bills	125.00
Adopt-A-Family Program (donations were specific for use)	883.00
Total	4489.56

Donations received were as follows:

First Baptist Church	2000.00
Junior Womens Club	1200.00
Pride Stride	117.00
Superior Officers	500.00
Reading Cooperative Bank	143.00
Arthur Hodgdon	50.00
Reading Police Association	290.00
Anonymous	125.00
Reimbursement	25.00
Anonymous for Adopt-A-Family Program	1573.00
Total	6023.00

This Department provides the local intake service for the state's fuel assistance program. This program allows residents who meet extremely strict income requirements to receive assistance with fuel bills and repairs as well as receive a discounted rate for their utilities. Ginger Butler handled this program for 20 new clients this year (people who have been on the program in the past receive renewal applications directly from the State). For  
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those people whose income exceeds these guidelines, the Director works with local service organizations and the Revolving Fund to assist the family.

#### Health Division

The Board of Health continues in its mission to protect the health and well being of the citizens of Reading as well as protect the Town's environment from pollution and damage. Despite continual reductions in staff and budget, the Division attempts to develop new program and services to respond to new issues as they arise.

Substance Abuse: is addressed by the Prevention Education Coordinator (PEC), a .5 position which is partially funded through a federal grant. A 16 member Drug and Alcohol Council meets monthly and provides policy guidance and program direction. Three grants were applied for and received in 1992: the \$16,075 Drug Free School Grant which provides partial salary for the PEC, curricula and program/speaker monies; a \$4096 grant was received for a student assistance program for the high school which shall be implemented in 1993; a \$500 grant was received from Lechmere which was used to purchase curricular.

Programs included a Family Wellness Night entitled "Healthy Choices/Healthy Lives" which was attended by approximately 500 people, the purchase and distribution of 300 copies of the book "Risky Times" through a donation from TASC and Stride-rite Shoes, a parent workshop by Freedom from Chemical Dependency and teacher training for 22 teachers.

The Peer Leader program continues its success with 50 students applying for 20 available slots. These high school students received training on a variety of issues including team building and violence, organized an AIDS Awareness Week at the high school, and taught classes at the elementary and middle school.

The highlight of the year was an Award for Excellence which was given to the Drug and Alcohol Council for their continued work in establishing a comprehensive community-based program in Reading - presented by the Governors Alliance Against Drugs and attended by the Surgeon General of the United States!

Many programming costs are paid through the Prevention Education Revolving Fund which received donations in 1992 from the Reading Superior Officers, TASC, Employees Credit Union, Young Women's League, Knights of Columbus, Arnold Berger, Junior Women's Club and Uptown Liquors.

Human Sexuality: The PEC continues to organize after school seminars for 4th, 5th and 6th grade girls as well as 6th grade boys. There is a nominal fee for the volunteer programs which provide an opportunity to learn about and discuss issues concerning puberty and the students changing bodies. Due to insufficient  
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staffing with the loss of the Public Health Nurse position, enrollment is limited for this program. Efforts continue to provide a program within the school curricular for both seventh grade boys and girls.

Disease Control: The administrative duties of the Public Health Nurse position have been done by the Human Services/Health Director. All clinical services have been eliminated with the exception of some blood pressure clinics. The Visiting Nurse Association of Middlesex East and the Winchester Visiting Nurse Association provide blood pressure clinics at Tannerville, Peter Sanborn Place, Cedar Glen and the Senior Center. Employee blood pressure clinics ended when Health Stop moved from Reading. 58 communicable disease were reported to the state health department; vaccine continues to be distributed to local physicians. The Flu and Pneumonia Clinics provided 1137 flu shots and 55 pneumonia shot to Reading residents.

Environmental Health: The Health Inspector and Director continues to carry out a comprehensive program of inspections which totaled 778 in 1992. The goal is to inspect all restaurants three times a year and retail food stores twice a year, a goal which we did not meet in 1992. There were 565 food service inspections, 98 housing, 48 solid waste, 52 pool, 3 suntanning, 5 barn, 6 camp and 1 health club inspection. 72 burial permits were issued. The office received 109 complaints including 31 housing, 19 solid waste, 22 restaurants, and 23 miscellaneous complaints ranging from odors to animals.

Contractual Services: The largest contractual service is mosquito control. The Town is part of the 20 member East Middlesex Mosquito Control Project which provides mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. Mosquito populations in 1992 were generally below average except in early September when populations exceeded nuisance levels. Eastern Equine Encephalitis was not a problem in Middlesex County although isolations in Bedford and North Reading of a precursor virus, Highland J, caused some concern. 223 wetland acres had Bti granules applied in April as a larval control measure. Field crew using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 19 wetlands when high densities of larvae were found breeding in stagnant water. Adult mosquito control consisted of spraying targeted neighborhoods on 3 nights for a total of 1936 acres when survey traps in Reading indicated high populations of nuisance mosquitoes. Project personnel sprayed 113 acres using portable sprayers to establish barriers to mosquitoes around recreation areas.

Two other contractual services are Eastern Middlesex Human Services (EMHS) and East Middlesex Association for Retarded Citizens (EMARC). EMHS provides counseling services (mental health, mental retardation and substance abuse for children, adolescents, adults and elders who have little or no financial resources. In FY92 this amounted to 1638 hours of clinical services to 141 Reading

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## HUMAN SERVICES DEPARTMENT

residents. EMARC served 14 clients attending vocational training program. The Town's contribution pays for 3% of the program's costs, the 82% paid through a contract with the Department of Mental Retardation.

Dead animal pick up continued this year with 229 animals picked up on public ways.

**Weights and Measures:** The Health Inspector also acts as the Sealer of Weights and Measures. 79.5 hours were spent certifying 58 pumps and scales.

Revenue collected for FY92 was \$16, 038.08 (an increase of 6%).

### ELDER SERVICES

The Division of Elder Services provides services, activities and educational opportunities for residents of Reading age 60 and over and also works with the adult children of elders regarding related problems.

The outreach program focuses on crisis situations and critical needs or concerns of elders. Assistance includes housing questions, intergenerational disputes, self neglect, loneliness, nursing home placement, eligibility screening for state and federal services, information and referral, resource development, and coordination with area medical and social service agencies. Assisting the adult children of elders is an important aspect of this program. The Outreach Worker made 1786 contacts with clients this past year.

The van transportation program serviced thirty new clients. The program provides an important service for senior citizens who no longer drive their own car, never did drive, or can not afford "public" conveyances. Transportation for a minimal donation is offered for local shopping and medical appointments, occasional out-of-town trips to shopping malls, and to activities sponsored by Elder Services. The van made 10,266 one way trips this past year, traveling 13,046 miles.

The Shopping Assistance Program assists in the purchase of groceries and medicines for 28 homebound persons who do not have the ability to do their own shopping. The Shopping Coordinator made 471 contacts to clients and volunteers. 16 volunteers made 898 client contacts this past year.

The daily nutrition program is provided through cooperation with Mystic Valley Elder Services, Inc. (MVES). They also provide assistance with information and referral, homemakers, home health aides, case management, legal services, protective services, and respite care. Meals at the Senior Center and the delivery of meals to persons unable to prepare their own food are provided through cooperation with Mystic Valley Elder Services, Inc.

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The weekday nutrition program is supervised by a meal site manager and an assistant manager whose salaries are paid by MVES. 7,362 meals were served to approximately 61 participants each month. Socialization is an important component of the nutrition program.

The Meals on Wheels Coordinator oversees the delivery of a hot meal to a client's home. A pool of 44 volunteer drivers deliver 40 to 50 complete meals each week day. Clients are referred by Elder Services staff, medical personnel, MVES case managers, and/or concerned family members.

The Coordinator of Volunteers organized opportunities for 4,728 volunteers who contributed 10,455 hours of community service. Office Volunteers continue to assist in the preparation of bulk mailings from Town Hall thus affording a savings for the Town. They now work with the Solid Waste Committee each month processing unwanted mail. Medical Escorts program is expanding, accompanying people who can not go unattended to medical appointments. Telephone Reassurance links a homebound person with a volunteer who calls each day at a mutually agreed upon time to assure the safety and well being of the homebound person. Volunteers also are matched with a friend whom they visit once a week to bring companionship and caring.

Intergenerational projects continue to be an important teaching tool for cooperation among the generations. Students did yard work, snow shoveling and developed pen pal contacts with many Reading residents. Coordination of Scouting and Campfire groups yields approximately 60 children each month who make cards, tray favors and baked goods for the enjoyment of many elders.

Volunteers assist citizens with income tax information, the distribution of government surplus food, delivery of Meals on Wheels, medical escorts, class instructors, office volunteers, gardeners, program leaders, "second harvest" distribution, daily assistance at the meal site, bimonthly bingo games, monthly dances, shopping volunteers, Summerfest strawberry festival, hearing clinic receptionists, consumer complaint and Medicare assistance, Fix-It volunteers, The Knitters who make garments for shelters, Retired musicians play at a Jam Session the first Wednesday of each month at the senior center. A Volunteer Reception in May recognized the contributions made by citizens of Reading for citizens of Reading. The reception was sponsored by a local organization.

Educational classes are held at Tannerville and at the Senior Center. The Spring semester and the Fall semester were taught by teachers who were paid directly by the students. The classes continuing from last year includes "Motion to Music" exercise program, ceramics, oil painting. The students' art work is displayed at the Reading Public Library during the Spring.

The Consumer Assistance program assists people who have consumer  
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complaints. The program is backed by regional consumer assistance offices.

SHINE, Serving the Health Information Needs of Elders, is facilitated by a trained volunteer and two staff persons who assist people with Medicare and related health insurance questions.

The Cracker Barrel discussion group meets at the Senior Center Thursday mornings and features guest speakers and topics determined by the group.

The Division of Elder Services has a commitment to provide information to citizens enabling them to make decisions regarding their well being and quality of life. Programs have included: MBTA discount pass, what to expect at a nursing home, tax exemption workshop, U.S. Post Office, cable T.V. production, guardianship and conservatorship, health insurance information from Bay State and Blue Cross Blue Shield, Medicare insurance, Health Care Proxy workshops every other month.

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Virginia Bizzarro resigned from the Council on Aging Board. Sal Mele was appointed by the Selectmen to fill the unexpired term. Elder Services will relocate the Senior Center from the basement of the Pearl Street School to the old central Fire Station at 49 Pleasant Street, thus affording the Town a permanent location for the Senior Center. A successful grant for \$757,000, co-authored by the Town Planner and the Director of Elder Services with technical assistance from the Department of Public Works, will come from federal Housing and Urban Development funds to be administered by the Massachusetts Executive Office of Communities and Development. Performance bonus monies were received. John Catlin and Associates architectural firm was chosen and P&H General contractors of Everett won the construction bid. The design and rehabilitation of the building involved many people and received much media coverage.

Many individuals and organizations have generously supported the Elder Services' agenda by providing monies, gifts and inkind services. Individuals and organizations have given hospital equipment, postage stamps for the "sunshine card" program, flowers, plants, books, clothing, food, dinners, knitting supplies, games, magazines, gift certificates, and VCR movies.

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The Division of Elder Services has two revolving funds. The Shopping Assistance Revolving Fund supports the salary of the Shopping Coordinator. The Elder Services Revolving Fund is for the resolution of emergencies.

The Shopping Assistance Revolving Fund received \$2,141.50 with large gifts from Junior Unity Club and the Young Women's League. The Revolving Fund received \$585.00 and assisted 9 households with mortgage, rent, utility and plumbing bills.

The Senior Center Furnishings Fund received the following donations: Patrons: \$4000; Thermo Electron: \$1000; SADD: \$100; Bake sales: \$218.15; Pride Stride: \$64.50; Anonymous donor: \$13,225; Other gifts: \$2780.

Additional revenues generated: Van rider: \$2,247.50; Classes: \$46.70; Special donation to volunteer program: \$190.00.

#### RECREATION

The Reading Recreation Division offers a variety of recreation and leisure time activities to all segments of the Town's population. The Recreation Revolving Account continued to fund all programs for 1992, allowing for further expansion and development within the division. The Recreation Committee, with nine members and three associate members, provided guidance to the division with it's policy making decisions and approval of new programs. The Supervisor's position, .6 full time equivalent position, was filled by Lesley Wexler through August. The Human Services/Health Director was the Acting Recreation Supervisor September - December.

A proposal was made to the School Committee to combine the Recreation Supervisor position with the Summer School Supervisor position. Hiring of a new Recreation Supervisor has been suspended pending input from the School Committee.

Fall/Winter offerings for the 1992-1993 season included Joshua Eaton After School Sports, Reading Youth Basketball and Travel Team, Open Recreation at Hawkes Field House, and the Middle School Ski Program with Bradford Ski Area.

The Summer of 1992 was quite successful with a number of programs, both old and new. The Day Camp, located at the Coolidge Middle School, continued to offer instruction in Arts and Crafts, Science and Nature, and Red Cross Swimming, along with field trips and special events. A "junior" version of the camp was also offered for children entering kindergarten. New this year was the option for parents to have full day coverage by offering Extended Camp Care in conjunction with R.E.A.P. This option was enthusiastically welcomed by working parents. All spaces in the camp program were filled. The Grant Municipal Pool offered Red Cross Swim Instruction in the morning and early afternoon, and Open Swim hours for children and families in the afternoon and evening. The Pool Pass program continued, saving frequent swimmers money from regular gate fee's. Baseball, including Varsity, Junior Varsity, and T-Ball was once again offered. Also

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## HUMAN SERVICES DEPARTMENT

offered was Teen and Adult Golf Lessons and an Adult Golf League.

Several clinics were run in conjunction with the Recreation Division and local athletic instructors with 15% of the clinic's gross revenue returned to the Revolving Fund. The clinics offered were baseball school, soccor mini-camp, basketball school, tennis, karate, wrestling, speed and strength for middle and high school, water tots, track and field, biddy basketball, summer soccor. Four programs which were planned, yet not run due to insufficient registrations included Teen Trips, Sundown Sports, Roller Blades and Street Hockey.

The Recreation Division includes services to the special needs population of Reading . A special needs coordinator was hired for our summer programs to assist children with any level of disability. A number of children with varying medical, emotional, and physical dysfunctions were assisted by our coordinator this past year. The Alternative Leisure Company, led by Drew Billiles, is a contractual service providing a variety of activities to Reading's youth during the fall, winter, and spring. Children involved with the Alternative Leisure Company participated in swimming, horseback riding, sports, dances, weekend and overnight trips, and skiing. Three children from Reading participated in Camp Hope this past year. This camp provides activities services for developmentally disabled children between the ages of five and fourteen, and is supported by the East Middlesex Association for Retarded Citizens, Inc. and also by the five towns of Melrose, Reading, Wakefield, Stoneham, and North Reading.

"Theater in the Green" for children on Wednesday afternoons and "A Touch of Class" for the community on Sunday evenings were again offered. Funding was secured through a \$1300 grant from the Arts Council, \$2650 from local businesses and \$1100 from a donation jar set out at the concerts. Due to a generous donation from a local businessman, 7 Theatre in the Green Concerts were offered (only 4 were offered the year before due to funding constraints). 7 Sunday concerts were offered, one delayed to November due to weather problems. The concerts were very popular, as they are every season, attracting between 200 to 500 people weekly.

The fee structure for 1992-3 was examined and maintained the fees at last year's levels in order to help families in these difficult economic times.

### VETERANS SERVICES

Paul A. Farrell is the Veterans Agent for the Town, working an average of 14.5 hours per week.

Veterans Services is governed by Chapter 115 of the General Laws. Veterans and his/her immediate family who are in need are eligible for benefits. Initial paperwork is processed locally;

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HUMAN SERVICES DEPARTMENT

final approval of benefits come from the Commissioner of Veterans Services in Boston.

The amount of state Veterans Administration expenditures for FY92 for a Reading veteran population of approximately 2430 was \$1,619,507. These benefits were paid directly to recipients and/or their dependents by the Veterans Adminstration, not through the Town's budget. \$21681.45 was expended through the Town budget, 75% of which is reimbursed by the state. There were 356 active cases in 1992 with 82 current pending cases.

## HOUSING AUTHORITY

The Reading Housing Authority continues its successful operation of low-income housing with 80 units of elderly/handicapped housing at Frank D. Tanner Drive; 10 units of family housing: 6 at Waverly-Oakland Roads and 4 at Parker/Pleasant Streets; 8 units of Housing for People with Special Needs at Bancroft Avenue; 114 units of rental assistance located in private residences throughout the community and supported by contracts with HUD's Section 8 Program and the new program operated by the State, called the Massachusetts Rental Voucher Program (MRVP).

The Reading Housing Authority is a member of a five-town consortium comprised of Melrose, Reading, Saugus, Wakefield and Winchester Housing Authorities and HUD has recently awarded 100 vouchers to these communities for the new "Family Self-Sufficiency (FSS) Program." This new program is designed to coordinate housing and the necessary social service components which would enable families to be free of all governmental subsidy within five to seven years. There is a Program Coordinating Committee with members from the five communities which will provide the necessary education, job training, counseling, parenting and other social services necessary for the head of the household to become fully employed and eventually self sufficient. Ms. Barbara Xenn Rediker, LICSW, is the new Program Coordinator. Ms. Rediker will schedule an eight-step program for each participating family and will coordinate the program with each housing authority Executive Director. It is an exciting opportunity for families to obtain skills, job training and employment. The provision for the establishment of an escrow account will allow a portion of the family's increased rent to be set aside and to be used as an eventual downpayment on a dwelling of their own. The orientation meeting for families from the current waiting list of the five-town consortium will be held in early 1993 and will commence the program.

The news of the FSS Program is exciting, but there were several problems due to the deflated State economy and the revamping of the former State 707 rental certificate program to the new MRVP voucher system. The State has tried to provide a "safety net" to those participants who lost their housing assistance because of the lower qualifying income levels. The Reading Housing Authority lost two certificates initially; one of which was reissued when the State established revised income limits to qualify for the MRVP voucher. Along with the establishment of the MRVP, the State has increased the percentage of income that current conventional housing tenants pay for rent. This was in a two-step process, which helped to alleviate the impact of the increase. The new rent calculation is based on 30% of net income for rent where the tenant does not pay for utilities, and 27% of income where the tenant pays for their utilities. This brings the State guidelines more in line with the Federal assistance programs.

The recreation hall at Tanner Drive is still being used by the Ceramics, Oil Painting, Dance and Exercise classes sponsored by Reading Elder Services; Blood Pressure and Flu Clinics sponsored

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by Reading Health Department; weekly music by Downeast Revival every Wednesday night (all welcome); and monthly social functions for Tannerville Club and Reading Singles Club as well as the annual Daughters of the American Revolution Dinner and the Mystic Valley Elder Services Annual Breakfast Meeting.

The Authority is still working with banks and developers in association with the "linkage" units required for both the Greenhouse Acres and Schoolhouse developments. the Authority is very actively investigating opportunities for first-time homebuyer programs and the establishment of a non-profit agency to develop this type of housing.

The effect of the current economy on our State's population and their housing requirements, during a period of decreased funding and increased regulation, has kept the Board and staff busy seeking new and innovative housing opportunities. The focus for the upcoming year is to work with the local authorities, banks, developers and townspeople to bring about a greater diversification of housing opportunities within the community. The commitment of the Board and staff is to provide access within the Town to diverse populations, while still maintaining the atmosphere of the Reading community. We look forward to meeting this challenge.

# TOWN MEETING REPORTS

## ANNUAL TOWN MEETING

April 13, 1992 to May 22, 1992

Note: The following reports of actions taken on Articles contained in the Warrants for the Town Meetings are from the official records and indicate actions which bind the Town. The reader is referred to the official reports in the Office of the Town Clerk.

### **ARTICLE 1      Annual Town Election - March 24, 1992 (Reported elsewhere in Town Report under "Voting Results")**

#### **ARTICLE 2.      Reports**

To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Community Planning & Development Commission, Town Manager, and any other Boards of Special Committees. (See Reports on file in the Town Clerk's Office.)

#### **ARTICLE 3      Instructional Motions**

**Capital Improvement Subcommittee** - On motion of John H. Russell, it was voted to instruct the Finance Committee to form a Capital Improvement Subcommittee to report to the Finance Committee on the Town's Capital Improvement Program and all warrant articles relating to capital expenditure. The Finance Committee shall consider the subcommittee's report and shall make its recommendations on all capital matters to Town Meeting. The Capital Improvement Subcommittee may include nonmembers of the Finance Committee. Voted: May 18, 1992

**Inclusion of Article in Warrants for all Special Town Meetings** - On motion of James R. Boucher, Precinct 1, it was voted that the Board of Selectmen be, and it hereby is, instructed to ensure that the customary and usual article to choose Town Officers and Special Committees and to give instructions to Town Officers and Special Committees be included in the warrants for all Special Town Meetings as well as Annual and Subsequent Town Meetings. Voted: May 18, 1992

**Quarterly Reading of Water Meters** -On motion of Robert R. Lynch, Precinct 6, as modified by John H. Russell, Precinct 8, it was voted that the Town Manager be instructed to meet with the Reading Municipal Light Department Manager and evaluate a system by which the Reading Municipal Light Department will read water meters quarterly. Voted: May 21, 1992

**Remedies to the Intersection at Washington Street and Main Street** - On motion of Ronald M. D'Addario, Precinct 6, it was voted that this Town Meeting instructs the Reading Board of Selectmen to pursue all available options for immediate traffic control remedies to the intersection at Washington Street and Main

(continued)

Street. Consideration should be given to the creation of strictly enforced slow speed zones and one way signs to mitigate the possibility of accident at this most dangerous intersection. These remedies should be implemented as soon as possible.

In addition, the Board of Selectmen is instructed to continue their efforts to find funding for overhead traffic lights including Federal, State, and local sources and if possible present these options at the next Town meeting. Voted: May 21, 1992

**Use of Additional FY '93 Revenues** - On motion of Richard Radville, Precinct 5, it was voted that the Town Manager, Boards and Committees, in the event additional FY '93 revenues beyond those projected by the Town Manager in his budget presentation to Town Meeting become available, be directed to prepare a budget, for consideration by Town Meeting, in which all such additional revenues are directed in their entirety to the School Department, the Police Department, and the Fire Department, for the purpose of funding services in those departments. Voted: May 21, 1992

**Homart Negotiations** -On motion of John D. Wood, Precinct 2, it was voted that the Board of Selectmen be instructed to aggressively negotiate with Homart for the speedy development of the former landfill and that if more extensions of time are required, that the Town of Reading benefit financially from such extension or no extension be granted.

Further, if no active development is forthcoming from Homart, other short term uses of the land may be considered which will benefit the Town. Voted: May 21, 1992

**Use of Nike Site** - William J. Marshall, Precinct 3 moved that the Board of Selectmen be, and it hereby is, instructed to initiate action(s) to ensure that the remaining parcel of land known as "The Nike Site" not designated for use by the ice rink be preserved for future recreational use. This motion was voted in the negative. Voted: May 21, 1992

**Plan for Incorporating a Trash Limit** - William J. Marshall, Precinct 3 moved that the Board of Selectmen be, and it hereby is, instructed to develop a plan for incorporating a trash limit in conjunction with the recently enacted trash fee. Such a plan shall be reported out to this body during its fall session. This motion was voted in the negative. Voted: May 21, 1992

**Height of Fences and Shrubbery** - On motion of William J. Marshall, Precinct 3, it was voted that the Community Planning and Development Commission be, and it hereby is, instructed to investigate and report out on the necessity and feasibility of an ordinance limiting the height of fences and shrubbery on properties that abut street intersections. Voted: May 21, 1992

**Inwood Park Development** - On motion of Frederick Van Magness, Precinct 8, it was voted that the Board of Selectmen not consummate any potential future negotiations over revenues on Inwood  
(continued)

Park Development without the approval of Town Meeting. Voted: May 21, 1992

**ARTICLE 3** On motion of Robert R. Lynch, Precinct 6, as modified by John H. Russell, Precinct 8, it was voted that the Town Manager be instructed to meet with the Reading Municipal Light Department Manager and evaluate a system by which the Reading Municipal Light Department will read water meters quarterly. Voted: May 21, 1992

**Statehood for Washington, DC** - Michael F. Slezak, Precinct 7 moved that the Clerk of the Meeting be instructed to enter a copy of the following resolution into the permanent Town Records.

Be It resolved:

That The Town Meeting of Reading, Massachusetts, meeting in session April 13, 1992, supports the efforts of the citizens of Washington, DC in their desire for Statehood. To that end, we urge our Representatives in Congress and the President of the United States to grant the citizens of Washington, DC the same rights of self-determination which we now enjoy. This motion was voted in the negative. Voted: April 13, 1992

**ARTICLE 4 - Clause forty-first A of Ch.59 - Adopt \$40,000 Max. Gross** - On motion of Robert I. Nordstrand it was voted that the Town, pursuant to Clause forty-first A of Section 5 of Chapter 59 of the General Laws as amended by Section 126 of Chapter 138 of the Acts of 1991, adopt Forty Thousand Dollars (\$40,000.00) as the maximum qualifying gross receipts amount for the purposes of said clause forty-first A. Voted: April 13, 1992

**ARTICLE 5 - Authorization to Pay Unpaid Bills** - On motion of Willard J. Burditt it was voted that the subject matter of Article 5 be indefinitely postponed. Voted: April 13, 1992

**ARTICLE 6 - Amend Vocational School Agreement re: Elections** - Daniel A. Ensminger moved that the Town vote to approve an Amendment to the Northeast Metropolitan Regional Vocational School District Agreement adopted by vote of the Northeast Metropolitan Regional Vocational School Committee on September 12, 1991 providing for District-wide, at-large, elections with residency requirements, and to amend said Regional Vocational School District Agreement to otherwise conform it to this Amendment. This motion was voted in the negative. Voted: April 13, 1992

**ARTICLE 7 - Amend Vocational School Agreement - Budget System** - On motion of Daniel A. Ensminger, it was voted that the Town approve an Amendment to the Northeast Metropolitan Regional Vocational School District Agreement adopted by vote of the Northeast Metropolitan Regional Vocational School Committee on November 14, 1991 which conforms said Agreement to the current fiscal and budgeting process. Voted: April 13, 1992

(continued)

**ARTICLE 8 - Bylaw Establishing Capital Improvements Advisory Committee** - Willard J. Burditt moved that the Town vote to amend the General Bylaws of the Town by adding the following as Section 4.1.1.1:

**"4.1.1.1.1 Capital Improvement Advisory Committee**

4.1.1.1.1 There shall be a Capital Improvement Advisory Committee (the "Committee") to advise Town Meeting on the Town's Capital Improvement Program and all Warrant Articles relating to capital expenditures, including expenditures for all non-recurring tangible assets and projects, which: (1) are purchased or undertaken at intervals of not less than five years; (2) have a useful life of at least five years; and (3) cost more than Ten Thousand Dollars (\$10,000.00).

4.1.1.1.2 The Committee shall consist of five voters of the Town, appointed for three year staggered terms so arranged that nearly equal numbers expire each July 1st. Initial appointments shall be one member for three years, two members for two years, and two members for one year. Initial appointments shall be made by the Moderator. Thereafter, the members of the Committee shall be appointed by a majority vote of the Moderator, the Chairman of the Board of Selectmen and the Chairman of the Capital Improvement Advisory Committee, with the Moderator presiding. Any vacancy on the Committee shall be filled by the same three persons.

4.1.1.1.3 By October 1st of each year, the Town Manager shall give to the Committee, on forms approved by it, information concerning all anticipated capital expenditures requiring Town Meeting action during the ensuing five years. The Committee shall consider the relative need, impact, timing and cost of these expenditures, and the effect each will have on the financial position of the Town. The Committee shall also annually review an inventory of the Town's capital assets.

4.1.1.1.4 The Committee shall prepare an annual report recommending a capital budget for the next fiscal year and a Capital Improvement Program for the following four fiscal years. The report shall take the form of a commentary on the Town Manager's Capital Improvement Program, and shall contain a clear, concise summary of its contents; a list of all capital improvements proposed to be undertaken during the ensuing five years, with supporting information as to the need for each and the rationale for the Committee's prioritization of all proposals considered; costs estimates, methods of financing, effect on debt and recommended time schedules for each improvement; and the estimated annual cost of operating and maintaining each facility and piece of

major equipment involved. The report shall be submitted to the Board of Selectmen, the School Committee, the Reading Municipal Light Board and the Finance Committee for their consideration and comment. After receiving and considering these comments, the Committee shall submit its recommendation on the capital budget  
(continued)

TOWN MEETING REPORTS

and Capital Improvement Program to the Annual Town Meeting. Prior to Town Meeting, the Committee's report shall be published and made available in a manner consistent with the distribution of the Finance Committee's report, and the original report shall be deposited with the Town Clerk, with a copy to the Reading Public Library. "After an hour-long debate, this motion was voted in the negative.

2/3 vote required

75 voted in the affirmative

78 voted in the negative

Voted: April 13, 1992

**ARTICLE 9 - Amend Bylaw re: Closing Date of Subsequent Town Meeting Warrant** - On motion of Willard J. Burditt, it was voted that the Town amend the General Bylaws of the Town to change the date for submitting articles for the Subsequent Town Meeting by deleting the phrase "fourth Tuesday of September of the year for" in Section 2.1.7 thereof and substituting therefor the phrase "fifth Tuesday preceding" so that said Article 2.1.7 in its entirety shall read as follows:

"2.1.7 All articles for the Annual Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 p.m. on the fifth Tuesday preceding the date of election of Town officers, unless this day is a holiday in which case the following day shall be substituted. All articles for the Subsequent Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 p.m. on the fifth Tuesday preceding the Subsequent Town Meeting in which action is to be taken, unless this day is a holiday in which case the following day shall be substituted."

Voted: April 13, 1992

**ARTICLE 10 - Accepting Sec. 123, Ch. 138 of Acts of 1991 - Setting Municipal Fees and Charges** - Willard J. Burditt moved that the Town vote to accept General Laws Chapter 40, Section 22F. This motion was voted in the negative.

64 voted in the affirmative

77 voted in the negative

Voted April 13, 1992

**ARTICLE 11 (a) - Acceptance of Gifts - Hal Croft Fund** - On motion of Eugene R. Nigro, it was voted that the Town accept a gift of Two Thousand Nine Hundred Seventeen and 48/100 (\$2,917.48) Dollars to establish a trust fund for the Hal Croft RMHS Award, the income from which is to be given annually to a Reading Memorial High School student selected by the Head Boys Track Coach of RMHS; such trust fund to be administered by the Commissioners of Trust Funds. Voted: April 13, 1992

**ARTICLE 11 (b) - Acceptance of Gifts - Rawstron Fund** - On motion of Eugene R. Nigro, it was voted that the Town accept a gift of approximately Two Thousand Five Hundred Five (\$2,505.00) Dollars in memory of James Rawstron, Jr. for the purchase of library "books on tape" and furniture to house the collection of "books

(continued)

on tape"; such funds to be administered by the Commissioners of Trust Funds in accordance with the wishes of the Donor. Voted: April 13, 1992

**ARTICLE 11 (c) - Hewitt Fund - Library** - On motion of Eugene R. Nigro, it was voted that the Town accept a gift of Two Thousand Two Hundred Twenty-Seven (\$2,227.00) Dollars plus other donations that may be made in memory of Barbara Hewitt, with the income to be expended for library books; such funds to be administered by the Commissioners of Trust Funds in accordance with the wishes of the Donors. Voted April 13, 1992

**ARTICLE 11 (d) - Long Fund** - On motion of Eugene R. Nigro, it was voted that the Town accept a gift of approximately Five Thousand One Hundred Sixty-Eight and 56/100 (\$5,168.56) Dollars from Linda Long in memory of her parents for library uses; such funds to be administered by the Commissioners of Trust Funds in accordance with the wishes of the Donor. Voted April 13, 1992

**ARTICLE 12 - Amend Zoning By-Law -PUD Text** - On motion of George V. Hines, it was voted that the Town amend Section 4.9 of the Zoning By-Laws of the Town as follows:

1. Add the following definition in proper alphabetical order to the definitions contained in Section 4.9.2.1. thereof:

"Residential Street: any section of a street which lies within a residential zoning district or any section of a street the center-line of which forms a boundary of a residential zoning district."

2. Add the following language at the end of Section 4.9.4.6.1. thereof:

"However, the CPDC shall in no case approve building heights above the basic maximum height for any Planned Unit Development in the area bounded by the MBTA railroad right-of-way and by the lots fronting on Ash Street."

3. Add the following as the first sentence of Section 4.9.5.2. thereof:

"No vehicular access (except for emergency vehicles) shall be allowed between a Planned Unit Development and any residential street."

2/3 vote required  
97 voted in the affirmative  
26 voted in the negative  
Voted: April 13, 1992  
(continued)

TOWN MEETING REPORTS

**ARTICLE 13 - Amend Zoning By-Law - PUD Map** - On motion of George V. Hines it was voted that the Town amend the Zoning By-Laws of the Town of Reading by amending the Reading Zoning Map to include the following described property in the Planned Unit Development Overlay District:

That portion of the Industrial District generally lying southwest of the MBTA Railroad tracks, more particularly described as including the following parcels of land in whole or in part:

Assessors Map:

Parcel:

28                   1 (part), 4 (part), 5 (part), 6 (part), 7 (part),  
                      9 (part), 20, 21, 23 (part), 24 (part), 25 (part),  
                      26 (part), 27 (part), and 28 (part), and

44                   4, 5, 8 (part), 9, 10, 11, 12, 13, 16 (part), 17  
                      (part), and 18,

together with the lineal half of the right-of-way containing said tracks, which half directly abuts any of the above-specified parcels, all as shown on the plan submitted to Town Meeting in the "Report on the Warrant, Annual Town Meeting, April 13, 1992." As 2/3 majority was not achieved, this motion was voted in the negative.

2/3 vote required

92 voted in the affirmative

24 voted in the negative

Voted April 13, 1992

**ARTICLE 14 - Street Acceptance - Davis Lane** - On motion of Daniel A. Ensminger, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Davis Lane, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Davis Lane, and that the sum of Eleven Dollars (\$11.00) be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

133 voted in the affirmative

3 voted in the negative

Voted: April 21, 1992

(continued)

**ARTICLE 15 - Street Acceptance - Emerald Drive** - On motion of Daniel A. Ensminger, it was voted that the Town of Reading accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as Emerald Drive, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Emerald Drive, and that the sum of Ten Dollars (\$10.00) be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required

135 voted in the affirmative

3 voted in the negative

Voted: April 21, 1992

**ARTICLE 16 - Street Acceptance - Ashley Place** - On motion of Daniel A. Ensminger it was voted to indefinitely postpone the subject matter of Article 16. Voted: April 21, 1992

**ARTICLE 17 - Street Acceptance - Fairchild Drive** - On motion of Daniel A. Ensminger it was voted to indefinitely postpone the subject matter of Article 17. Voted: April 21, 1992

**ARTICLE 18 - Street Acceptance - Lindsay Lane** - On motion of Daniel A. Ensminger it was voted to indefinitely postpone the subject matter of Article 18. Voted: April 21, 1992

**ARTICLE 19 - Adopt Capital Improvement Program** - On motion of Willard J. Burditt it was voted that the Town adopt the "TOWN OF READING MASSACHUSETTS, FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, Fiscal Years 1993 through 1997," dated 26-Mar-92 and set forth in the "Report on the Warrant, Annual Town Meeting, April 13, 1992," and further modified on April 13, 1992, as provided for in Section 7-7 of the Reading Home Rule Charter. Voted: April 21, 1992

(see following 2 pages)

**ARTICLE 20 - Amend Capital Improvement Program** - On motion of Willard J. Burditt, it was voted that the subject matter of Article 20 be tabled. Voted: April 21, 1992

**ARTICLE 21 - Transfer Bond Proceeds to Capital Projects** - On motion of Willard J. Burditt it was voted that the Town appropriate  
(continued)

ARTICLE 19 -Annual Town Meeting

**TOWN OF READING MASSACHUSETTS  
FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
Fiscal Years 1993 through 1997**

(cost in 000's)

Cost by year and source of funding

Project	Project Description	FY93	FY94	FY95	FY96	FY97	TOTAL	
PW-W-2	+ Treat. Plant Mod./Imp.	82.0	E	0.0	0.0	0.0	8,000.0 ED	8,082.0
PW-W-3	Vehicle Replacement	0.0		55.0 E	0.0	0.0	0.0	55.0
PW-W-4	New Well Development	0.0		100.0 E	0.0	100.0 E	0.0	200.0
	SUBTOTAL - WATER	82.0		155.0	0.0	100.0	8,000.0	8,337.0
SD-1	Computer/Wd Proc Equip	100.0	A	100.0 A	100.0 A	100.0 A	500.0	
SD-2	Roof Replacement	0.0		46.0 A	206.0 D	0.0	0.0	252.0
SD-3	Space Remod.-Elem.Sch.	0.0		1,400.0 D	0.0	1,400.0 D	0.0	2,800.0
SD-4	Chp 504-Lifts-Toilet Rem	0.0		15.0 A	15.0 A	0.0	0.0	30.0
SD-5	Space Remod. - Middle Sch.	0.0		50.0 D	0.0	20.0 A	1,000.0 D	1,070.0
SD-6	Energy Related Proj	15.0	A	15.0 A	15.0 A	15.0 A	75.0	
SD-7	Vehicle Replacement	12.0	A	12.0 A	15.0 A	15.0 A	15.0 A	69.0
SD-8	Floor Tile Replacement	15.0	A	15.0 A	15.0 A	15.0 A	75.0	
SD-9	Install Suspnded Ceiling	22.0	A	0.0	25.0 A	0.0	0.0	47.0
SD-10	Window Replace. - Parker	0.0		175.0 D	30.0 A	0.0	0.0	205.0
SD-11	Refurbish Kitchen	0.0		0.0	50.0 E	0.0	0.0	50.0
SD-12	Rplce Clsrn/Cafe Furn.	18.0	A	18.0 A	20.0 A	20.0 A	20.0 A	96.0
SD-13	Gate/Zone Vlve Replcmt	10.0	A	10.0 A	10.0 A	10.0 A	10.0 A	50.0
SD-15	Oil Tank Remov./Gas Conv.	0.0		10.0 G	50.0 G	50.0 G	50.0 G	160.0
SD-16	Asbestos Abatement	0.0		0.0	0.0	0.0	0.0	0.0
SD-18	Track Renovation	0.0		30.0 A	0.0	0.0	0.0	30.0
SD-19	Boiler Replacement-H.S.	0.0		65.0 A	0.0	130.0 D	0.0	195.0
SD-22	+ Refurbish Elev. RMHS	38.0	D	0.0	0.0	0.0	0.0	38.0
	SUBTOTAL - SCHOOLS	230.0		1,961.0	551.0	1,775.0	1,225.0	5,742.0
LD-1	+ Ongoing Capital Projects	4,950.0	ED	0.0	0.0	0.0	0.0	4,950.0
LD-2	Distribution System Imp.	0.0		7,000.0 ED	0.0	0.0	0.0	7,000.0
	SUBTOTAL - ELECTRIC	4,950.0		7,000.0	0.0	0.0	0.0	11,950.0
	GRAND TOTALS	5,943.1		14,429.1	1,585.5	2,994.5	10,115.0	35,067.2

+ Included in 1992 Town Meeting Warrant as Articles or in Budget

**SUMMARY OF CAPITAL IMPROVEMENT PROGRAM BY YEAR BY SOURCE OF FUNDS  
(Cost in 000's)**

SOURCE OF FUNDING	FY93	FY94	FY95	FY96	FY97	TOTAL
A Annual Appropriation	199.6	610.0	350.0	285.0	350.0	1,794.6
B Betterment	0.0	160.0	15.0	15.0	15.0	205.0
C Sale of Cemetery Lots	6.0	103.1	84.5	84.5	75.0	353.1
D Debt to be Authorized	38.0	2,162.0	456.0	1,880.0	1,000.0	5,536.0
E Enterprise Appropriation	159.5	294.0	125.0	175.0	75.0	828.5
ED Enterprise Debt	4,950.0	7,000.0	0.0	0.0	8,000.0	19,950.0
G Grant or Outside Funding	590.0	4,100.0	400.0	400.0	400.0	5,890.0
S Sale of Real Estate	0.0	0.0	155.0	155.0	200.0	510.0
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	5,943.1	14,429.1	1,585.5	2,994.5	10,115.0	35,067.2

**TOWN OF READING MASSACHUSETTS**  
**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**  
**Fiscal Years 1993 through 1997**

(cost in 000's)

## Cost by year and source of funding

Project	Project Description	FY93	FY94	FY95	FY96	FY97	TOTAL
FIN-2	Replace Data Proc Equip	0.0	15.0 A	15.0 A	15.0 A	15.0 A	60.0
PS-F-5	Replace Bucket Truck	0.0	37.0 D	0.0	0.0	0.0	37.0
PS-F-6	Replace Pickup Truck	0.0	0.0	15.0 A	0.0	0.0	15.0
PS-F-7	Replace/Refurbish Pumper	0.0	10.0 A	200.0 D	0.0	0.0	210.0
PS-F-8	Replace Ambulance	0.0	0.0	0.0	0.0	85.0 A	85.0
	SUBTOTAL - FIRE	0.0	47.0	215.0	0.0	85.0	347.0
PW-B-2	Reconstruct Lib Park Lot	0.0	42.0 A	0.0	0.0	0.0	42.0
PW-B-8	+ Repl. Fuel Sup.-Pol.Sta.	7.5 A	0.0	0.0	0.0	0.0	7.5
PW-B-9	Remodel./Addition.Pol.Sta.	0.0	50.0 D	0.0	0.0	0.0	50.0
	SUBTOTAL - BUILDINGS	7.5	92.0	0.0	0.0	0.0	99.5
PW-C-3	Cemetery Development	0.0	75.0 C	75.0 C	75.0 C	75.0 C	300.0
PW-C-6	Replace Backhoe	0.0	20.0 C	0.0	0.0	0.0	20.0
PW-C-7	+ Cem.St.Reconstruction	6.0 C	8.1 C	9.5 C	9.5 C	0.0	33.1
	SUBTOTAL - CEMETERY	6.0	103.1	84.5	84.5	75.0	353.1
PW-E-1	Replace Backhoe/Loader	0.0	45.0 A	0.0	0.0	45.0 S	90.0
PW-E-4	Replace Dump Trucks	0.0	55.0 A	55.0 S	55.0 S	55.0 S	220.0
PW-E-5	Replace Pickup Truck	0.0	12.0 A	0.0	0.0	0.0	12.0
PW-E-7	Replcmnt. Other Equip.	0.0	30.0 A	100.0 S	100.0 S	100.0 S	330.0
	SUBTOTAL - EQUIPMENT	0.0	142.0	155.0	155.0	200.0	652.0
PW-P-1	Renovation of Pool	0.0	100.0 D	0.0	0.0	0.0	100.0
PW-P-2	Park Development	0.0	50.0 D	50.0 D	50.0 D	0.0	150.0
	SUBTOTAL - PARKS	0.0	150.0	50.0	50.0	0.0	250.0
PW-R-1	Street Overlay	0.0	75.0 A	75.0 A	75.0 A	75.0 A	300.0
PW-R-2	+ St.Reconstruction	250.0 G	250.0 G	250.0 G	250.0 G	250.0 G	1,250.0
PW-R-3	Drainage Improvements	0.0	300.0 D	0.0	300.0 D	0.0	600.0
PW-R-4	+ St. Acceptances	0.1 A	15.0 B	15.0 B	15.0 B	15.0 B	60.1
PW-R-5	Walkers Brook Drive	0.0	440.0 G	0.0	0.0	0.0	440.0
	Improvements	0.0	145.0 B	0.0	0.0	0.0	145.0
PW-R-6	+ West Side Imp.	70.0 G	1,500.0 G	0.0	0.0	0.0	1,570.0
PW-R-7	Curb/Sdwlk Const/Recon	0.0	200.0 G	100.0 G	100.0 G	100.0 G	500.0
PW-R-8	East Side Neigh. Imp.	0.0	100.0 G	0.0	0.0	0.0	100.0
PW-R-9	Depot Parking	0.0	80.0 G	0.0	0.0	0.0	80.0
PW-R-10	Realign/Reconst. Ash/Main	0.0	320.0 G	0.0	0.0	0.0	320.0
PW-R-11	+ Signals/Imp. - Square	270.0 G	750.0 G	0.0	0.0	0.0	1,020.0
	SUBTOTAL - STREETS	590.1	4,175.0	440.0	740.0	440.0	6,385.1
PW-S-1	+ Inflow/Infiltration	77.5 E	75.0 E	75.0 E	75.0 E	75.0 E	377.5
PW-S-2	Main Reconstruction	0.0	450.0 G	0.0	0.0	0.0	450.0
		0.0	50.0 E	0.0	0.0	0.0	50.0
PW-S-4	Vehicle Replacement	0.0	14.0 E	0.0	0.0	0.0	14.0
	* SUBTOTAL - SEWER	77.5	589.0	75.0	75.0	75.0	891.5

TOWN MEETING REPORTS

the sum of Thirty-Eight Thousand Dollars (\$38,000.00) representing a portion or all of the balances of the bond authorizations for the Department of Public Works site clean-up (Twenty-One Thousand Nine Hundred Fifty-Six and 01/100 (\$21,956.01) Dollars); the new ladder truck (One Thousand (\$1,000.00) Dollars); and the improvements to the fire station (Fifteen Thousand Forty-Three and 99/100 (\$15,043.99) Dollars; and that such sum be appropriated to be spent under the direction of the School Committee for the purposes of renovating the elevator at Reading Memorial High School. Voted: April 21, 1992

**ARTICLE 22 - Authorizing Debt - RMLD** - On motion of Eugene R. Nigro, it was voted that the Town vote to raise by borrowing as provided for under Chapter 44, Section 8 and Chapter 164 of the General Laws of the Commonwealth of Massachusetts, or any other enabling authority, the sum of Four Million Nine Hundred Fifty Thousand and 00/100 (\$4,950,000.00) Dollars and appropriate the same to the Municipal Light Board for the purposes of extending, enlarging, reconstructing, adding, or making extraordinary repairs or other capital improvements to the Municipal Light Plant including but not limited to its distribution system.

2/3 vote required

118 voted in the affirmative

20 voted in the negative

Voted: April 21, 1992

**ARTICLE 23 - Authorized Land Takings - Main/Washington Street** - Daniel A. Ensminger moved that the Town vote to authorize the Board of Selectmen to acquire all or any part of the following described parcels of land in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts, or to acquire said parcels of land or any part thereof in fee or rights of easement therein by gift, purchase, or otherwise, for the purpose of making improvements to the intersection of Main and Washington Streets; and that the Town vote to transfer from funds appropriated under Article 13 of the April 21, 1988 Special Town Meeting the sum of Six Thousand Dollars (\$6,000.00), and appropriate said sum to the Board of Selectmen to pay for appraisals of said parcels and to pay for the acquisition of said parcels of land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions, and to authorize the Board of Selectmen to enter into agreements with private parties or state and federal agencies for financial and other assistance in connection with such acquisition, and to do all other acts and things necessary and proper for carrying out the provision of this vote:

53.65 square feet of land believed to be owned by Joseph J. Dalelio, Jr. et al., Trustees of the Aunyx Realty Trust, of One Russett Lane, Melrose, MA 02176, being a portion of Board of Assessors' Jan. 1, 1991 Map 54, Plot 40, being bounded and described as follows:

(continued)

TOWN MEETING REPORTS

Beginning at a point on the Westerly sideline of Main Street, said point being a point of curvature, thence running;  
Southwesterly by a curve to the right having a radius of 20.71 feet a distance of 35.74 feet, to a point on the Northerly sideline of Washington Street;  
Thence S83°-58'-20" E a distance of 20.71 feet to a point;  
Thence N14°-54'-40" E a distance of 20.71 feet to the point of beginning of this description.

153.81 square feet of land believed to be owned by Charles C. and Doris R. Catalfamo of 5 Chapel Hill Drive, Reading, MA 01867, being a portion of Board of Assessors' Jan. 1, 1991 Map 55, Plot 20A, being bounded and described as follows:

Beginning at a point on the Easterly sideline of Main Street, said point being a point of curvature, thence running;  
Southeasterly by a curve to the left having a radius of 30.73 feet a distance of 48.10 feet, to a point on the Northerly sideline of Washington Street;  
Thence N75°-24'-50" W a distance of 10.73 feet to a stone bound;  
Thence Northeasterly by a curve to the right having a radius of 20.00 feet a distance of 31.30 feet to a stone bound;  
Thence N14°-54'-40" E a distance of 10.73 feet to the point of beginning of this description.

121.83 square feet of land believed to be owned by Socony Mobil Oil Co., Inc., of P.O. Box 290, Dallas, TX 75221, being a portion of Board of Assessors' Jan. 1, 1991 Map 55, Plot 21, being bounded and described as follows:

Beginning at a point along the easterly sideline of Main Street, said point being a point of curvature, thence running;  
Northeasterly by a curve to the right having a radius of 31.23 feet a distance of 49.23 feet, to a point on the Southerly sideline of Washington Street;  
Thence N75°-24'-50" W a distance of 11.23 feet to a stone bound;  
Thence Southwesterly by a curve to the left having a radius of 20.00 feet a distance of 31.53 feet, to a stone bound;  
Thence S14°-54'-40" W a distance of 11.23 feet to the point of beginning of this description. This motion was voted in the negative.

2/3 vote required

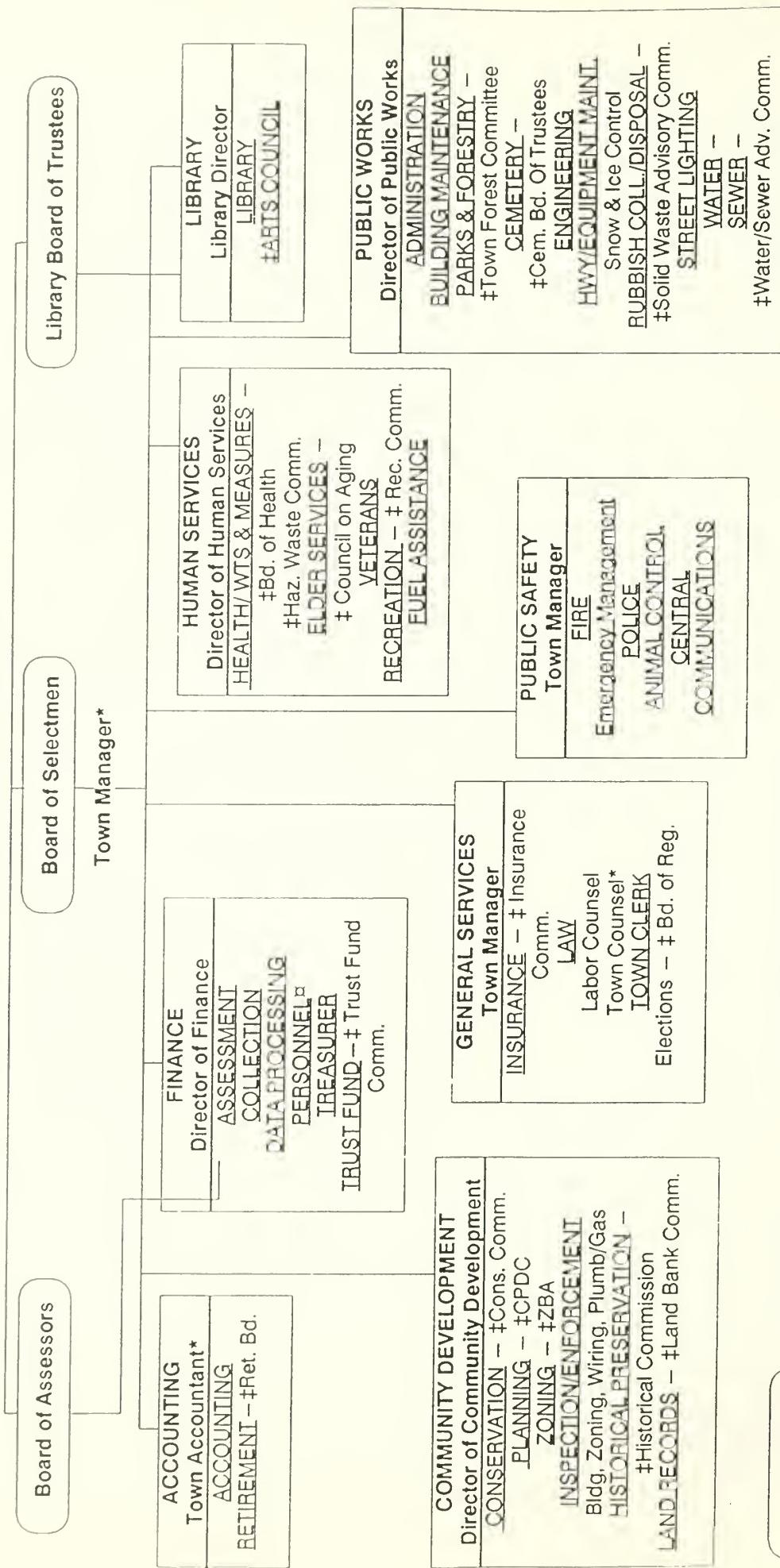
88 voted in the affirmative

61 voted in the negative

Voted: April 21, 1992

(continued)

**Town of Reading, Massachusetts**  
**Plan of Organization - Executive Branch Spring 1992**  
**VOTERS**



Elected Body

DEPARTMENT  
Department Head

\* Appointed by Board of Selectmen  
per charter

XXXXXX = Division

□ Note: Town Manager retains ultimate responsibility for the  
Personnel function pursuant to Section 5-2 of the Reading  
Home Rule Charter.

# - Policymaking body which may exercise authority per statute or other regulations, and which is appointed in accordance with state law, charter, or other regulation. The bodies determine policy under the general direction of the Board of Selectmen. Administrative direction is provided by the Department Head, or the Town Manager in absence of Department Head.

Adopted April 21, 1992 by vote of  
Town Meeting under Article 26

TOWN MEETING REPORTS

**ARTICLE 24 - Disposal of Surplus Property** - On motion by Sally M. Hoyt, as amended by Frederick Van Magness, it was voted that the Town authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property: Two Police Cruisers (1991 Ford LTD-S). Voted: April 21, 1992

**ARTICLE 25 - Chapter 90 Funds for South St. Improvement and West/Willow/Summer/Lowell/Woburn** - On motion of Daniel A. Ensminger, it was voted that the Town appropriate by authorizing the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow in anticipation of reimbursement from the State the sum of Two Hundred Fifty Thousand (\$250,000.00) Dollars for highway projects in accordance with Chapter 90 as amended by Chapter 33 of the Acts of 1991, of Massachusetts General Laws. Voted: April 21, 1992

**ARTICLE 26 - Amend Organizational Structure of Town Government** - On motion of Sally M. Hoyt, it was voted that the Town approve the Administrative Code presented to this Town Meeting pursuant to Section 6-1 of the Reading Home Rule Charter. Voted: April 21, 1992  
(see attached chart)

**ARTICLE 27 - Removal of Town Meeting Members for Non-Attendance** - On motion of Sally M. Hoyt, as amended by Steven R. Hutcheson, Precinct 3 Chairman, it was voted that the Town, pursuant to Section 2-6 of the Reading Home Rule Charter, declare the seat of the following Town Meeting Member to be vacant and to remove the following described person from her position as Town Meeting Member for failure to attend one-half or more of Town Meeting sessions, during the previous year: (no members - name deleted by amendment). Voted: April 21, 1992

**ARTICLE 28 - Level Funding of School Expenses** - On motion of Stephen W. Thomases, it was voted that the subject matter of Article 28 be tabled. Voted: April 21, 1992

**ARTICLE 29 - Funding School Band Needs** - John E. Carpenter, Precinct 7, moved that Town Meeting appropriate the sum of Twenty-Five Thousand (\$25,000.00) Dollars for the purpose of funding the purchase of uniforms and instruments for the Reading Memorial High School Marching Band and Color Guard. Such Funds to be raised from the tax levy. Such funds to be expended under the direction of the School Committee. This motion was voted in the negative. Voted: April 21, 1992

**ARTICLE 30** Article 30 was not moved.

**SPECIAL TOWN MEETING**  
**April 27, 1992 - April 30, 1992**

**ARTICLE 1 - Budget Transfers** - On motion of Richard H. Coco, it was voted that the Town amend the appropriations made for the  
(continued)

TOWN MEETING REPORTS

following line items of the Fiscal Year 1992 Municipal Budget by amending votes taken under Article 9 of the Warrant of the Annual Town Meeting of April 8, 1991, and as ratified under Article 4 of the Warrant of the Special Town Meeting of June 18, 1991 relating to the Fiscal Year 1992 Municipal Budget, and as further modified by the vote taken under Article 10 of the September 26, 1991 Special Town Meeting as follows (unless otherwise indicated the source of the appropriation remains the same):

FROM:

BUDGET LINE	ACC'T #	BUDGET DESCRIPTION	AMOUNT	REVISED APPROP.*
18	01-031	ASSESSORS-PERS.SERV.	\$ 5,700	\$45,836
12	01-062	COMM.DEV.GEN.DEP'T-PERS.SERV.	\$ 1,000	58,834
77	01-301	DPW ADMINISTRATION-PERS.SERV.	\$ 2,700	88,006
79	01-303	DPW HWY.MAINT.-PERS.SERV.	\$22,100	371,576
89	01-313	DPW PARK/FOR.-PERS.SERV.	\$31,500	191,350
101	01-321	SNOW/ICE CONTROL	\$18,400	91,600
45	01-511	HEALTH-PERS.SERV.	\$ 800	25,138
45	01-511	HEALTH-PERS.SERV.	\$ 1,000	24,138
117	01-815	UNEMPLOYMENT	\$41,000	85,000
122	61-400	WATER NON-PERS. EXP.	\$ 7,500	917,772
		APPROP. SCHOOL BUS FEE	<u>\$33,695</u>	
		TOTAL	\$165,395	

\*Includes Reserve Fund Transfers to Date

TO:

BUDGET LINE	ACC'T #	BUDGET DESCRIPTION	AMOUNT	REVISED APPROP.*
29	01-011	SELECTMEN-NON PERS.EXP.	\$ 620	\$ 3,770
44	01-015	GEN.SERV.-NON PERS.EXP	\$10,000	95,145
20	01-031	ASSESSORS-NON PERS.EXP	\$ 1,000	10,350
27	01-035	FINANCE-PERS.EXP.	\$ 3,750	246,079
33	01-041	LAW-LABOR COUNSEL	\$12,000	34,752
40	01-052	ELECT./REG.-NON PERS.EXP.	\$ 8,000	23,900
72	01-080	BUILD.MAINT.-PERS.SERV.	\$17,070	116,506
60	01-111	POLICE-PERS.SERV.	\$ 4,352	1,780,419
10	01-141	BLD.INSP.-PERS.SERV.	\$ 800	41,448
109	01-203	SCHOOL-TRANSPORTATION	\$33,695	14,429,122
87	01-312	WASTE COLL./DISP.-RECYCLING	\$ 6,200	1,279,504
95	01-315	EQUIP.MAINT.-PERS.SERV.	\$13,225	81,297
96	01-315	EQUIP.MAINT.-NON PERS.EXP.	\$19,600	119,531
46	01-511	HEALTH-NON PERS.EXP.	\$ 1,000	36,660
47	01-541	ELDER SERV.-PERS.SERV.	\$ 2,035	64,724
50	01-522	VETERANS AID	\$ 9,400	31,400
114	01-710	DEBT SERVICE	\$ 148	1,635,173
119	01-819	MEDICARE/SOC.SEC.	\$15,000	144,900
121	61-400	WATER - PERS.SERV.	<u>\$ 7,500</u>	\$455,026
			\$165,395	

(continued)

\*Includes Reserve Fund Transfers to Date Voted: April 27, 1992

**ARTICLE 2 - Accepting Early Retirement Bill** - On motion of Sally M. Hoyt, it was voted that the subject matter of Article 2 be tabled. Voted: April 27, 1992

**ARTICLE 3 - Amend Capital Improvement Program** - On motion of Eugene R. Nigro it was voted that the subject matter of Article 3 be tabled. Voted: April 27, 1992

**ARTICLE 4(a) - Chapter 90 Appropriations** - On motion of Daniel A. Ensminger, it was voted that the Town appropriate the sum of Two Hundred Seventy-Nine and 91/100 (\$279.91) Dollars by borrowing under MGL Chapter 90, Account 33272, or any other enabling chapter in anticipation of State reimbursement and appropriate said sum for the purpose of highway projects in accordance with Chapter 90 of the Massachusetts General Laws. Voted: April 27, 1992

**ARTICLE 4(b) - Chapter 90 Appropriations** - On motion of Daniel A. Ensminger, it was voted that the Town appropriate the sum of Two Hundred Thirty-Seven Thousand Fifty-Four and 15/100 (\$237,054.15) Dollars by borrowing under MGL Chapter 90 Accounts 31846, 32228, 32636, 33020, the balance of 33020, and a portion of 33272, or any other enabling chapter in anticipation of State reimbursement and appropriate said sum for the purpose of highway projects in accordance with Chapter 90 of the Massachusetts General Laws. Voted: April 17, 1992

**ARTICLE 5 - Ice Rink - Lease Authorization** - On motion of George V. Hines it was voted that the Town authorize the Board of Selectmen to accept a gift from Nelson S. Burbank whereby an ice skating rink worth approximately \$1,800,000.00 will be built upon a portion of the land owned by the Town shown as Lot 1 on Reading Assessors' Plat 171 and Lots 1 and 2 on Reading Assessors' Plat 170, and commonly known as the Haverhill Street Nike Base, pursuant to a lease to be entered into between the Board of Selectmen and the non-profit corporation to be organized by Mr. Burbank for such purpose; and to authorize the Board of Selectmen to enter into a lease of the aforesaid land to such non-profit organization for such purpose upon such terms and conditions as the Selectmen shall deem appropriate, including, but not limited to: a term of not less than ten (10) years with one or more five (5) or ten (10) year extension options; the payment of nominal rent to the Town until such time as all construction debt has been retired; no construction costs to accrue to the Town; no encumbrances to be made on Town property; the design of the ice skating rink and parking facilities to be subject to site plan review by the Community Planning and Development Commission and to such other permitting provisions, including, but not limited to Conservation Commission approvals, as required by applicable provisions of bylaw and law; and further providing for such hours of operation, benefits to Town residents, noise and traffic controls, and such other matters as may be determined by the Board of Selectmen to be in the best interest of the Town, together

(continued)

TOWN MEETING REPORTS

with the grant of rights in the access way from Haverhill Street to the leased property subject to the rights of all others legally entitled thereto, and to authorize the Board of Selectmen to do all other acts and things necessary or proper for carrying out the purpose of this vote.

120 voted in the affirmative

48 voted in the negative

Voted: April 27, 1992

**ARTICLE 6 - Nike Base Access Road - Gift Acceptance** - On motion of George V. Hines, it was voted that the Town accept the gift from A. Lawrence Doiron of all of his right, title and interest in and to the following described land which serves as the access way to what is known as the Haverhill Street Nike Base:

That certain area of land situated on the EASTERLY side of Haverhill Street in Reading, Middlesex County, MA, and being shown as "Roadway to Reading Rifle and Revolver Club" on a plan entitled "Plan of Land Located in Reading, Mass. owned by Charles I. Nesmith; 1949 Scale 1 in. = 40 ft.; F.C. Emmons, Jr., Surveyor" recorded at Middlesex South District Registry of Deeds in Book 7591, Page 318, and on a plan entitled "Subdivision of Land in Reading, Mass. owned by Charles I. Nesmith; January, 1954, Scale: 1 in. = 50 ft. E.R. Watson Surveyor, Reading, Mass." recorded at the Middlesex South District Registry of Deeds as Plan No. 57 of 1954. Said land is also shown as being situated SOUTHERLY of Lot 7 and NORTHERLY of Lot 6 on Reading Assessors' Map 167.

Voted: April 30, 1992

**ARTICLE 7 - South Street - Home Rule Petition** - On motion of William E. Locke, Precinct 4, it was voted that the Town file a petition and/or approve the filing of a petition to the General Court and/or to the appropriate State department or agency to allow the Town to make improvements to South Street from Main Street to Walnut Street, in accordance with Massachusetts General Laws Chapter 40 Section 15C (the Scenic Roads Act), at less than the State mandated pavement width and width of right-of-way using Chapter 90 funds.

120 voted in the affirmative

18 voted in the negative

Voted: April 30, 1992

ANNUAL TOWN MEETING  
May 18, 1992

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items A1 and A2 (Accounting Department). Funds are to be provided as follows:

Lines A1 and A2

Property taxes, State aid, and non-property tax local receipts.  
(continued)

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items B1 through B11 (Community Development Department). Funds are to be provided as follows:

Line B1

\$2,492 from Wetland Fees, with the remainder from Property taxes, State aid, and non-property tax local receipts.

Lines B3 - B11

Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items C1 through C13 (Finance Department). Funds are to be provided as follows:

Lines C1 - C13

Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items D1 through D14 (General Services Department). Funds are to be provided as follows:

Lines D1 - D14

Property taxes, State aid, and non-property tax local receipts.

On amendment by Daniel A. Ensminger, it was voted to decrease Line Item D1 by \$2,100 (publication of an Annual Report) for an amended total of \$1,800.

On amendment by Daniel A. Ensminger, it was voted to decrease Line Item D12 by \$37,655 (Casualty Insurance) for an amended total of \$195,170.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items E1 through E11 (Human Services Department). Funds are to be provided as follows:

Lines E1 - E11

Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items F1 and F2 (Library). Funds are to be provided as follows:

Lines F1 - F2

Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line

(continued)

items G1 through G11 (Public Safety Department). Funds are to be provided as follows:

Lines G1 - G11

Property taxes, State aid, and non-property tax local receipts.

On amendment by Daniel A. Ensminger, it was voted to increase Line Item G1 by \$37,655 (Overtime Account) for an amended total of \$1,743,804.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items H1 through H25 (Public Works Department: Building Maintenance, Engineering, Street Lighting, Rubbish Collection and Disposal, Administration, Highway & Equipment Maintenance, Snow & Ice Control, Parks/Forestry and Cemetery Division). Funds are to be provided as follows:

Lines H1 - H22

Property taxes, State aid, and non-property tax local receipts.

Line H23

\$77,000 Bequest Income and \$5,073 Sale of Lots

Line H24

\$30,000 Sale of Lots

Line H25

\$6,000 Sale of Lots

with the remainder of

Lines H23 - H25

Property taxes, State aid, and non-property tax local receipts.

On amendment by Daniel A. Ensminger, it was voted to decrease Line Item H7 by \$5,000 (Rubbish Collection/Disposal) for an amended total of \$795,634.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line item J1 (School Department). Funds are to be provided as follows:

Line J1

Property taxes, State aid, and non-property tax local receipts.

School Committee Member George J. Shannon addressed Town Meeting on the subject of the school budget. An amendment was made following the budget discussion.

On amendment by Frederick Van Magness, it was voted to increase Line Item J1 by \$2,100 (School Budget with intent to purchase new textbooks) for an amended total of \$14,397,527.

(continued)

TOWN MEETING REPORT

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line item J2 (Northeast Regional Vocational School District Assessment). Funds are to be provided as follows:

Line J2  
Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items L1 through L8 (Employee Benefits). Funds are to be provided as follows:

Line L1  
\$38,000 from Overlay Surplus

Line L4  
\$99,025 from Free Cash

with the remainder of Lines L1 - L8 from Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line items M1 through M4 (Water Department). Funds are to be provided as follows:

Line M2  
\$267,000 from Water Surplus

with the remainder of Lines M1 - M4 from Property taxes, State aid, and non-property tax local receipts.

A motion to amend line M1 upwards by \$17,061 for bimonthly billing did not carry.

**ARTICLE 31** Richard H. Coco moved that the Town approve and appropriate the Proposed FY1993 Budget as presented for line N1 through N5 (Sewer Department). Funds are to be provided as follows:

Line N2  
\$113,000 from Sewer Surplus with the remainder of Lines N1 - N5 from Property taxes, State aid, and non-property tax local receipts.

**ARTICLE 31** On motion of Richard H. Coco, it was voted that the Town appropriate for the Proposed FY1993 Budget, exclusive of State and County Assessments and of Line K1, which requires a 2/3 vote and is voted separately, the sum of Thirty-Two  
(continued)

Million Fifty-One Thousand Three Hundred Thirty-Six (\$32,051,336.00) Dollars, representing the total of all previously made motions under Article 31 of the 1992 Annual Town Meeting Warrant as amended; funds are to be provided as set forth in said previously made motions.

**ARTICLE 31** On motion of Richard H. Coco, it was voted that the Town approve and appropriate for the Proposed FY1993 Budget for line item K1 the sum of One Million Four Hundred Sixty-Two Thousand Eight Hundred Forty-Four (\$1,462,844.00) Dollars. Funds are to be provided as follows:

Line K1

\$514 from Sale of Real Estate Funds

\$4,199 from Special Sale of Real Estate Funds\*

with the remainder of Line K1

from Property taxes, State aid, and non-property tax local receipts.

2/3 vote required

120 voted in the affirmative

0 voted in the negative

Voted: May 18, 1992

**SUBSEQUENT TOWN MEETING**

November 9, 1992

**ARTICLE 1** To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Boards or Special Committees. (See Reports on file in the Town Clerk's Office.)

**ARTICLE 2 INSTRUCTIONAL MOTIONS**

**SCHOOL BUILDING COMMITTEE** - On motion of Russell T. Graham, it was voted that Town Meeting amend its instructional motion creating the School Building Committee so as to expand the Committee with the addition of 5 (five) citizens at large to be appointed by the Moderator.

Said Committee to then consist of one member of the School Committee, one member of the School Administration, one member a teacher representative, one member a Town Meeting member and seven members Citizens at Large. Voted: November 9, 1992

**DUMP SITE** - Robert R. Lynch, Precinct 6 moved to instruct the Selectmen to look into any design possible to be built on the old dump site. This motion was voted in the negative. Voted: November 19, 1992

(continued)

**AD HOC CEMETERY COMMITTEE** - On motion of Virginia M. Adams, Precinct 2, it was voted that an Ad Hoc Cemetery Site Committee be established for the purpose of studying possible sites for additional cemetery space.

The Committee is to be comprised of two (2) nominees from the Cemetery Trustees and three (3) Town Meeting Members appointed by the Moderator and up to two (2) citizens appointed by the Selectmen if anyone desires to serve; said Committee to report back to Town Meeting at the next annual meeting. Voted: November 19, 1992

**MEETING OF BOARD OF SELECTMEN AND RMLD** - On motion of Philip B. Pacino, Precinct 4, it was voted that the Reading Town Meeting instruct the Board of Selectmen to meet with the Reading Municipal Light Board of Commissioners in order to mutually explore options for resolving the Issues relating to the DPU 85-121 and to report back to Reading Town Meeting. Voted: November 19, 1992

**ARTICLE 3 - Capital Improvement Program** On motion of Willard J. Burditt, it was voted that the Town amend the "TOWN OF READING MASSACHUSETTS, FIVE YEAR CAPITAL IMPROVEMENT PROGRAM, Fiscal Years 1993 through 1997," adopted under Article 19 of the April 13, 1992 Annual Town Meeting; such amendments being set forth as shown in the "Report on the Warrant, Subsequent Town Meeting, November 9, 1992," dated October 28, 1992, and further modified and dated November 9, 1992. Voted: November 9, 1992

**ARTICLE 4 - FY93 Budget Modification** On motion of Richard H. Coco, it was voted that the Town amend the appropriations made for the following line items of the Fiscal Year 1993 Municipal Budget by amending votes taken under Article 31 of the Warrant of the Annual Town Meeting of April 13, 1992 as follows (unless otherwise indicated the source of the appropriation remains the same):

**TOWN MANAGER'S RECOMMENDED MODIFICATIONS TO FY 1993 BUDGET**

**FROM:**

**LINE**

NUMBER	ACC'T #	DESCRIPTION	AMOUNT
C5	031	BD. OF ASSESSORS SAL.	\$11,000
H2	080	BUILD. MAINT. EXP.	\$10,818
L3	815	UNEMPLOYMENT	\$23,000
D12	850	PROP./CAS. INSURANCE	<u>\$2,000</u>
<b>TOTALS</b>			<b>\$46,818</b>
		WATER SURPLUS	\$264,000
		FREE CASH	<u><b>\$52,182</b></u>
<b>GRAND TOTALS</b>			<b>\$363,000</b>

**TO:**

C12	035	FINANCE SAL.	\$1,000
D8	051	TOWN CLERK SAL.	\$1,050
B10	062	COMM. DEV. SAL.	\$837

(continued)

B11	062	COMM. DEV.EXP.(MAST.PLAN)	\$250
H1	080	BUILD. MAINT. SAL.	\$10,818
G2	111	POLICE EXP. (VEHICLE)	\$14,000
G2	111	POLICE EXP. (COMPUTER)	\$7,989
G6	121	FIRE SAL.	\$50,000
B8	141	INSPECTIONS SAL.	\$2,962
H4	302	ENG. SAL.	\$1,460
K1	710	DEBT SERVICE	\$5,188
M4	061-400	WATER CAPITAL	\$264,000
E1	511	HUMAN SERV. SAL.	<u>\$3,446</u>
GRAND TOTALS			\$363,000

Voted: November 9, 1992

**ARTICLE 5 - High School Roof** - On motion of Matthew Cummings, it was voted that the Town raise by borrowing as provided for under Chapter 44, Sections 7 and 8 of the General Laws of the Commonwealth of Massachusetts, or any other enabling authority, the sum of One Hundred Thirty-Six Thousand Dollars (\$136,000.00) and that the Town appropriate the sum of Seven Thousand Four Hundred Thirty-Two and 17/100 Dollars (\$7,432.17), representing a portion or all of the balances of the bond authorizations for fire station construction as voted November 14, 1988 under Article 4 of the Subsequent Town Meeting, and appropriate the total amount of One Hundred Forty-Three Thousand Four Hundred Thirty-Two and 17/100 Dollars (\$143,432.17) for the purpose of repairing or replacing sections of the roof at Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts, including all engineering fees and preparation costs, said sum to be spent by and under the direction of the School Committee; and to authorize the School Committee to enter into all contracts as may be necessary to carry out the purpose of this vote.

2/3 vote required

139 voted in the affirmative

0 voted in the negative

Voted: November 9, 1992

**ARTICLE 6 - Gas Conversion at Schools** - On motion of Matthew Cummings, it was voted that the subject matter of Article 6 be tabled. Voted: November 9, 1992

**ARTICLE 7 - Coolidge Chair Lifts** - On motion of Matthew Cummings, it was voted that the Town appropriate the sum of Thirty-One Thousand Dollars (\$31,000.00), representing a portion or all of the balances of the bond authorizations for fire station construction as voted November 14, 1988 under Article 4 of the Subsequent Town Meeting, for the purpose of installing chair lifts at Coolidge Middle School, 89 Birch Meadow Drive, Reading, Massachusetts, including all engineering fees and preparation costs, said sum to be spent by and under the direction of the School Committee; and to authorize the School Committee to enter into all contracts as may be necessary to carry out the purpose of this vote.

(continued)

2/3 vote required  
139 voted in the affirmative  
0 voted in the negative  
Voted: November 9, 1992

**ARTICLE 8 - School Building Needs** - On motion of Matthew Cummings, it was voted that the Town appropriate, from Certified Free Cash, the sum of Twenty-Five Thousand Dollars (\$25,000.00) and appropriate the same to the School Committee for the purpose of further evaluating the methods of meeting the future space needs of the Reading Public Schools; all monies to be expended under the direction of the School Building Committee. Voted: November 9, 1992

**ARTICLE 9 - Repurchase of Cemetery Lots** - On motion of Eugene R. Nigro, it was voted that the Town appropriate the sum of Two Thousand Dollars (\$2,000.00) from the Cemetery Sale of Lots Fund to Cemetery Non-Personal Expense for the purpose of purchasing unwanted grave spaces. Voted: November 9, 1992

**ARTICLE 10 - Gift Acceptance** - On motion of Sally M. Hoyt, it was voted that the Town accept a gift of Seven Thousand Four Hundred Fifty-Two and 84/100 Dollars (\$7,452.84) from the estate of Roderick G. McKay, the entire sum of which is expendable for library uses; such funds to be administered by the Commissioners of Trust Funds. Voted: November 9, 1992

**ARTICLE 11 - Rubbish Collection Enterprise Fund** - On motion of Willard J. Burditt, it was voted that the Town accept the provisions of General Laws Chapter 44, Section 53F 1/2 to establish an enterprise fund relating to the collection and/or disposal of refuse, garbage and solid waste.

65 voted in the affirmative  
63 voted in the negative  
Voted: November 9, 1992

**ARTICLE 12 - Disposal of Surplus Property**

**ARTICLE 12(a)** On motion of Daniel A. Ensminger, it was voted that the Town authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

Digital Vax 11-750 Computer and peripherals to be traded in.  
Voted: November 9, 1992

**ARTICLE 12(b)** On motion of Daniel A. Ensminger, it was voted that the Town authorize the School Committee to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

Compugraphic Typesetting Equipment and Supplies to be sold.  
Voted: November 9, 1992

continued)

**ARTICLE 13 - Sanborn Village Bond Taking** - On motion of George V. Hines it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Forty-Five Thousand Twenty Dollars (\$45,020.00) for the purpose of completion of subdivision roadway and right-of-way work in Sanborn Village Phases III and IV, in accordance with the terms of certain Covenant Agreements dated October 4, 1985 and July 11, 1988 executed to the benefit of the Town of Reading by The Bank For Savings and Rivers Development Corp. as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 14 - Batchelder Field Bond Taking** - On motion of George V. Hines, it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Nine Thousand Five Hundred Dollars (\$9,500.00) for the purpose of completion of construction of roadways and associated improvements, known as Partridge Road, in the Batchelder Estates Subdivision, in accordance with the terms of a certain Covenant Agreement dated March 27, 1990 between the Town of Reading and Edward G. Knudsen, as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 15 - Fairwood Acres Bond Taking** - On motion of George V. Hines, it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Seventy-Two Thousand Nine Hundred Forty-Nine Dollars (\$72,949.00) for the purpose of completion of construction of roadways and associated improvements, known as Fairchild Drive, Lindsey Lane, and a portion of Ashley Place, in the Fairwood Acres Subdivision, in accordance with the terms of certain Covenant Agreements dated April 18 and May 16, 1988 between the Town of Reading and Felix Quinn and Mary Ann Cerat, Trustees of Fairwood Acres Realty Trust and a certain Tri-Party Agreement dated August 10, 1989 between the Town of Reading, Mary Ann Cerat and David J. Carlberg as Trustees for Fairwood Acres Realty Trust II, and the Danvers Savings Bank, as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 16 - Acceptance of Property Gift** - On motion of Sally M. Hoyt, it was voted that the Town accept the gift from John McMillan of easements for sidewalks and sight lines in, to and over a portion of his land at the intersection of Village and Washington Streets; said easement described as follows:

(continued)

**ARTICLE 13 - Sanborn Village Bond Taking** - On motion of George V. Hines it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Forty-Five Thousand Twenty Dollars (\$45,020.00) for the purpose of completion of subdivision roadway and right-of-way work in Sanborn Village Phases III and IV, in accordance with the terms of certain Covenant Agreements dated October 4, 1985 and July 11, 1988 executed to the benefit of the Town of Reading by The Bank For Savings and Rivers Development Corp. as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 14 - Batchelder Field Bond Taking** - On motion of George V. Hines, it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Nine Thousand Five Hundred Dollars (\$9,500.00) for the purpose of completion of construction of roadways and associated improvements, known as Partridge Road, in the Batchelder Estates Subdivision, in accordance with the terms of a certain Covenant Agreement dated March 27, 1990 between the Town of Reading and Edward G. Knudsen, as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 15 - Fairwood Acres Bond Taking** - On motion of George V. Hines, it was voted that the Town and its departments be authorized to expend the performance bond in the amount of Seventy-Two Thousand Nine Hundred Forty-Nine Dollars (\$72,949.00) for the purpose of completion of construction of roadways and associated improvements, known as Fairchild Drive, Lindsey Lane, and a portion of Ashley Place, in the Fairwood Acres Subdivision, in accordance with the terms of certain Covenant Agreements dated April 18 and May 16, 1988 between the Town of Reading and Felix Quinn and Mary Ann Cerat, Trustees of Fairwood Acres Realty Trust and a certain Tri-Party Agreement dated August 10, 1989 between the Town of Reading, Mary Ann Cerat and David J. Carlberg as Trustees for Fairwood Acres Realty Trust II, and the Danvers Savings Bank, as the same may have been amended, reduced, and/or superseded, pursuant to the Rules and Regulations Governing the Subdivision of Land of the Town of Reading in accordance with Massachusetts General Laws Chapter 41, such funds to be expended by and under the direction of the Town and its departments. Voted: November 9, 1992

**ARTICLE 16 - Acceptance of Property Gift** - On motion of Sally M. Hoyt, it was voted that the Town accept the gift from John McMillan of easements for sidewalks and sight lines in, to and over a portion of his land at the intersection of Village and Washington Streets; said easement described as follows:

(continued)

Beginning at the northwest corner of Village Street and Washington Street, thence N41°-37'-40" W for a distance of 40.83' to a point, thence by a curve to the left having a radius of 20.00' for a distance of 44.61' to a point, thence N86°-10'-20" E for a distance of 40.83' to the point at the beginning containing 370.56 square feet. Voted : November 9, 1992

**ARTICLE 17 - Acceptance of Land Donation** - On motion of Sally M. Hoyt, it was voted that the Town accept the gift of all of the owner's right, title and interest in and to the following described parcels of land currently believed to be owned by the Trustees of the Batchelder Estates Trust for the following described purposes:

Those certain parcels of land situated off of Partridge Road and shown as Lots 5A-1, 5A-2 and 5A-3 on the plan entitled: "Plan of Land in Reading, Mass. Prepared For: Batchelder Estates Trust Scale 1" = 40' August 24, 1992" by Commonwealth Engineering, Inc. Lot 5A-1 is shown on said plan as containing 31,282 square feet (.72 acres) and is proposed to be acquired by the Town of Reading for general municipal purposes including use by the Board of Cemetery Trustees; Lot 5A-2 is shown on said plan as containing 189,764 square feet (4.36 acres) and is proposed to be acquired by the Town for conservation purposes; and Lot 5A-3 is shown on said plan as containing 13,508 square feet (.31 acres) and is proposed to be acquired by the Town for general municipal purposes including drainage purposes. Voted: November 9, 1992

**ARTICLE 18 - Transfer of Batchelder Field Property**

**ARTICLE 18a** On motion of Herbert W. Converse, it was voted that the subject matter of Article 18a be indefinitely postponed. Voted: November 12, 1992

**ARTICLE 18b** On motion of Eugene R. Nigro, it was voted that the subject matter of Article 18a be indefinitely postponed. Voted: November 12, 1992

**ARTICLE 19 - Land Swap** - On motion of James E. Biller, it was voted that the Town file a petition and/or approve the filing of a petition to the General Court for a special act or for leave of the General Court, pursuant to Articles 49 and 97 of the Articles of Amendment to the Massachusetts Constitution, or any other enabling authority, authorizing the Town to transfer the care, custody and control of the following described land from the Board of Selectmen and/or Conservation Commission to the Board of Selectmen and/or Conservation Commission for the purposes of conveying it to Richard and Arlene Harper of 695 Pearl Street, Reading, MA for consideration of the transfer by Richard and Arlene Harper to the Town of Reading of an equal or greater amount

(continued)

of land for conservation purposes; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance; and that the Board of Selectmen and/or Conservation Commission be authorized to convey all or any part of said property for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor to said purchaser:

Approximately 22,737.6 square feet of land in the Bare Meadow Conservation Area off of Pearl Street being a portion of Lot 2 on Town of Reading Board of Assessors' Map 238, revised January 1, 1978 and described as follows:

Land to Harper

Beginning at a point on Pearl Street at the northerly corner of property of Harper and southerly corner of property of Bare Meadow Conservation Area, thence north-erly along Pearl Street a distance of 20.00' to a point, easterly a distance of 177.34 ±' to a point, southerly 219.26' ± to a point, westerly by land of Harper three distances of 54.87', 183.07', and 32.66' to point of beginning containing 22,737 ± square feet.

2/3 vote required

128 voted in the affirmative

1 voted in the negative

Voted: November 12, 1992

**ARTICLE 20 - Haverhill Street Land Swap** - On motion of James E. Biller, it was voted that the Town file a petition and/or approve the filing of petition to the General Court for a special act or for leave of the General Court, pursuant to Articles 49 and 97 of the Articles of Amendment to the Massachusetts Constitution, or any other enabling authority, authorizing the Town to transfer the care, custody and control of the following described land from the Conservation Commission and/or Board of Selectmen to the Conservation Commission and/or Board of Selectmen for the pur-poses of conveying it to the Reading Rifle and Revolver Club, Inc. for consideration of the transfer by the Reading Rifle and Revolver Club, Inc. to the Town of Reading of an equal or greater amount of land for conservation purposes; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance; and that the Board of Selectmen and/or Conservation Commission be authorized to convey all or any part of said property for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor to said Reading Rifle and Revolver Club, Inc.:

The land off of Haverhill Street shown as Parcels C and D on a plan of land entitled: "Plan of Land in Reading, Mass., Scale: 1" = 100' dated June 9, 1992 prepared by Gerrit Consulting." Parcel C contains 270,254 square feet (.6204 acres) and Parcel D contains 25,581 square feet (.587 acres) all as shown on said plan. Parcels C and D are portions of Lot 1 on Town of Reading Board of Assessors' Map 125, revised October 10, 1972.

Voted: November 12, 1992

(continued)

**ARTICLE 21 - Modify Easement by Petition** - George V. Hines moved that the Town vote to authorize the Board of Selectmen to convey and/or abandon a certain right of easement for emergency access in Reading, Middlesex County, MA situated on Lots 16 and 17 shown on a plan entitled: "Definitive Plan Benton Circle & Aurele Circle, Reading, Mass." dated August 28, 1979 and recorded in the Middlesex South District Registry of Deeds, which was conveyed to the Town in a "Conveyance of Easements and Utilities" dated October 17, 1979 recorded at said Registry of Deeds in Book 13824, Page 84, and authorizing the reduction of the size and the paving material of the ten (10') foot wide paved pedestrian access located thereon to a three (3') foot wide stonedust walkway for pedestrian access, together with the installation of several steps along said walkway and the installation of curbing at the Benton Circle end thereof, and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance and/or abandonment; and that the Board of Selectmen be authorized to convey or abandon all or any part of said right of easement for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary. This motion was voted in the negative. Voted: November 19, 1992

**ARTICLE 22 - Vacate Pine Grove Estates Easement** - On motion of Eugene R. Nigro, it was voted that the Town authorize the Board of Selectmen to convey and/or abandon a certain forty (40') foot right of way and easement in Reading, Middlesex County, MA situated on Lot 8 on a plan entitled: "Final Subdivision Plan of Pine Grove Estates, Reading, Mass. Scale 1" = 40'" dated June 1, 1973, as revised, recorded at the Middlesex South District Registry of Deeds as Plan No. 516 of 1974; and that the minimum amount of One Dollar (\$1.00) be paid for such conveyance and/or abandonment; and that the Board of Selectmen be authorized to convey or abandon all or any part of said right of easements for such amount or larger amount and upon such other terms and conditions as the Selectmen shall consider proper; and to deliver a deed therefor if necessary.

2/3 vote required

123 voted in the affirmative

0 voted in the negative

Voted: November 12, 1992

**ARTICLE 23 - Zoning Bylaw Amendment on Lot Width** - On motion of George V. Hines, it was voted that the Town amend the Reading Zoning By-Laws as follows:

1. Amend Section 2.2.13. definition of "Frontage" by adding the phrases "a lot line along" and "having a depth into the lot of not less than twenty (20) feet, said depth measured at an angle to said street line of not less than 65 degrees," so that Section 2.2.13. shall read as follows:

"2.2.13 FRONTAGE: the continuous length of a lot line along a street line, having a depth into the lot of not less than twenty (20) feet, said depth measured at an angle to said street line of

(continued)

not less than 65 degrees, not burdened by access easement at the time of subdivision, across which access is legally and physically available for pedestrians and vehicles. The end of a street without a cul-de-sac shall not be considered frontage."

2. Add the following new Section 2.2.21.1.:

"2.2.21.1 LOT WIDTH: the width of a lot governed by the diameter of a circle, said circle fitting entirely within the lot and being tangent with the front lot line."

3. Amend Section 5.1.2. "Table of Dimensional Controls" by adding under "Minimum Lot" a new column entitled "Lot Width, Circle Diameter, feet" and by inserting the following figures into said new column in the following rows:

<u>One or Two Family Dwelling</u>	<u>"Lot Width Circle Diameter feet</u>
in S-10 District	60
in S-20 Districts	60
in S-40 Districts	60"

2/3 vote required

121 voted in the affirmative

2 voted in the negative

Voted: November 12, 1992

**ARTICLE 24 - Zoning Amendment to Allow Biotechnology Uses in the Planned Unit Development Zoning Overlay District - On motion of George V. Hines, as amended by Frederick Van Magness, it was voted that the Town amend Section 4.9 of the Reading Zoning By-Laws as follows:**

1. Amend Section 4.9.2.1. by inserting the following definitions in proper alphabetical order in said section:

**"DNA: Deoxyribonucleic acid"**

**"Recombinant DNA (RDNA) technology:** The industrial science of molecular construction outside living cells by joining natural or synthetic DNA segments to DNA molecules that can replicate in a living cell."

2. Amend Section 4.9.3.2. by inserting the following sentence after the first sentence of the third paragraph thereof:  
 "The need for a three-dimensional model for large projects shall be discussed by the developer and CPDC and a determination shall be made as to whether such a model shall be an application requirement."

3. Amend Sections 4.9.3.3. and 4.9.3.10. by deleting from the last sentence of each section the phrase "in the CPDC's regulations"

(continued)

4. Amend Section 4.9.3.4. by deleting from the second sentence thereof the phrase "or in a fee schedule for PUD review specifically adopted and amended by the CPDC from time to time"
5. Amend Section 4.9.3.6. by adding at the end of the first sentence thereof the phrase ", and whose fees are paid for by the developer."
6. Amend Section 4.9.4.2 by deleting the subsection commencing with the words "Research and Development uses" in its entirety and substituting therefor the following: "Research and Development uses, such as electronic and computer laboratories; biotechnology laboratories including those which utilize RDNA technology and low-level nuclear materials; light manufacturing related to electronic or computer laboratories or biotechnology laboratories including those which utilize RDNA technology and low-level nuclear materials, but excluding activities which exclusively possess, use or transfer licensed nuclear materials (including source materials, special nuclear materials, or by-product materials as defined in Title 10, Chapter 1 of the Code of Federal Regulations, Part 20, "Standards for Protection Against Radiation"), or other toxic or hazardous materials;"
7. Add the following new Section 4.9.5.7.:  
**"4.9.5.7. Special Requirements for Biotechnology Uses**

The following provisions shall apply to any establishment involving the use of biotechnology:

- a. **Biotechnology exclusion:** Any RDNA technology use requiring BL4 level of containment or higher, as classified by guidelines or regulations promulgated by the National Institutes of Health (NIH) of the United States Department of Health and Human Services, including those contained in 46 F.R. 34463-34487 on July 1, 1981 as may be amended and 45 F.R. 24968-24971 on April 11, 1980 as may be amended, shall be prohibited.
- b. **Safety Requirements:** Any use of RDNA technology shall require compliance with the administrative safety requirements of Section IV-D of the "Guidelines for Research Involving Recombinant DNA Molecules" (46 F.R. 34463-34487) promulgated by the National Institutes of Health on July 1, 1981, as may be amended, including but not limited to the following:
  - (1) Establishment of an Institutional Biosafety Committee (IBC),
  - (2) Development of safety plans and manuals,
  - (3) Appointment of a Biological Safety Officer.

- c. Permits and Inspections: Any use of RDNA technology within a Zoning Overlay District shall require a special permit issued by the Reading Board of Health. Such permit shall be issued upon certification by the IBC that the facility is in compliance with this PUD By-Law and NIH guidelines. The Board of Health shall conduct annual inspections to ensure compliance. The IBC shall renew certification annually.
- d. Environmental Surveillance Program: The IBC shall establish medical and environmental surveillance programs in accordance with NIH guidelines and submit such programs to the Board of Health for approval. Such surveillance programs shall ensure compliance with all applicable State and Federal codes and regulations, and all test results shall be submitted to the Board of Health on a periodic basis. Emergency preparedness training and any associated additional cost for the Department of Human Services, Fire Department, Police Department, and Department of Public Works shall be conducted by facility safety personnel and paid for by the occupant to train Town personnel for emergency response. Such training shall be paid for by the developer or facility."

2/3 vote required

116 voted in the affirmative

17 voted in the negative

Voted: November 16, 1992

**ARTICLE 25 - Temporary Signs** - On motion of Gerald L. MacDonald, Precinct 3, it was voted that the subject matter of Article 25 be tabled. Voted: November 12, 1992

#### **ARTICLE 26 - PRD AMENDMENTS**

**ARTICLE 26 - First Motion** - On motion of George V. Hines, it was voted that the Town amend Section 4.10. of the Reading Zoning By-Laws by making the following deletions and insertions to Sections 4.10.1., 4.10.2., 4.10.2.1., 4.10.3.3., 4.10.3.3.4., 4.10.3.3.8., 4.10.4.1., 4.10.4.2.1., 4.10.4.2.2., 4.10.4.3., 4.10.4.3.1., 4.10.4.3.2., 4.10.4.4., 4.10.5.4. and 4.10.6.:

#### **4.10. Planned Residential Development (PRD)**

##### **4.10.1. Purpose:**

The purpose of the Planned Residential District (PRD) is to permit integrated high-quality residential developments with variable densities while permitting preservation of open space and natural features, allowing reduced infrastructure and site development costs, to promote a greater diversity of housing opportunities within the Town while respecting and enhancing the existing character of the Town and of the neighborhood, and to promote attractive standards of appearance and aesthetics consistent with that character.

There shall be the following types of PRD Districts:  
(continued)

PRD-G: General Planned Residential Development

PRD-M: Planned Residential Development on current or former municipally owned properties.

**4.10.2. Planned Residential District as an Overlay District:**  
 A PRD Zoning District shall take the form of an overlay district covering any part of an existing residential zoning district on the Reading zoning map. A PRD-M Zoning Overlay District shall be applied to a specific parcel or parcels only through specific action by Town Meeting in a manner identical to that required to amend the Reading Zoning Map. A PRD-G Zoning Overlay District may be applied to all or any portion of an underlying single-family residential zoning district (that is, S-10, S-20, or S-40) through action by Town Meeting to amend the Reading Zoning Map.

For any land subject to a PRD Overlay District a Developer may choose to conform either to the zoning regulations which govern the underlying district or to the PRD overlay regulations and procedures set forth by this Section, the specific provisions of which shall supersede all other provisions in the Zoning By-Laws with respect to the underlying district including, without limitation, use, intensity, dimensions, parking, signage and site plan review; however, the provisions of any other overlay district shall continue to apply.

**4.10.2.1. Definitions:**

The following terms shall have for the purposes of this PRD By-Law the meanings hereby assigned to them:

Developer: one or more entities proposing together to develop a Planned Residential Development parcel.

Existing: in existence at the time of filing a complete Preliminary PRD Plan submission.

Floor Area Ratio (or "FAR"): in a PRD, the ratio of total gross building floor area in a PRD to the area of the development parcel. Gross floor area shall be measured from outside wall surfaces and shall include ground floor areas of interior atriums and lobbies, and mechanical and utility spaces on habitable floors; but shall exclude rooftop space, balconies, elevator pits, or non-habitable areas enclosed by ornamental roofs. Structured parking and garages shall not be counted in the determination of Floor Area Ratio. Areas classified as wetlands in MGL Chapter 131 Section 40 or Reading General By-Laws Section 5.7, may not exceed ten percent of the development parcel area eligible to be used in any computation of FAR.

Height: the vertical distance from the average grade around the perimeter of a building to the top of a flat roof, including any parapet, or to a point halfway between the bottom of an eave and the top of a ridge of a sloped roof.

Inclusionary Housing:

(continued)

(1) Affordable Housing: Housing units available for purchase by households with annual incomes less than one-hundred percent (100%) of the median annual household income for the Boston Metropolitan Area as determined by the most recent calculation of the U.S. Department of Housing and Urban Development,

(2) Moderately Priced Housing: Housing units available for purchase by households with annual incomes between one-hundred percent (100%) and one-hundred-twenty-five percent (125%) of the median annual household income for the Boston Metropolitan Area as determined by the most recent calculation of the U.S. Department of Housing and Urban Development.

Major Street: a street used for through access and carrying traffic volumes of greater than 10,000 vehicles per average day.

Minor Street: a street used primarily for access to abutting properties or carrying traffic volumes of less than 10,000 vehicles per average day.

Net Parcel Area: the area used for purposes of computing maximum development density of a PRD parcel. Net parcel area must contain the following minimum percentage of land outside the Wetlands Protection Overlay Zoning District (W) or the Flood Plain Overlay Zoning District (F):

Underlying District:	Minimum Percentage:
S-10	80%
S-20	60%
S-40	50%

PRD By-Law: Section 4.10. of the Reading Zoning By-Laws including all subsections thereof.

Site: the development parcel upon which a PRD is proposed.

Structured Parking: in a PRD, a parking garage, or all or part of building floors above or below grade to be used for automobile parking.

[Note: Existing Sections 4.10.3.1. and 4.10.3.2. are included in this Motion by reference and are not be amended by this Motion.]

#### 4.10.3.3. Preliminary Plan:

A Developer who wishes to apply for a Special Permit to construct a PRD shall submit to the CPDC an application including a Preliminary PRD Plan submission for the entire proposed project. If the Developer of the PRD comprises more than one entity, all participating entities shall be signatories to the Special Permit application.

Two copies of the Preliminary PRD Plan shall remain available to the public during the application process and shall be located in  
(continued)

the office of the Community Development Department and the Reading Public Library.

[Note: Existing Subsections 4.10.3.3.1., 4.10.3.3.2., and 4.10.3.3.3. are included in this Motion by reference and are not to be amended by this Motion.]

4.10.3.3.4. Town Review:

Between the date a Developer submits a complete application for a Special Permit to construct a PRD and the date of the first Public Hearing, CPDC may require the distribution of the Preliminary PRD Plan for review to Town departments, elected and appointed boards and commissions, and such professional planning, architectural, and engineering consultants as the CPDC deems appropriate and whose fees are paid for by the developer. All comments on the Preliminary PRD Plan shall be submitted in writing to the CPDC no later than five days before the scheduled date of the first Public Hearing. All written comments shall be made part of the public record on the application for a Special Permit and shall remain a public record.

[Note: Existing Subsections 4.10.3.3.5., 4.10.3.3.6., and 4.10.3.3.7. are included in this Motion by reference and are not to be amended by this Motion.]

4.10.3.3.8. Submission of Final Plan:

The Final PRD Plan shall be a definitive plan of the proposed development with design sufficiently developed to provide the basis for CPDC's review and determinations regarding the proposal's satisfaction of the requirements, standards, and guidelines of this PRD By-Law, and shall conform to the submission and content requirements specified in sections 4.10.3.3.3. and 4.10.3.3.9. The Final Plan shall be consistent with the approved Preliminary PRD Plan except for changes by amendment or in accordance with conditions attached to the CPDC's approval of the Preliminary PRD Plan, and shall satisfy all such conditions. The Developer shall submit a Final PRD Plan no later than 59 days after the close of the Public Hearing referred to in section 4.10.3.3.5. Failure to submit the Final PRD Plan within the specified time period shall result in a termination of the application for a PRD Special Permit.

The Developer shall submit complete sets of all plans and all accompanying material as specified in subsection 4.10.3.3.9. in accordance with the procedure set forth in section 4.10.3.3. Two copies of the Final PRD Plan shall remain available to the public during the application process and shall be located in the office of the Community Development Department and in the Reading Public Library.

[Note: Existing Subsections 4.10.3.3.9. through 4.10.3.3.15. inclusive and Section 4.10.4. Use and Dimensional Requirements are included in this Motion by reference and are not to be amended by this Motion.]

(continued)

**4.10.4.1. Parcel Size:**

A development parcel may consist of land in more than one ownership, provided that all lots comprising the parcel lie entirely within a PRD Overlay District and are contiguous. Proposed PRD developments may include pre-existing buildings provided that all PRD requirements are satisfied by each new or existing building and by the PRD as a whole. More than one principal building may be located on the parcel.

The minimum size of any PRD development parcel shall be as follows:

PRD-G: sixty-thousand (60,000) square feet,

PRD-M: eight (8) acres.

**4.10.4.2.1. Required Inclusionary Housing:**

PRD-G: Any PRD-G development may provide affordable and/or moderately priced housing units as allowed in section 4.10.4.3.1.,

PRD-M: Any PRD-M development shall contain or provide off-site in a manner acceptable to the Reading Housing Authority affordable housing units at a minimum equal to ten percent of its total units (both on-site and off-site).

**4.10.4.2.2. Standards for On-Site Inclusionary Housing Units:**

Inclusionary housing units shall have a minimum gross floor area of nine-hundred (900) square feet,

Inclusionary housing units shall be integrated into the PRD development and not grouped together, and their exterior appearance shall be designed to be indistinguishable from the market-rate units in the same development,

The developer shall provide adequate guarantee, acceptable to the CPDC, to ensure the continued availability of the inclusionary units in perpetuity; such guarantee may include deed restrictions, recorded deed covenants relative to equity limitation, or other acceptable forms,

No more than eighty percent (80%) of the building permits for the market-rate units shall be issued for any PRD development until construction has commenced on all the inclusionary units in the PRD development; no more than eighty percent (80%) of the occupancy permits for the market-rate units shall be issued until all of the occupancy permits for the inclusionary units have been issued.

**4.10.4.3. Intensity of Development:**

For PRD developments, the following basic intensity factors shall apply:

Minimum parcel frontage: 50 feet,

Maximum coverage of the parcel by the aggregate ground area of  
(continued)

all buildings: 25%,

Maximum floor area ratio: 0.40,

Minimum separation between buildings:

PRD-M: equal to the height of the taller building but in no case less than 40 feet,

Maximum building height:

- (1) PRD-G: as allowed in the underlying zoning district,
- (2) PRD-M: 48 feet, not to exceed four stories,

Minimum setbacks as measured between bounds of the parcel and any portion of any building or structure: 60 feet in all directions,

Parking: an enclosed garage for an individual residential unit may count as one required parking space and a driveway for an individual residential unit may count as one required parking space provided said driveway has minimum dimensions of 10 feet by 20 feet:

- (1) PRD-M: 1.75 spaces per residential unit,
- (2) PRD-G: 2 spaces per residential unit.

Loading and unloading:

(1) PRD-M: one space per building containing multiple units with a common entrance, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces,

(2) PRD-G: none, except that one space shall be provided for any common building or facility, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces.

Maximum number of dwelling units per net parcel area of land contained within the parcel shall be as follows:

(1) PRD-G: Maximum basic development density for a PRD-G development shall be based on the underlying zoning district in which the development is located, as follows:

- S-10: 3.25 units per acre,
- S-20: 1.25 units per acre,
- S-40: 1.00 units per acre;

(2) PRD-M: 10 dwelling units per gross acre, with the additional limitation that no PRD development may contain more than 100 residential units.

#### 4.10.4.3.1. Increased Development Intensity and Height:

PRD-G: The basic intensity, but not height, factors specified in  
(continued)

section 4.10.4.3. may be increased as follows, provided that in no case shall the development density be increased to a level equal to more than one-hundred-twenty percent (120%) of the basic density:

(1) For every affordable housing unit provided, one additional market-rate housing unit may be provided,

(2) For every two moderately priced housing units provided, one additional market-rate housing unit may be provided,

PRD-M: The basic intensity and height factors specified in section 4.10.4.3. may be increased up to the following levels if the CPDC finds that a proposed provision of public improvements or amenities by the Developer would result in substantial benefit to the Town and the general public:

(1) maximum floor area ratio: 0.65

(2) maximum building height: 72 feet, not to exceed six stories, except that not more than one-third of the total number of any PRD development's residential units may be contained in a building or buildings greater than 48 feet in height

(3) maximum number of dwelling units per gross acre of land contained within the parcel: 16 dwelling units, with the additional limitation that no PRD-M development may contain more than 160 residential units.

The aforementioned improvements or amenities which CPDC may consider in granting some amount of increased intensity and height shall include one or more of the following, provided that, in the estimation of the CPDC, the benefit to be derived from the proposed improvements or amenities shall be commensurate with the amount of increased intensity or height allowed:

(1) significant improvement of the environmental quality or condition of the site and its surrounding areas, including a decrease in runoff,

(2) provision of or contribution to off-site public facility improvements beyond those necessary to mitigate the effects of the proposed development which improvements would enhance the general condition of the surrounding areas,

(3) dedication of open space or recreational facilities for use by the general public,

(4) active cooperation by the Developer with other owners in the vicinity to develop and achieve district-wide and adjacent neighborhood improvement goals and objectives,

(5) provision of public art, distinctive and appropriate design, or other amenities which would provide unique advantages to the

(continued)

general public or contribute to achieving Town-wide goals and objectives,

(6) provision of affordable housing within the PRD in conformance with this PRD By-Law and/or off-site in a manner acceptable to the Reading Housing Authority in excess of the amount required in section 4.10.4.2.1.

#### 4.10.4.3.2. Fractional Computations:

For all PRD density calculations which result in a fractional number, only fractions equal to or greater than x.76 may be rounded up to the next highest whole number; all other fractional numbers shall be rounded down to the nearest lower whole number.

#### 4.10.4.4. Limitation of Subdivision and Ownership:

No lot or development parcel shown on a PRD plan for which a permit is granted pursuant to this PRD By-Law and remains validly in effect may be further subdivided, and a note to this effect shall be shown on the plan.

All wetlands and adjacent 25-foot buffer area contained in a PRD parcel shall be held in common ownership under the purview of the PRD's Residents Association; such 25-foot buffer area shall not count toward open space as required in Section 4.10.5.3.

[NOTE: Existing Sections 4.10.5. Development Standards, 4.10.5.1. Screening, 4.10.5.2. Shadows, and 4.10.5.3. Open Space are included in this Motion by reference and are not to be amended by this Motion.]

#### 4.10.5.4. Site Circulation and Parking:

Site circulation shall meet accepted standards for private automobiles, service vehicles, and emergency vehicles. It is highly desirable to consolidate access to a PRD in a small number of widely spaced principal access points, which may be driveways or Town-accepted side streets within or adjacent to the PRD Overlay District. Principal access should be consolidated in as few locations as possible and, if feasible, it is desirable for adjacent developments to share principal access. Principal access points should be spaced and aligned or alternated according to good traffic engineering practice, and should be signalized if necessary.

Parking stall size shall be in accordance with the Reading Zoning By-Laws and shall be landscaped in accordance with section 4.10.5.5.5. A minimum of five percent of the gross area of each parking lot shall be devoted to interior landscaped areas, of as uniform a distribution as practicable throughout the parking lots and planted intensively with trees and taller shrubs.

Roadways and drives within a PRD shall be constructed in conformance with standards established by the Reading Department of Public Works, if proposed to be dedicated to the Town. The design of the overall circulation pattern shall be prepared in

(continued)

accordance with the principles and concepts established in "Recommended Practices for Subdivision Streets" prepared by the Institute of Traffic Engineers (1965) or such other standard as accepted by the CPDC through duly adopted regulation.

Private on-site roadways shall be allowed in any PRD development, provided that:

Pavement widths for traveled ways (that is, not including parallel or perpendicular on-street parking) shall not be less than twenty (20) feet for two-way traffic or twelve (12) feet for one-way traffic,

Drainage and surface runoff are suitably accommodated if no curbing is to be provided,

Construction standards referenced above, other than pavement widths and curbing, shall be adhered to, and

All PRD Plans shall specify that such roadways are proposed not to be dedicated to the Town but are to remain private roadways; and all deeds conveying any portion of land or a structure in any PRD development containing private roadways shall specify that such private roadways are and are always to remain private roadways.

All on-site and off-site improvements, which include the installation of utilities, public lighting, sewers, and other public improvements shall be constructed in accordance with the standards of the Reading Department of Public Works and other appropriate departments. Utilities, including water, sewer, or storm drainage, proposed to be dedicated to the Town shall be contained in suitable easements which conform to standards set forth by the Reading Department of Public Works.

The determination as to whether any lesser number of off-street loading and unloading spaces are allowed shall be determined by the CPDC as part of its review and approval of the Preliminary PRD Plan.

[NOTE: Existing Sections 4.10.5.5. Design Quality, 4.10.5.6. Signage, and 4.10.5.7. Environmental Standards and General Development Guidelines, and all subsections thereof are included in this Motion by reference and are not to be amended by this Motion.]

#### 4.10.6. Residents Association:

In order to ensure that common open space and common facilities within the development will be properly maintained, each PRD development shall have a Residents Association, which shall be in the form of a corporation, non-profit organization, or trust, established in accordance with appropriate state law by a suitable legal instrument or instruments recorded at the Middlesex South Registry of Deeds or Registry District of the Land Court. As part of the Final PRD Plan submission, the Developer shall supply  
(continued)

to the CPDC copies of such proposed instrument, which shall at a minimum provide the information required by said PRD Plan Submission and Development Regulations in effect at the time of Final PRD Plan submission.

In cases where the PRD Plan proposes private roadways which do not meet standards established by the Reading Department of Public Works, said legal instruments pertaining to the Residents Association shall specify that the Residents Association shall be solely responsible for roadway maintenance, snow-plowing, and improvements, for all costs associated with the operation and maintenance of street lighting, and for reimbursement to the Town of all costs incurred by the Town relative to such private roadways in all acts of maintaining or repairing utility lines contained in utility easements dedicated to the Town. In cases where the PRD Plan shows private utilities, said legal instruments shall specify that the Residents Association shall be solely responsible for the operation and maintenance of said utilities.

2/3 vote required

91 voted in the affirmative

34 voted in the negative

Voted: November 16, 1992

**ARTICLE 26 - Second Motion** - George V. Hines moved that the Town vote to amend Section 4.10. of the Reading Zoning By-Laws by making the following deletions and insertions to Sections 4.10.1., 4.10.2., 4.10.4.1., 4.10.4.2.1., 4.10.4.3., and 4.10.4.3.1.:

1. Amend Section 4.10.1. by adding at the end thereof the following:

"PRD-A: Affordable Planned Residential Development."

2. Amend the first paragraph of Section 4.10.2. by adding the words "or PRD-A" between the words "A PRD-M" and the words "Zoning Overlay District..."

3. Amend Section 4.10.4.1. by adding at the end thereof the following:

"PRD-A: eight (8) acres."

4. Amend Section 4.10.4.2.1. by adding at the end thereof the following:

"PRD-A: Any PRD-A development shall provide on-site inclusionary housing units at a minimum equal to ten percent (10%) of its total number of housing units and may provide a larger portion as allowed in section 4.10.4.3.1."

5. Amend Section 4.10.4.3. so as to read as follows:

"4.10.4.3. Intensity of Development:

(continued)

For PRD developments, the following basic intensity factors shall apply:

Minimum parcel frontage: 50 feet,

Maximum coverage of the parcel by the aggregate ground area of all buildings: 25%,

Maximum floor area ratio: 0.40,

Minimum separation between buildings:

PRD-M: equal to the height of the taller building but in no case less than 40 feet,

Maximum building height:

- (1) PRD-G and PRD-A : as allowed in the underlying zoning district,
- (2) PRD-M: 48 feet, not to exceed four stories,

Minimum setbacks as measured between bounds of the parcel and any portion of any building or structure: 60 feet in all directions,

Parking: an enclosed garage for an individual residential unit may count as one required parking space and a driveway for an individual residential unit may count as one required parking space provided said driveway has minimum dimensions of 10 feet by 20 feet:

- (1) PRD-M and PRD-A: 1.75 spaces per residential unit,
- (2) PRD-G: 2 spaces per residential unit.

Loading and unloading:

- (1) PRD-M and PRD-A: one space per building containing multiple units with a common entrance, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces,
- (2) PRD-G: none, except that one space shall be provided for any common building or facility, except that CPDC at its discretion and in accordance with section 4.10.5.4. may allow fewer spaces.

Maximum number of dwelling units per net parcel area of land contained within the parcel shall be as follows:

- (1) PRD-G: Maximum basic development density for a PRD-G development shall be based on the underlying zoning district in which the development is located, as follows:  
(continued)

-S-10: 3.25 units per acre,  
-S-20: 1.25 units per acre,  
-S-40: 1.00 units per acre;

- (2) PRD-M: 10 dwelling units per gross acre, with the additional limitation that no PRD development may contain more than 100 residential units."
- (3) PRD-A: Allowable basic development density, according to the underlying zoning district in which the parcel is located, shall be based on the percentage of inclusionary housing units relative to the total number of housing units contained in the PRD-A development parcel, according to the following formula:

<u>underlying zoning:</u>	<u>percent of inclusionary housing units:</u>	<u>maximum development density:</u>
S-10	10%:	3.58 units/acre
	each additional one percent:	0.033 additional units/acre
	50%:	4.90 units/acre
	51% to 100%:	4.90 units/acre
S-20	10%:	1.50 units/acre
	each additional one percent:	0.025 additional units/acre
	50%:	2.50 units/acre
	51% to 100%:	2.50 units/acre
S-40	10%:	1.20 units/acre
	each additional one percent:	0.020 additional units/acre
	50%:	2.00 units/acre
	51% to 100%:	2.00 units/acre

At least fifty percent (50%) of the total number of inclusionary housing units shall be affordable housing units.

6. Amend Section 4.10.4.3.1. by adding at the end thereof the following:

"PRD-A: The basic intensity and height factors specified in section 4.10.4.3. may not be increased." This motion was voted in the negative. Voted: November 16, 1992

**ARTICLE 27 - Amend Table of Uses** - On motion of George V. Hines, it was voted that the Town amend Section 4.2.2. "Table of Uses" of the Reading Zoning By-Laws by adding the phrase ", S-20, S-40, A-40" after the phrase "S-10" in the "\*\*\*\*" footnote so that such footnote shall read as follows:

"\*\* Planned Residential Development may be permitted only within a PRD Overlay District, which may exist only in an S-10, S-20, S-40, A-40 or A-80 underlying Zoning District on the Zoning Map."

(continued)

105 voted in the affirmative  
1 voted in the negative  
2/3 vote required  
Voted: November 19, 1992

**ARTICLE 28 - Corner Lot Zoning** - George V. Hines moved that the Town vote to amend the Reading Zoning By-Laws as follows:

Add Section 5.2.3.7. to read as follows:

"5.2.3.7. Exception on corner lots

Notwithstanding anything in this Section 5.2.3 to the contrary, no building, or garage or other accessory structure in a Residence District shall be located nearer than twenty (20) feet to any street line." and

Amend Section 5.1.2. Table of Dimensional Controls, by adding a note at the bottom of the Table reading:

" \* See exception on Corner Lots, Section 5.2.3.7.", and add an asterisk (\*) next to the numbers in the Table under the Minimum Yards, Side, feet column corresponding to any row labeled S-10, S-20, S-40, A-40, or A-80.This motion was voted in the negative.

Voted: November 12, 1992

**ARTICLE 29 - Rescind Townhouse Sections** - On motion of George V. Hines, it was voted that the Town amend the Reading Zoning By-Laws by deleting Section 4.6. "Townhouse Development" in its entirety and by indicating that that Section is intentionally being left blank.

106 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: November 19, 1992

**ARTICLE 30 - Zoning Map Amendment, PRD - M** On motion of George V. Hines, it was voted that the Town amend the Reading Zoning Map by renaming the Planned Residential Development Overlay District established under Article 13 of the Warrant for the 1989 Annual Town Meeting as a PRD-M Overlay District.

106 voted in the affirmative  
0 voted in the negative  
2/3 vote required  
Voted: November 19, 1992

**ARTICLE 31 - Zoning Map Amendment, PRD - G** - George V. Hines moved that the Town vote to amend the Reading Zoning Map to establish a PRD-G Zoning Overlay District, as referenced in Section 4.10. of the Reading Zoning By-Laws, and to include within that Overlay District all areas of the Town contained in all S-10, S-20 and S-40 underlying Zoning Districts. This motion was voted in the negative.

(continued)

64 voted in the affirmative  
41 voted in the negative  
2/3 vote required  
Voted: November 19, 1992

**ARTICLE 32 - Zoning Map Amendment, PRD - A** - On motion of George V. Hines, it was voted that the subject matter of Article 32 be tabled. Voted: November 19, 1992

**ARTICLE 33 - Amend Bylaws: Article 5.7, Section 5.7.16 - Enforcement** - On motion of James E. Biller, it was voted that the Town amend Section 5.7 of the General Bylaws of the Town by adding the following two sentences at the beginning of Section 5.7.16 thereof:

"The Conservation Commission may issue enforcement orders directing compliance with the provisions of this bylaw and the regulations adopted pursuant thereto, and may undertake any other enforcement action authorized by law. Any person who violates the provisions of this bylaw or the regulations adopted pursuant thereto may be ordered to restore the property to its original condition and take other actions deemed necessary to remedy such violations." Voted: November 12, 1992

**ARTICLE 34 - Amend Bylaws: Article 3 5.7, Section 5.7.16** - On motion of James E. Biller, it was voted that the Town amend Section 5.7 of the General Bylaws of the Town by renumbering the present 5.7.17 to 5.7.18 and adding the following thereto as Section 5.7.17:

"5.7.17. No person shall remove, fill, dredge or alter any area subject to protection under the provisions of this bylaw without the required authorization, or cause, suffer or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with an enforcement order issued pursuant to the provisions of this bylaw. Each day such violation continues shall constitute a separate offense except that any person who fails to remove unauthorized fill or otherwise fails to restore illegally altered land to its original condition after given [sic giving] written notification of said violation to the Conservation Commission shall not be subject to additional penalties under this bylaw unless said person thereafter fails to comply with an enforcement order or order of conditions." Voted: November 12, 1992

**ARTICLE 35 - Establish Audit Committee** - On motion of Willard J. Burditt, it was voted that the Town amend the General Bylaws of the Town by adding the following as Section 3.8 thereof:

#### "3.8. AUDIT COMMITTEE

3.8.1 There shall be an Audit Committee consisting of five (5) members appointed for three (3) year terms so arranged that as  
(continued)

near an equal number of terms as possible shall expire each year. No member of the Audit Committee shall be a Town employee; however, notwithstanding the provisions of Section 3.4.6 of these Bylaws to the contrary, a Finance Committee member may be a member of the Audit Committee. One (1) member shall be appointed by the Board of Selectmen, one (1) member shall be appointed by the School Committee, two (2) members shall be appointed by the Finance Committee and one (1) member shall be appointed by the Town Moderator.

3.8.2 The Audit Committee shall recommend to the Town Manager the firm of independent auditors that is to audit and report on the financial statements issued by the Town. The Audit Committee shall review the audit plan with the independent auditors and, upon completion of the audit, meet with the independent auditors to discuss the results of the audit and the annual financial reports. The Audit Committee shall transmit a copy of the completed annual audit and report to the Board of Selectmen, the Finance Committee, and the School Committee by the end of the calendar year within which the Fiscal Year covered by the audit occurs." Voted: November 12, 1992

**ARTICLE 36 - Reorganization** - On motion of George V. Hines, it was voted that the subject matter of Article 36 be tabled. Voted: November 12, 1992

**ARTICLE 37 - Junk Car Bylaw** - On motion of George V. Hines, as amended by Philip D. LeBlanc, it was voted that the Town amend the General Bylaws of the Town by adding the following as Section 5.12:

"**5.12 Regulation of Certain Motor Vehicles**

5.12.1 No unregistered, uninspected or disassembled motor vehicle may be kept on any property within view from any public way, private way or abutting property, unless one of the following exceptions applies and such use or exception is otherwise in compliance with the General and Zoning Bylaws of the Town.

5.12.1.1 The vehicle is regularly operated on the premises as a farm or other utility vehicle.

5.12.1.2 The owner is licensed as a dealer of new cars, used cars, or used parts under G.L. c. 140, Section 58, and operates such a business at that property location.

5.12.1.3 The owner is in the business of autobody repair at that property location.

5.12.1.4 The vehicle is insured personal property regularly used in show or operating competitions or displayed as a collectible. Only one such vehicle shall be allowed per property.

5.12.1.5 The vehicle is a fully assembled operable vehicle which would qualify for inspection and registration.

**5.12.2 Enforcement**

5.12.2.1 Any vehicle(s) maintained on property in violation of Section 5.12.1 hereof thirty (30) days after issuance of notice of such violation from the Building Inspector or Police Department shall be in violation of this Bylaw; and any person

(continued)

violating the provisions of this Bylaw shall be punished by a fine of Twenty-five Dollars (\$25) for each offense and each day that such offense continues shall be considered a separate offense.

5.12.2.2 In addition to any other means of enforcement, the provisions of this Bylaw may be enforced by non-criminal disposition in accordance with the provisions of Section 5.11 of these Bylaws and Section 21D of Chapter 40 of the General Laws."

Voted: November 12, 1992

**VOTING RESULTS**  
**Presidential Primary**  
**PRESIDENTIAL PRIMARY ELECTION**  
**March 10, 1992**

Pursuant to the Warrant and the Constable's Return thereon, a Presidential Primary was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara I. Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence E. Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry Murphy
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Nathan White, Precinct 1; John W. Batley, Precinct 2; Marilyn Simmons, Precinct 3; Mary S. Ziegler, Precinct 4; Larry Durkin, Precinct 5; Jane Ames, Precinct 6; George Richards, Precinct 7; and Maria E. Silvaggi, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

4,467 Democratic Votes  
 2,193 Republican Votes  
 3 Independent Votes

for a total of 6,663 ballots (47% of registered voters) cast as follows:

BALLOT OF THE DEMOCRATIC PARTY									
	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>PRESIDENTIAL PREFERENCE - Vote for One</u>									
Ralph Nader	21	22	19	19	17	19	18	27	162
Lyndon H. Larouche	3	1	1	1	3	0	2	0	11
Jerry Brown	72	51	80	84	88	99	75	71	620
Tom Harkin	2	0	3	3	2	2	0	2	14
Larry Agran	5	1	0	0	1	0	1	1	9
Paul Tsongas	449	328	326	496	304	445	432	455	3,235
Eugene McCarthy	2	2	1	0	4	1	1	1	12
Bill Clinton	36	25	40	32	22	36	31	33	255
Robert Kerrey	2	4	3	3	4	1	4	1	22
No Preference	9	10	1	8	4	6	8	8	54
All Others	1		1	1				2	5
Blanks	9	4	7	11	7	13	5	12	68
TOTAL	611	448	482	658	456	622	577	613	4,467

**Presidential Primary**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>STATE COMMITTEE MAN (First Essex &amp; Middlesex District) - Vote for One</u>									
Stephen J. O'Leary	421					393	420	1,234	
Kenneth L. Murphy	91					72	71	234	
Blanks	99					112	122	333	
TOTAL	611					577	613	1,801	

STATE COMMITTEE MAN (Third Middlesex District) - Vote for One

Thomas E. Brennan	276	304	396	284	361				1,621
Blanks	172	178	262	172	261				1,045
TOTAL	448	482	658	456	622				2,666

STATE COMMITTEE WOMAN (First Essex & Middlesex District) - Vote for One

Shirley M. Raynard	433					386	409	1,228	
Blanks	178					191	204	573	
TOTAL	611					577	613	1,801	

STATE COMMITTEE WOMAN (Third Middlesex District) - Vote for One

Susan Thomson	31	38	59	41	41				210
Sandra J. Trainor	395	405	559	374	528				2,261
Blanks	22	39	40	41	53				195
TOTAL	448	482	658	456	622				2,666

DEMOCRATIC TOWN COMMITTEE - Vote for Not More than 35

Group	281	216	204	257	199	276	251	254	1,938
Geoffrey C. Beckwith	414	302	291	430	302	421	387	400	2,947
Drucilla Wood-Beckwith	355	263	241	338	259	353	324	319	2,452
William L. Hancock	322	243	230	308	230	324	283	273	2,213
John A. Lippitt	314	240	226	305	228	329	282	271	2,195
Carol S. Beckwith	347	254	245	330	270	348	317	304	2,415
Richard L. Sullivan	334	250	240	305	258	338	289	292	2,306
Sandra J. Trainor	430	330	328	478	332	463	422	409	3,192
Stephen G. Viegas	359	279	263	347	261	356	321	315	2,501
Gloria R. Hulse	343	244	235	309	237	332	293	320	2,313
Harold V. Hulse	321	237	229	300	228	314	277	302	2,208
William J. Corbett	325	248	233	306	228	323	288	275	2,226
Robert H. Soli	319	240	221	302	222	315	277	281	2,177
Margaret L. Soli	327	243	230	304	231	323	287	289	2,234
Neil F. Cadigan	314	243	222	289	223	305	269	272	2,137
Sandra L. Cadigan	326	243	228	287	224	321	276	285	2,190
Eunice F. Foley	340	246	248	359	256	355	303	298	2,405
Robert W. Foley	327	249	242	348	255	350	298	292	2,361
R. Michael McSweeney	332	244	227	349	235	327	297	288	2,299
Kevin O'Donnell	324	240	221	296	222	312	290	304	2,209
William Kennedy	319	249	225	299	224	321	277	281	2,195
George S. Williams	315	234	235	308	224	314	283	267	2,180
Robert A. Bonazzi	318	234	220	285	217	306	268	272	2,120
Katherine R. Bonazzi	330	240	226	287	224	313	279	274	2,173
Richard E. McDonald	320	237	226	313	229	312	282	288	2,207
Roberta C. D'Antona	340	249	246	326	242	338	306	298	2,345
Steven R. Sullivan	329	254	230	308	263	332	309	290	2,315

**Presidential Primary**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>Democratic Town Committee continued</u>									
Carolyn R. Whiting	325	240	228	296	234	315	290	276	2,204
Andrew J. Botticelli, Jr.	335	247	233	301	224	325	292	303	2,260
William E. McIsaac	314	235	225	316	231	309	283	290	2,203
Roberta A. Botticelli	355	250	240	307	234	328	297	318	2,329
Francis M. Keane	320	241	232	299	238	345	291	276	2,242
Dennis J. Newman	317	252	224	281	217	304	274	272	2,141
Marvin M. Rosenthal	340	256	228	311	232	329	300	290	2,286
Patricia L. Keane	335	248	251	313	248	362	305	299	2,361
George C. Hines	365	259	270	348	274	367	344	329	2,556
Blanks	9,635	6,917	8,531	11,842	7,504	10,041	9,735	11,043	75,248
TOTAL	21,385	15,680	16,870	23,030	15,960	21,770	20,195	21,455	156,345

BALLOT OF THE REPUBLICAN PARTY

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>PRESIDENTIAL PREFERENCE - Vote for One</u>									
Patrick J. Buchanan	77	52	60	87	49	96	72	86	579
David Duke	5	6	4	2	3	1	2	5	28
George Bush	197	137	139	242	141	191	187	215	1,449
No Preference	12	8	7	16	14	6	13	14	90
All Others			2	1					3
Blanks	0	1	7	5	3	5	12	11	44
TOTAL	291	204	219	353	210	299	286	331	2,193

STATE COMMITTEE MAN (First Essex & Middlesex District) - Vote for One

Howard P. Blatchford	121					103	137	361
Dale C. Jenkins, Jr.	96					119	118	333
Blanks	74					64	76	214
TOTAL	291					286	331	908

STATE COMMITTEE MAN (Third Middlesex District) - Vote for One

Vincent A. Amerena	135	133	232	129	197			826
Blanks	69	86	121	81	102			459
TOTAL	204	219	353	210	299			1,285

STATE COMMITTEE WOMAN (First Essex & Middlesex District) - Vote for One

Nancy J. Luther	197					215	242	654
Blanks	94					71	89	254
TOTAL	291					286	331	908

STATE COMMITTEE WOMAN (Third Middlesex District) - Vote for One

Margaret M. Dwyer	157	157	266	155	229			964
Blanks	47	62	87	55	70			321
TOTAL	204	219	353	210	299			1,285

	Presidential Primary								
	<u>Pr_1</u>	<u>Pr_2</u>	<u>Pr_3</u>	<u>Pr_4</u>	<u>Pr_5</u>	<u>Pr_6</u>	<u>Pr_7</u>	<u>Pr_8</u>	Total
<u>REPUBLICAN TOWN COMMITTEE</u>	- Vote for Not More than 35								
Group	132	101	101	156	87	149	153	156	1,035
Richard P. Conboy, Jr.	140	110	121	186	99	166	164	171	1,157
Leslie H. York	155	123	123	209	113	197	186	197	1,303
Irene M. York	155	125	122	208	105	191	179	192	1,277
Richard A. Cefalo	140	109	117	180	99	166	165	173	1,149
Henry A. Higgott	148	112	118	184	108	171	166	172	1,179
Marion L. Curry	148	111	121	179	102	170	180	184	1,195
Edward M. Gazarian	147	120	121	190	106	171	173	185	1,213
Richard H. Curtis	152	126	124	214	112	187	187	189	1,291
George A. Hodges, Jr.	166	121	121	196	106	181	179	191	1,261
Joan M. Hodges	161	120	120	192	101	176	173	182	1,225
Matthew Cummings	157	124	122	199	108	178	177	187	1,252
Eleanor K. Higgott	144	110	116	180	108	168	166	171	1,163
Caroline McDonald	142	111	117	185	105	168	166	178	1,172
Robert P. Zitzow	150	120	122	191	104	186	184	181	1,238
Sally C. Nitzsche	176	139	131	223	118	202	195	213	1,397
Kenneth H. Little	164	123	122	218	112	183	178	195	1,295
Curt E. Nitzsche	184	132	128	229	125	204	197	212	1,411
Nancy C. Leavitt	148	116	127	215	113	184	180	185	1,268
Margaret L. Pratt	154	128	123	186	101	166	170	180	1,208
Margaret V. Pratt	150	124	123	183	102	165	167	179	1,193
Raymond R. Couture	159	121	119	218	111	197	178	188	1,291
Frances B. Foy	143	109	111	176	97	163	165	168	1,132
Chester E. Oldmixon	141	110	116	186	104	169	172	188	1,186
Carl H. Amon, Jr.	156	117	124	222	117	195	189	188	1,308
Pearl E. Malphrus	153	117	118	176	101	162	170	172	1,169
Elaine M. Little	148	117	122	216	113	181	177	188	1,262
Steven R. Hutcheson	144	111	121	189	100	168	174	173	1,180
Diana M. Kaine	151	115	120	189	106	191	175	183	1,230
Edwin J. Kaine	146	110	117	183	100	178	173	180	1,187
Richard H. Coco	152	114	117	189	99	175	171	181	1,198
Vivian W. Bliss	141	113	121	184	98	166	171	173	1,167
Lawrence Drew	164	122	128	232	125	189	186	192	1,338
C. Dewey Smith	160	123	121	212	111	190	195	221	1,333
Judith Alice Webb	146	111	119	180	105	173	174	178	1,186
Robert C. Krekorian	214	154	158	275	163	225	248	253	1,690
Blanks	4,786	2,972	3,394	5,381	3,553	4,163	3,760	5,042	33,051
TOTAL	10,185	7,140	7,665	12,355	7,350	10,465	10,010	11,585	76,755

#### BALLOT OF THE INDEPENDENT PARTY

<u>Pr_1</u>	<u>Pr_2</u>	<u>Pr_3</u>	<u>Pr_4</u>	<u>Pr_5</u>	<u>Pr_6</u>	<u>Pr_7</u>	<u>Pr_8</u>	Total
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#### PRESIDENTIAL PREFERENCE - Vote for One

Robert J. Smith  
Darcy G. Richardson  
Erik Thompson  
Howard Phillips  
Earl F. Dodge  
J. Quinn Brisben  
Michael S. Levinson

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>Presidential Preference continued</u>									
Bo Gritz				1					1
No Preference						1			1
All Others				1					1
Blanks									
TOTAL				2		1			3

STATE COMMITTEE MAN (First Essex & Middlesex District) - Vote for One

No Nomination									
Blanks				2		1			3
TOTAL				2		1			3

STATE COMMITTEE MAN (Third Middlesex District) - Vote for One

No Nomination									
Blanks				2		1			3
TOTAL				2		1			3

STATE COMMITTEE WOMAN (First Essex & Middlesex District) - Vote for One

No Nomination									
Blanks				2		1			3
TOTAL				2		1			3

STATE COMMITTEE WOMAN (Third Middlesex District) - Vote for One

No Nomination									
Blanks				2		1			3
TOTAL				2		1			3

INDEPENDENT TOWN COMMITTEE - Vote for Not More than 10

No Nominations									
Blanks				20		10			30
TOTAL				20		10			30

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn 12:45 A.M., March 11, 1992.

A true copy. Attest:

Catherine A. Quimby, Town Clerk

**ANNUAL TOWN ELECTION**  
**March 24, 1992**

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara I. Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence E. Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry Murphy
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Nathan White, Precinct 1; John W. Batley, Precinct 2; Marilyn Simmons, Precinct 3; Mary S. Ziegler, Precinct 4; Larry Durkin, Precinct 5; Alberta Muise, Precinct 6; George Richards, Precinct 7; and Maria E. Silvaggi, Precinct 8, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

3,957 total ballots (27.5% of registered voters)  
cast as follows:

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
<u>MODERATOR for one year - Vote for One</u>									
Paul C. Dustin*	278	191	176	364	194	259	297	302	2061
Blanks	240	175	193	300	183	253	279	273	1896
Total	518	366	369	664	377	512	576	575	3957
*Elected									

BOARD OF SELECTMEN for three years - Vote for Two

Daniel A. Ensminger*	210	134	160	333	163	245	310	280	1835
Willard J. (Bill) Burditt*	155	125	130	290	146	171	133	158	1308
Mark J. Favoloro	171	87	99	210	112	157	155	175	1166
Francis P. Gorgone	188	115	106	148	93	127	161	198	1136
Stuart S. LeClaire	167	140	115	146	116	157	200	177	1218
Brian D. Ryan	10	12	12	15	11	20	20	16	116
Ronald Wood	32	25	29	21	33	39	39	28	246
Blanks	103	94	87	165	80	108	134	118	889
Total	1036	732	738	1328	754	1024	1152	1150	7914

\*Elected

**Annual Town Election**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
<u>BOARD OF ASSESSORS for three years - Vote for One</u>									
Mary S. (Mollie) Ziegler*	369	269	269	515	280	375	408	434	2919
Blanks	149	97	100	149	97	137	168	141	1038
Total	518	366	369	664	377	512	576	575	3957
*Elected									

BOARD OF LIBRARY TRUSTEES for three years - Vote for Two

William H. Diamond*	362	254	272	485	261	388	405	418	2845
Christine B. Redford*	362	263	275	524	268	377	416	418	2903
Blanks	312	215	191	319	225	259	331	314	2166
Total	1036	732	738	1328	754	1024	1152	1150	7914

\*Elected

MUNICIPAL LIGHT BOARD for three years - Vote for Two

William J. Hughes, Jr.*	337	231	237	423	240	334	363	390	2555
Philip B. Pacino*	360	253	260	454	259	362	388	385	2721
Blanks	339	248	241	451	255	328	401	375	2638
Total	1036	732	738	1328	754	1024	1152	1150	7914

\*Elected

SCHOOL COMMITTEE for three years - Vote for Two

Mary E. Williams	264	198	189	293	186	275	276	298	1979
Roberta C. D'Antona*	321	216	224	456	228	301	371	347	2464
George J. Shannon*	294	207	208	359	229	286	327	318	2228
Blanks	157	111	117	220	111	162	178	187	1243
Total	1036	732	738	1328	754	1024	1152	1150	7914

\*Elected

SCHOOL COMMITTEE for one year - Vote for One

Susan C. Cavicchi*	389	279	265	510	281	395	412	412	2943
Blanks	129	87	104	154	96	117	164	163	1014
Total	518	366	369	664	377	512	576	575	3957

\*Elected

**PRECINCT 1**

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Herbert W. Converse*	318								318
Earle Livingstone*	294								294
Sharon K. Ofenstein*	297								297
Frances C. Howell*	311								311
Barbara L. Luddy*	343								343
Nancy W. Ortiz*	319								319
James B. Perry*	344								344
Blanks	1918								1918
Total	4144								4144
*Elected									

# Annual Town Election

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
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Precinct 1 continued

TOWN MEETING MEMBERS for Two Years - Vote for Two

Joan Y. Nickerson*	358	358
Blanks	678	678
Total	1036	1036

\*Elected

## PRECINCT 2

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Dolores S. Carroll*	232	232
Alan E. Foulds*	213	213
Ann E. Gentile*	221	221
Philip D. LeBlanc*	216	216
Frederick F. Martin*	207	207
John E. Parsons*	200	200
Margaret V. Pratt*	218	218
Marlene W. Cohen*	231	231
Blanks	1190	1190
Total	2928	2928

\*Elected

TOWN MEETING MEMBERS for One Year - Vote for Two

Robert W. Hilliard*	243	243
Blanks	489	489
Total	732	732

\*Elected

## PRECINCT 3

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Victor R. Carlson*	239	239
Roberta C. D'Antona*	232	232
William J. Marshall*	227	227
Ardith Wieworka*	223	223
Silva Gerety*	251	251
Blanks	1780	1780
Total	2952	2952

\*Elected

TOWN MEETING MEMBERS for Two Years - Vote for One

George A. McCormack*	260	260
Blanks	109	109
Total	369	369

\*Elected

**Annual Town Election**

<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
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PRECINCT 4

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Jonathan Edwards*	276	276
Nancy M. Graham*	355	355
Edwin J. Loschi, Jr.*	236	236
Richard C. Rogers	208	208
George Theophanis*	281	281
Stephanie Trainor*	349	349
Mary R. Vincent*	252	252
Rosalyn W. Westra	219	219
Edward F. Murphy, Jr.	229	229
William A. Redford*	395	395
Gordon S. Richards*	233	233
Robert S. Salter	210	210
Blanks	2069	2069
Total	5312	5312

\*Elected

TOWN MEETING MEMBERS for One Year - Vote for Two

Joseph G. Duffy*	355	355
Glen M. Hartzler	200	200
Leora E. Roberts*	338	338
Blanks	435	435
Total	1328	1328

\*Elected

PRECINCT 5

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Laurence Hayes, Jr.*	218	218
Henry A. Higgott*	199	199
Robert G. Pothier*	221	221
Susan C. Cavicchi*	246	246
Kathleen Hahn*	229	229
Anne P. Mark*	250	250
Carroll E. McMillan*	227	227
Blanks	1426	1426
Total	3016	3016

\*Elected

PRECINCT 6

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Richard H. Coco*	310	310
John A. Lippitt*	311	311
W. Bruce MacDonald*	341	341
C.R. Campbell*	351	351
Stephen Quigley*	354	354
Blanks	2429	2429
Total	4096	4096

\*Elected

## Annual Town Election

<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	Total
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## PRECINCT 7

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Thomas W. Boshar*	251	251
Paul W. Ferguson*	260	260
William Hughes, Jr.*	252	252
John F. MacDonnell	163	163
Roger O. Sanstad	219	219
Thomas J. Stohlman	238	238
Lachelle Campbell	199	199
Lynne Cassinari*	281	281
George C. Hines*	274	274
Patrick Sudbay*	282	282
Michael Sweeney*	264	264
Kathy Whittaker*	350	350
Blanks	1575	1575
Total	4608	4608

\*Elected

## PRECINCT 8

TOWN MEETING MEMBERS for Three Years - Vote for Not More Than Eight

Donald C. Allen*	292	292
William C. Brown*	241	241
Richard D. Howard	213	213
George B. Perry II*	244	244
Margaret W. Russell*	277	277
Nathan C. White*	238	238
Patricia Biamonte*	217	217
Robert A. Brown	211	211
Nancy L. Eaton	194	194
Pasquale M. Iapicca*	249	249
Paul S. Merenda*	268	268
William C. Murphy	217	217
Blanks	1739	1739
Total	4600	4600

\*Elected

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn 10:45 P.M., March 24, 1992.

A true copy. Attest:

Catherine A. Quimby, Town Clerk

**STATE PRIMARY ELECTION**  
**September 15, 1992**

Pursuant to the Warrant and the Constable's Return thereon, a Presidential Primary was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara I. Takach
Precinct 2.	J. Warren Killam School	John W. Batley
Precinct 2A.	J. Warren Killam School	Mary S. Ziegler
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence E. Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry Murphy
Precinct 8A.	Birch Meadow School	Kenneth C. Latham
Precinct 8B.	Birch Meadow School	Maria E. Silvaggi

who then partially read the Warrant, when on motion of Dorothy A. McHugh, Precinct 1; Anthony Rickley, Precinct 2; Harold Hulse, Precinct 2A; Albert E. Bothe, Precinct 3; Dorothy Somers, Precinct 4; Olive L. Thompson, Precinct 5; Elizabeth M. Hancock, Precinct 6; Remo G. Vinci, Precinct 7; Rita Shaw, Precinct 8A; and Florence E. Campbell, Precinct 8B, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

2,322 Democratic Votes  
1,303 Republican Votes  
2 Independent Votes

for a total of 3,627 ballots (26.1% of registered voters) cast as follows:

**BALLOT OF THE DEMOCRATIC PARTY**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 2A</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8A</u>	<u>Pr 8B</u>	<u>Total</u>
<u>REPRESENTATIVE IN CONGRESS (Sixth Congressional District) - Vote for One</u>											
Nicholas Mavroules	73		1						40	114	
H. Eric Elbot	57		0						28	85	
Barbara A. Hildt	272		7						180	459	
All Others											
Blanks	9		0						2	11	
TOTAL	411		8						250	669	

**STATE PRIMARY ELECTION**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 2A</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8A</u>	<u>Pr 8B</u>	<u>Total</u>
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REPRESENTATIVE IN CONGRESS (Seventh Congressional District) - Vote for One

Edward J. Markey	166		156	219	161	221		213	93		1229
All Others					2						2
Blanks	60		65	82	35	84		63	33		422
TOTAL	226		221	301	198	305		276	126		1653

COUNCILLOR (Fifth District)

Edward J. Carroll	144						100	47	75	366
Ronald Francis Ford	114						57	26	58	255
Raffi Takesian	71						37	19	43	170
All Others										
Blanks	82						82	34	74	272
TOTAL	411						276	126	250	1063

COUNCILLOR (Sixth District)

Daniel G. Hurley	47	1	31	53	29	46				207
Richard Anthony Campana	7	0	9	7	2	8				33
Dorothy A. Kelly Gay	46	1	45	54	40	56				242
Robert M. Kelley	8	0	6	7	13	6				40
Vincent LoPresti	73	2	75	80	56	100				386
Vincent J. Ragucci, III	13	0	10	14	12	17				66
Salvatore J. Tecce	7	1	22	21	11	10				72
All Others										
Blanks	25	3	23	65	35	62				213
TOTAL	226	8	221	301	198	305				1259

SENATOR IN GENERAL COURT (First Essex & Middlesex District)

Regina Villa	275						186	87	171	719
All Others										
Blanks	136						90	39	79	344
TOTAL	411						276	126	250	1063

SENATOR IN GENERAL COURT (Third Middlesex District)

No Nomination										
All Others	2				1					3
Blanks	224	8	221	301	197	305				1256
TOTAL	226	8	221	301	198	305				1259

REPRESENTATIVE IN GENERAL COURT (Twenty-First Middlesex District)

No Nomination										
Write In -										
Thomas J. Stohlman	38	37	0	33	72	73	99	102	16	52
14 Mineral Street										
Reading, MA 01867										
All Others							2			2
Blanks	373	189	8	188	229	125	206	172	110	198
TOTAL	411	226	8	221	301	198	305	276	126	250
										1798
										2322

**STATE PRIMARY ELECTION**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 2A</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8A</u>	<u>Pr8b</u>	Total
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COUNTY SHERIFF (Middlesex County)

John P. McGonigle	287	150	7	150	188	130	192	184	88	151	1527
All Others					1						1
Blanks	124	76	1	71	113	67	113	92	38	99	794
TOTAL	411	226	8	221	301	198	305	276	126	250	2322

COUNTY COMMISSIONER (Middlesex County)

Edward J. Kennedy	138	66	3	84	94	60	102	90	61	88	786
Thomas J. Larkin	150	94	2	83	107	72	109	101	39	97	854
Leonard H. Golder	44	20	1	21	35	13	26	46	12	24	242
Albert J. Onessimo	74	40	1	50	44	21	49	32	19	39	369
Dennis J. Ready	80	47	0	32	52	34	53	56	21	41	416
Adelle Schwalberg	99	52	2	49	48	55	69	62	28	38	502
All Others											
Blanks	237	133	7	123	222	141	202	165	72	173	1475
TOTAL	822	452	16	442	602	396	610	552	252	500	4644

**BALLOT OF THE REPUBLICAN PARTY**

REPRESENTATIVE IN CONGRESS (Sixth Congressional District) - Vote for One

Alexander T. Tennant	103	0								58	161
Peter G. Torkildsen	92	4								67	163
All Others											
Blanks	4	0								3	7
TOTAL	199	4								128	331

REPRESENTATIVE IN CONGRESS (Seventh Congressional District) - Vote for One

Stephen A. Sohn	30	41	85	34	58	54	23			325
Frank Vallarelli	65	70	136	59	112	99	38			579
All Others				1						1
Blanks	9	10	17	5	13	8	5			67
TOTAL	104	121	238	99	183	161	66			972

COUNCILLOR (Fifth District)

John Patrick Harris	142								127	53	106	428
All Others												
Blanks	57								34	13	22	126
TOTAL	199								161	66	128	554

COUNCILLOR (Sixth District)

Virgil J. Aiello	73	4	89	181	78	139					564
All Others											
Blanks	31	0	32	57	21	44					185
TOTAL	104	4	121	238	99	183					749

**STATE PRIMARY ELECTION**

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 2A</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8A</u>	<u>Pr 8B</u>	<u>Total</u>
<b>SENATOR IN GENERAL COURT (First Essex &amp; Middlesex District)</b>											
Robert C. Buell	151						138	56	114	459	
All Others											
Blanks	48						23	10	14	95	
TOTAL	199						161	66	128	554	

<b>SENATOR IN GENERAL COURT (Third Middlesex District)</b>											
Richard R. Tisei	96	4	110	217	92	159					678
All Others											
Blanks	8	0	11	21	7	24					71
TOTAL	104	4	121	238	99	183					749

<b>REPRESENTATIVE IN GENERAL COURT (Twenty-First Middlesex District)</b>											
Robert C. Krekorian	176	95	4	113	218	90	165	147	62	117	1187
All Others											
Blanks	23	9	0	8	20	9	18	14	4	11	116
TOTAL	199	104	4	121	238	99	183	161	66	128	1303

<b>COUNTY SHERIFF (Middlesex County)</b>											
Gary Buxton	47	26	2	29	55	25	49	26	12	25	296
Michael J. Dever	99	51	2	61	113	52	96	101	39	73	687
Vincent Lawrence Dixon	22	10	0	12	32	6	13	21	8	15	139
All Others											
Blanks	31	17	0	19	38	16	25	13	7	15	181
TOTAL	199	104	4	121	238	99	183	161	66	128	1303

<b>COUNTY COMMISSIONER (Middlesex County)</b>											
Anthony F. Ranieri	80	43	3	54	88	38	69	45	19	53	492
James P. Regan	103	41	3	56	138	51	96	93	38	72	691
Edward L. Weinberg	54	42	2	40	80	37	62	70	20	48	455
All Others											
Blanks	161	82	0	92	170	72	139	114	55	83	968
TOTAL	398	208	8	242	476	198	366	322	132	256	2606

## STATE PRIMARY ELECTION

## BALLOT OF THE INDEPENDENT PARTY

Pr 1	Pr 2	Pr 2A	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8A	Pr 8B	Total
------	------	-------	------	------	------	------	------	-------	-------	-------

## REPRESENTATIVE IN CONGRESS (Sixth Congressional District) - Vote for One

No NominationAll OthersBlanksTOTAL

## REPRESENTATIVE IN CONGRESS (Seventh Congressional District) - Vote for One

No NominationAll OthersBlanksTOTAL

## COUNCILLOR (Fifth District)

No NominationAll OthersBlanksTOTAL

## COUNCILLOR (Sixth District)

No NominationAll OthersBlanksTOTAL

## SENATOR IN GENERAL COURT (First Essex &amp; Middlesex District)

No NominationAll OthersBlanksTOTAL

## SENATOR IN GENERAL COURT (Third Middlesex District)

No NominationAll OthersBlanksTOTAL

## REPRESENTATIVE IN GENERAL COURT (Twenty-First Middlesex District)

No NominationAll OthersBlanksTOTAL

## STATE PRIMARY ELECTION

<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 2A</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8A</u>	<u>Pr 8B</u>	<u>Total</u>
-------------	-------------	--------------	-------------	-------------	-------------	-------------	-------------	--------------	--------------	--------------

COUNTY SHERIFF (Middlesex County)

No Nomination										
All Others					1		1			2
Blanks										
TOTAL					1		1			2

COUNTY COMMISSIONER (Middlesex County)

No Nomination										
All Others					2		2			4
Blanks										
TOTAL					2		2			4

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn 12:45 A.M., September 16, 1992.  
A true copy. Attest:

Catherine A. Quimby, Town Clerk

**PRESIDENTIAL ELECTION**  
**November 3, 1992**

Pursuant to the Warrant and the Constable's Return thereon, a Presidential Election was held at the time and places specified in the Warrant, and was called to order by the Wardens in the precincts as follows:

Precinct 1.	J. Warren Killam School	Barbara I. Takach
Precinct 2.	J. Warren Killam School	Eleanor M. Brown
Precinct 3.	Joshua Eaton School	Carol Beckwith
Precinct 4.	Joshua Eaton School	Lawrence Drew
Precinct 5.	Alice M. Barrows School	Mary Andreola
Precinct 6.	Alice M. Barrows School	Louis R. Gardner
Precinct 7.	Birch Meadow School	Henry A. Murphy, Jr.
Precinct 8.	Birch Meadow School	Kenneth C. Latham

who then partially read the Warrant, when on motion of Dorothy McHugh, Precinct 1; Anthony Rickley, Precinct 2; Harold Hulse, Precinct 2A: Albert Bothe, Precinct 3; Dorothy Somers, Precinct 4; Olive Thompson, Precinct 5; Elizabeth Hancock, Precinct 6; Remo Vinci, Precinct 7; Florence Campbell, Precinct 8: and Rita Shaw, Precinct 8A, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the respective Wardens.

The ballot boxes were examined by the Wardens and each found to be empty and all registered 000.

The polls were then declared open at 7:00 A.M. and were closed at 8:00 P.M. with the following results:

for a total of 13,621 votes as follows:

	Pr 1	Pr 2	Pr 2A	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8a	Pr 8b	Total
<u>PRESIDENTIAL - Vote for One</u>											
Bush & Quale	645	451	13	521	667	431	529	586	231	442	4516
Clinton & Gore	708	597	23	661	780	640	814	747	261	522	5753
Fulani & Munoz	1	2	0	2	2	2	2	0	0	0	11
Hagelin & Tompkins	1	0	0	0	2	1	0	0	0	1	5
LaRouche, Jr. & Bevel	0	0	0	0	0	2	1	0	1	0	4
Marrou & Lord	5	5	0	8	4	8	8	8	1	4	51
Perot & Stockdale	418	342	11	399	382	373	398	363	117	282	3085
Phillips & Knight, Jr.	2	4	0	2	2	4	1	2	2	1	20
Blanks	23	19	0	25	14	19	24	18	10	20	172
All Others		1		1	1					1	4
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621

	Pr 1	Pr 2	Pr 2A	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8a	Pr 8b	Total
<u>Representative in Congress 6th District - Vote for One</u>											
Nicholas Mavroules	465		8							294	767
Peter G. Torkildsen	1096		28							809	1933
Blanks	238		11							169	418
All Others	3									1	4
TOTALS	1802		47							1273	3122
<u>Representative in Congress 7th District - Vote for One</u>											
Edward J. Markey	781		787	931	765	973	930	298			5465
Stephen A. Sohn	394		498	647	440	523	527	205			3234
Robert B. Antonelli	169		185	147	153	165	148	56			1023
Blanks	77		149	129	122	116	119	64		1	777
TOTALS	1421		1619	1854	1480	1777	1724	623			10499
<u>Councillor 5th District - Vote for One</u>											
John Patrick Harris	880								773	294	619
Edward J. Carroll	673								666	213	461
Blanks	250								285	116	192
TOTALS	1803								1724	623	1272
<u>Councillor 6th District - Vote for One</u>											
Virgil J. Aiello	499	22	572	765	514	734					3106
Dorothy A. Kelly Gay	578	14	636	626	594	676					3124
Anthony Pini	154	5	169	136	129	142					735
Blanks	191	6	242	327	243	225					1234
TOTAL	1422	47	1860	1854	1480	1777					8199
<u>Senator in General Court 1st Essex &amp; Middlesex District - Vote for One</u>											
Robert C. Buell	854								759	276	613
Regina Villa	769								789	253	519
Blanks	180								176	94	141
TOTAL	1803								1724	623	1273
<u>Senator in General Court 3rd Middlesex District - Vote for One</u>											
Richard R. Tisei	1064	42	1213	1390	1086	1304					6099
Blanks	356	5	406	462	394	473					2096
All Others	1			2							3
TOTAL	1421	47	1619	1854	1480	1777					8198
<u>Representative in General Court 21st District - Vote for One</u>											
Robert C. Krekorian	1125	862	31	961	1185	856	1037	1021	375	803	8256
Thomas J. Stohlman	593	491	12	560	586	541	657	634	203	409	4686
Blanks	84	68	4	98	83	83	83	69	45	61	678
All Others	1										1
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621

	Pr 1	Pr 2	Pr 2A	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8a	Pr 8b	Total
<u>Sheriff Middlesex County - Vote for One</u>											
John P. McGonigle	929	788	29	835	912	768	958	889	297	648	7053
Michael J. Dever	665	484	12	565	694	504	630	623	231	465	4873
Blanks	209	149	6	219	248	208	189	212	95	160	1695
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621
<u>County Commissioner - Vote for Two</u>											
Edward J. Kennedy	737	662	20	673	693	634	749	754	238	523	5683
Thomas J. Larkin	672	563	19	613	664	555	696	675	205	463	5125
James P. Regan	644	422	14	505	663	450	576	558	220	443	4495
Edward L. Weinberg	491	326	9	382	534	359	421	466	161	322	3471
Richard S. Mahoney	272	211	9	232	223	206	255	230	81	209	1928
Blanks	790	658	23	833	931	756	857	765	341	586	6540
TOTAL	3606	2842	94	3238	3708	2960	3554	3448	1246	2546	27242
<u>Question #1</u>											
Yes	1050	795	24	863	1184	865	1005	1040	334	755	7915
No	692	585	22	710	620	585	726	626	253	482	5301
Blanks	61	41	1	46	50	30	46	58	36	36	405
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621
<u>Question #2</u>											
Yes	914	745	17	853	932	756	919	880	286	650	6952
No	757	558	26	651	749	592	714	689	254	523	5513
Blanks	132	118	4	115	173	132	144	155	83	100	1156
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621
<u>Question #3</u>											
Yes	757	582	13	679	791	698	827	796	264	511	5918
No	1004	802	33	900	1013	757	917	870	324	729	7349
Blanks	42	37	1	40	50	25	33	58	35	33	354
All Others											
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621
<u>Question #4</u>											
Yes	703	561	15	669	731	640	717	713	229	502	5480
No	1031	790	31	879	1041	780	993	930	340	719	7534
Blanks	69	70	1	71	82	60	67	81	54	52	607
TOTAL	1803	1421	47	1619	1854	1480	1777	1724	623	1273	13621

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping. Voted to adjourn 11:45 P.M., November 3, 1992.

A true copy. Attest:

Catherine A. Quimby  
Town Clerk

## LIBRARY

The past year was a challenging one for the Library. In 1992, this department continued to adjust to severe reductions in municipal budgeting. Fortunately, an increase in local aid averted drastic budget cuts in the FY 1993 budget. Nevertheless, in the three years between FY 1990 and FY 1992, the Library budget lost 6% of its total. Operating hours were reduced from 68.5 per week to 59, and the number of full-time-equivalent employees fell from 17.8 to 15.7 (a loss of 73.75 hours of staff time per week). Over the same three years, use of the Library increased; thus, residents use the Library more now although the Library is open less often. In FY 1989, circulation was 291,870, and the staff answered 22,003 reference questions. In FY 1992, circulation was 296,895, and staff answered 39,549 reference questions.

There were many successes at the Library in 1992. The Children's Room Summer Reading Club was the most successful ever, which seems to be the case every year, because the Children's Room staff always finds a way to make it bigger and better. This year, the Children's Room and the Young Adult Department collaborated on a timely Olympic theme. In the Children's Room, 1,375 children (aged birth through fifth grade) participated, an increase of 20% over last year. They read a total of 12,887 hours in July and August. Since many studies have convincingly shown the positive effects of summer reading on school performance, all participants should reap the benefits this school year.

The young adult reading raffle was a spectacular success. Adolescents are the hardest age group to attract regularly to the Library, but Young Adult Librarian Nancy Aberman found a way. A total of 198 kids read 2,723 books. These numbers represent a 25% increase in the number of participants over 1991 and an amazing 96% increase in the number of books read. The program culminated in an auction on August 25, attended by more than 60 young adults. Auctioneer Ron D'Daddario kept everyone laughing and bidding throughout the afternoon. Both programs were entirely supported by donations from individuals and organizations in Reading.

In light of the increasing complexity of information technology, the Information Services Department dealt with increasing demands for their services and expertise. The first full year of the computer catalog brought an increase in interlibrary loan requests, as library users had immediate access to the holdings of all NOBLE libraries. Thanks to the generosity of Arnold Berger, the Library was able to implement an important new service: an IBM computer and laser printer for public use. This equipment has been extremely popular with users and is an especially relevant service, given the number of people seeking jobs.

The Trustees are extremely appreciative of the generosity of the community which has made possible the continued excellence of the Reading Public Library. The Trustees are particularly grateful to the Friends of the Library for their long-standing support.

(continued)

In May, the Friends House Tour, "A Walk on the West Side," drew rave reviews from all, and was their single most successful fundraiser ever. The fall membership drive resulted in a 400% increase in membership, and the inauguration of the Chocolate Moose Club for young Friends.

As in past years, the Library made organizational changes to help accommodate increasing business. The implementation of the computer catalog allowed the Technical Services Department to shift staff hours from catalog maintenance to support of public services, particularly in the area of interlibrary loan processing. Acquisitions procedures were further streamlined, freeing staff to assist in the creation of bibliographic tools for the public. Hours were cut from the full-time Administrative Secretary position in order to increase public service staffing in the Information Services and Children's Departments. In November, Nancy Smethurst moved over from the Town Hall to take on the secretarial position. The tragic death of Reference Librarian Trudy Paradis devastated the library staff, Trustees and all who knew her. Her radiant smile, natural ebullience, and infectious enthusiasm for librarianship are sorely missed. The Trustees commend the entire staff for their dedication to public service and unceasing pursuit of excellence throughout some very difficult times.

In December, Library Director Deirdre Hanley completed work on the library's long range plan. Public libraries are required by the State to produce a five-year plan which evaluates current library services and charts a course for the future. The planning process involved exhaustive analysis of library use and community needs, both present and future. The Trustees thank the Planning Committee members for their thoughtful service and insight: Elia Marnik, Cherrie Dubois, Eugene Nigro, Joyce Miller, Maria Silvaggi, Sally McDonald, Deirdre Hanley and Fred VanMagness, Jr. attended many meetings and provided invaluable assistance in formulating the final document.

The Library has thus far weathered the economic storm with basic services mostly intact, but very little forward progress has been made in the past few years. The Library is at a critical point; progress is essential if it is to deliver the informational, educational and recreational services needed by the community.

#### LIBRARY STATISTICS Fiscal Years 1991 and 1992 Comparison

	<u>AS OF JUNE 30</u> <u>1991</u>	<u>AS OF JUNE 30</u> <u>1992</u>
Registered borrowers:	19,732	21,600
Circulation: (Total number of items circulated)	292,898 (continued)	296,895

	<u>AS OF JUNE 30</u> <u>1991</u>	<u>AS OF JUNE 30</u> <u>1992</u>
Circulation per capita:	13	13.7
Programs: (Number of Programs/Attendance)	267/8,921	269/8,695
Services: (Reference questions answered):	33,389	39,549
Materials acquired through Inter-Library loan:	2396	4,024
Collection:		
Books	102,139	101,788
Records	5,383	2,353
Cassettes	1,639	745
Compact Discs	250	260

## PUBLIC SAFETY DEPARTMENT

### FIRE DEPARTMENT

Manual Force: The authorized permanent force consists of the Chief, Four Captains, Four Lieutenants and 33 firefighters.

#### Apparatus:

Engine #1	1973 Maxim
Engine #2	1979 Maxim
Engine #3	1987 Pirsch
Engine #4	1982 Maxim
Ladder	1991 Emergency One
Ambulance - R1	1987 Ford Frontline
Ambulance - R2	1991 Ford Frontline
Fire Signal Truck	1975 International
Chiefs' Car	1988 Ford
Fire Prevention Car	1984 Ford
Pickup Truck	1980 Ford

#### Service Record:

291 Bell Alarms: 31 were false and 125 accidental  
391 Still and telephone alarms  
110 Service calls  
1,045 Ambulance Runs

#### Permits Issued:

Blasting	10
Power Oil Burners	273
Underground Tank Removals	134
Home Fire Alarm Systems	390
Ambulance Runs were billed	673

Total fees turned over to the Town were \$102,636.64

### REPORT:

There were two major stories for the Fire Department this year. The first was the retirement of Chief Leonard Redfern after 32 years of service to the Town of Reading. Chief Redfern was instrumental in the effort to modernize the Fire Department and its operations. He was able to convince the Town of this need and as a result, a new Fire Headquarters was built. Continuing with his program, he was able to acquire a new 110' E-One Ladder Truck, replaced a very tired ambulance and introduced large diameter fire hose for the protection of the community. His main goal during his career was the protection of life and property in the community. He will be sorely missed.

The second significant event was the gasoline tanker incident on Route 93. If not for the rapid response of the Fire Department, this could have been a disastrous event. In fact it was quick action on the part of many of Readings' Town employees that averted a major catastrophe. The Towns' well fields were shut down for a significant period of time. After constant monitoring, the wells were eventually put back in service.

(continued)

Since the beginning of this year we have been issuing an extraordinary amount of permits for removal of underground storage tanks. The majority of these are from homeowners who are concerned with the hazards and potential expense of underground tanks leaking. After meeting with the Hazardous Waste Committee regarding the subject, we decided that we would work together to educate the public as to the dangers and financial risk of an underground tank that develops a leak. We will continue to encourage voluntary removal and testing.

The trend of the fire service continues wherein most of our efforts are now dedicated to medical emergencies and service calls. There have been a number of fires this year, but fortunately, most were rapidly contained. This rapid extinguishment can be attributed to the high degree of preparedness of the men of this Department. Our training program has been ongoing and we are meeting the requirements of this area of the Fire Department. Training for our EMS personnel continues to develop into a top level program. Personnel from other agencies and Towns frequently ask to participate in our programs. This is a reflection of the high calibre of training that our staff provides. First Responder Training was once again completed in house by our own training staff.

We have begun to reintroduce our Fire Prevention Inspection Program. This is a scaled down version of what should be done, but we must attempt to inspect at least the major target hazards in the community. Likewise, we have begun to visit the schools on a very limited basis. We have not yet been able to resume the public education programs that were curtailed over the last few years. This is not an acceptable position for this Department to be in and we hope that the future budgeting will allow us to reinstate all of these very necessary programs. The elimination of these programs did in fact have an adverse effect on the fire problem in the Town of Reading.

At the regional level, the Metrofire District has continued in the operation of their hazardous materials response unit. The Metrofire Chiefs are continuing with their long range plan that allows communities the availability of specialized teams, units and training programs that would be otherwise unaffordable. Through Metrofire we also have the ability to purchase and share testing equipment for our breathing apparatus that analyzes and documents the proper functioning of this equipment.

Our Fire Alarm Division continues to maintain the municipal fire alarm system in excellent condition. This system has been and continues to be an integral part of our early fire warning system. It has been responsible for early warning on numerous occasions in the past year, the most notable of which was the fire at Reading Memorial High School. The total alarm system worked flawlessly and this allowed rapid response and fire attack. This response contained a potentially disastrous fire to a fire involving but one room and a small section of corridor. Early warning and notification is absolutely essential due to reductions in

(continued)

## FIRE DEPARTMENT

fire prevention and staffing that have occurred in the past. Unfortunately, the bucket truck that is used by the Fire Alarm Division to maintain this early warning system is long overdue for replacement and is becoming a safety hazard for the personnel who must go up in the bucket.

The volunteer members of the Auxiliary Fire Service continue to give generously of their time and their efforts are as always, greatly appreciated.

I would like to thank all Town Officers, Boards and particularly, the Department Heads, for their cooperation and much needed assistance during my transition. Without their support, my change in position would have been much more difficult. I am extremely grateful to all of them.

Finally, thanks to all the citizens of Reading for their continued support of this Department. To all the members of this Department, I salute your dedication, commitment and performance during this past year.

### EMERGENCY MANAGEMENT REPORT

The Reading Emergency Management Agency continues to meet all the requirements of Federal and State Regulations to remain eligible for assistance and support. We have been extremely busy updating the Reading Comprehensive Emergency Management Plan. Reimbursements for last years hurricanes continue to come in as a result of applications for Federal Disaster Relief. Attendance at Massachusetts Emergency Management Agency Workshops has enabled us to stay up to date with both FEMA and MEMA requirements.

### POLICE DEPARTMENT

The Reading Police Department consisted of thirty-six members at the end of December, 1992: The Chief, two Lieutenants, one Lieutenant Detective, one Sergeant Detective, five Sergeants, three Detectives, one Safety Officer, one Armorer, and twenty-one Patrol Officers. At this time the department is in the process of interviewing and hiring a patrol officer to complete the thirty-seven member force.

The Police-Fire Central Dispatch Unit has been in full operation for the past year and eight months. After the resignation of Andrew Nichols as a full-time dispatcher, Regina Benoit took over that position as a full-time dispatcher. Andy Nichols will continue on a part-time basis. Currently there are five full-time and two part-time dispatchers.

This past year Officer Richard Delrossi transferred to the Stoneham Police Department and Officer Robert MacKay transferred to the MBTA. Officer Matthew Edson replaced Officer DelRossi and the department is preparing to interview for the open position.

(continued)

Within the last year there has been a noticeable number of B&E's (breaking and entering) within the town. Residential housebreaks have been on the rise and reached a record number in April. Mainly jewelry and cash is targeted in these breaks. Also, three out of four Reading banks were robbed this year. An armed robbery occurred at the Reading Co-op in February, another armed robbery occurred in October at the Reading BayBank, and just recently, in December, the MassBank for Savings was robbed.

Two new cruisers were delivered and put into service in June.

The Department is indebted to Mr. Edwin Ciampa, a resident of Reading and owner of Crest Buick of Woburn, for donating a Buick sedan for the use of our Safety Officer.

The following are the arrests and services performed:  
(year to date)

Arrests:	378
Persons held in Protective Custody:	68
Motor Vehicle Violations:	4,307
Parking Violations:	1,172
Juveniles Apprehended:	47
Special Investigations:	350
Auto Accidents Investigated:	628

Fees Collected

Revolver Permits:	\$2,505.00
Firearms Identification Cards:	328.00
Police Reports Copied:	2,105.00
Parking Fines:	20,075.00
Court Fines:	80,590.00
Administrative Fee for Details:	12,310.00
Parking Permits:	10,810.00
Civil Infractions:	11,940.00

Motorized Equipment:

- 2 1992 Ford Sedans  
(2 Patrol cars)
- 3 1991 Ford Sedans  
(Chiefs' car)  
(Patrol supervisors' car)  
(1 Patrol car)
- 2 1989 Ford Sedans  
(Detective car)  
(Patrol car)
- 2 1988 Ford Sedans  
(Lieutenants' car)
- 1 1988 Ford Van  
(Dog Officers' van)
- 1 1985 Ford Sedan  
(Detective Division)
- 1 1978 Chevy Van
- 1 1993 Pontiac Sedan  
(Safety Car)

(continued)

POLICE DEPARTMENT

Intensive training for all officers of the Department continues, and includes one week training sessions at the Regional Police Institute in Tewksbury, certification in First Aid and First Responder, training in the use of rifles and shotguns, and day and night shootings at the Police Range. Since subscribing to L.E.T.N. (Law Enforcement Training Network) on cable TV, many programs have been taped and viewed for our "in house" training program.

The Department once again actively supported the Special Olympics Torch Run in 1992 and is assisting in the planning of the Torch Run in 1993.

The Special Operation Unit of the Northeastern Massachusetts Law Enforcement Council Tactical Police Force, commanded by Lieutenant Robert J. Silva, was used on several occasions this year.

The Honor Guard has attended many functions this year and continues to be well received wherever it appears.

The members of the Police Reserves have continued their excellent work during the past year serving at special occasions. Two Reading residents were voted in by the Reading Police Reserve Membership and approved by the Chief of Police and Lieutenant Cloonan. They are David V. Savio of 34 Deborah Dr. and John J. Raffi of 41 Heather Dr. They attended the Northeast Regional Police Institute in Tewksbury. Lt. Michael Cloonan is in charge of the reserves, and is responsible for their training in the use of firearms. These men donate their time and effort without monetary compensation and deserve the thanks and appreciation of all citizens. Over the years the Police Reserves have been supported personally and financially by the Town of Reading, but for the last three years there has been no money appropriated for uniforms or other expenses that are necessary to support the men on the Police Reserves.

Also complimenting our regular Police Department is our force of School Traffic Officers under the direction of Safety Officer Joseph R. Veno. These Officers, who supervise the crossing of children on their way to and from school at various locations about town, have proved to be devoted to their duties and are a great asset to the town. Any citizen who would like to join us as a School Crossing Officer is urged to contact Safety Officer Joseph Veno.

We have continued our involvement with the Governors Alliance Against Drugs Program, which was initiated in 1986 to bring awareness of the problems of drugs with our school-age children. The "Mass. Drug Fighters of the Year" award was held at the John F. Kennedy Library, presented by the Mass. Governors Alliance Against Drugs. Reading was one of 11 cities and towns to receive the award.

(continued)

**POLICE DEPARTMENT**

I would like to thank the Town Meeting Members and especially the citizens of the town, for the support they have shown their Police Department during the past year.

## DEPARTMENT OF PUBLIC WORKS

Major changes and accomplishments highlighted the year 1992 for the DPW. On September 1, 1992, Anthony V. Fletcher retired as Public Works Director after serving the Department for 8 1/2 years in that capacity. Edward D. "Ted" McIntire, Jr. was appointed Acting Director and on November 18, 1992 was appointed Director.

September 30, 1992 is a date that will be long remembered, when 10,600 gallons of gasoline spilled from an overturned Gulf Oil tank truck on Route 93 in the wetland area, adjacent to the Ipswich River and the Town's well field. The accident resulted in the Town having to shut down eight of it's nine water wells and purchasing potable water from it's neighbors in Stoneham, Wakefield and Woburn. After intensive groundwater and river water testing, two wells (Town Forest and 82-20) were operational by mid November. At this time six (6) wells remain closed until further groundwater testing can be accomplished.

The Department successfully cleaned up it's first major snow storm (18") in quite a few years on December 12th. DPW crews worked 29 straight hours in conjunction with a reduced contractual force for the plowing operation alone. This operation was followed by additional sidewalk plowing and, snow removal in the business district.

### ADMINISTRATION

Clerical staff is responsible for the every day function of the business operation of the Department. The staff is supervised by the Administrative Assistant who also provides secretarial support for the Director and Assistant Directors, and is the sole support for the Cemetery Director. The Payroll Clerk maintains complete records for all personnel within the Department as it relates to three union contracts and the Personnel By-Laws. The Accounts Payable Clerk is responsible for the weekly billroll and maintains approximately 600 vendor files. The Water and Sewer Billing Clerk is responsible for quarterly billing of water, sewer and trash user fees and the maintenance of more than 7000 record files. The vacancy created by the transfer of Cindy Keenan to the Fire Department was filled by Peg Howe, who has worked in two departments in town government. Her addition is welcomed in the department.

### ENGINEERING DIVISION

The Engineering Division provides engineering services to all Town Departments including various Divisions within Public Works. This Division works closely with the Community Planning and Development Commission advising in a technical manner on Site Plans, Subdivisions and Bonding, with the Conservation Commission on wetland and drainage issues, and with the Assessors in updating all Town maps and plans, and providing maps and parcels for abutters use on all projects. The Division also handles the supervision, cost estimates, bids and construction services for

(continued)

Town construction projects.

The following subdivisions will be completed this year prior to Spring Town Meeting:

Fairwood Acres  
Ashley Woods  
Stone Well Road  
Batchelder Estates

The following subdivisions are under construction:

Sanborn Village Phases III and IV  
Stagecoach Heights  
Duck Road  
Kurchian Lane  
Roma Lane (Carriage Estates I)  
American Trade Park  
Birch Meadow Estates  
Family Circle

The following subdivisions are under review or have been approved:

Carriage Estates II  
Covenant Circle  
Varney Circle  
Bay State Rd. Extension  
Autumn Lane  
Nugent Lane

The following streets have been drawn, calculated and accepted by Town Meeting this year:

Davis Lane  
Emerald Drive

The Engineering Division has been instrumental in the design and/or construction of the following projects:

Parker Street Improvements  
Charles Lawn Cemetery  
Laurel Hill Cemetery  
Water Treatment Plant  
Washington/Main Street Intersection  
Urban Systems/West Street Corridor  
Chapter 90 Construction  
Salem/Woburn Streets  
Washington/Village/John Streets

Chapter 90 Future Projects:

Union Street Parking Lot and Middle Street  
Hopkins/Walnut Intersections  
South Street

continued)

Ash Street  
Upper Pearl Street

Total Chapter 90 Roadway funds available - \$612,119.91, Funds committed - \$237,001.91. Funds available for construction/design \$375,118.00.

#### WATER AND SEWER DIVISION

The Water Division installed a total of 61 new water services, and a total of 4,840 linear feet of water main has also been installed. The majority of services and water main were installed in new development areas and in addition, the Division replaced 18 old water services.

The Sewer Division operates and maintains 11 sewerage pumping stations. An ongoing preventive maintenance program has been very successful, and all stations have been updated to the latest state-of-the-art condition. Licensed Drain Layers connected 65 new sewage services in the past year. A total of 3300 lineal feet of sewer main has been installed.

#### LOUANIS WATER TREATMENT PLANT

On September 30, 1992, at approximately 7:15 A.M., a fully loaded Gulf oil tank truck carrying 11,200 gallons of unleaded gasoline was involved in a accident on Route 93 Northbound. The truck overturned, coming to rest upside down on the edge of the Highway between the Ipswich River and our wellfield, with our closed well being 400 feet away. The accident caused the tank to rupture spewing 10,600 gallons on unleaded gasoline down the embankment and catch basins which drain to the wetlands between the river and our wellfield.

Eight of the nine wells were shut down as a precautionary measure to prevent any possible contamination of any well. We were forced to obtain water from the M.W.R.A. system through Woburn, Wakefield and Stoneham.

50 days after the original spill, we were able to put two of the eight wells back into service. At this writing, there are still six wells which remain shut down as a precautionary measure, and allow us to gain data to determine when it will be safe to put them back in operation.

Studies continued to determine the best option of handling the plant residuals.

Installed new flow meter and pit for Well 82-20.

Main 1000 AMP circuit breaker failed and was replaced.

Contracts Awarded:

Ferric Chemical Tank Lining.

(continued)

New telemetry for both standpipes and elevated tank.

Interior painting of old building.

Membrane roofing and existing roof repairs.

Installation of 24" emergency water main.

A total of 691,578,000 gallons of water was delivered to the distribution system in 1992.

The highest single days consumption was 2,942,000 gallons on June 13, 1992 and the highest weeks consumption was for the period June 14 to June 20, 1992, an amount of 18,065,000 gallons.

Average daily pumpage was 1,895,000 gallons.

<u>MONTHLY PUMPPAGE</u>	<u>DAYS</u>	<u>AVERAGE DAY</u>
January - 58,397,000	31	1,884,000
February - 54,092,000	28	1,932,000
March - 58,259,000	31	1,879,000
April - 58,501,000	30	1,950,000
May - 66,716,000	31	2,152,000
June - 67,944,000	30	2,265,000
July - 65,341,000	31	2,108,000
August - 60,866,000	31	1,963,000
September - 55,403,000	30	1,847,000
October - 8,842,000	31	285,000
November - 22,820,000	30	761,000
December - 55,145,000	31	1,779,000

#### RAINFALL

	<u>ACCUM. TOTAL</u>	<u>NORMAL</u>
January - 3.16"	3.16"	3.69"
February - 1.81"	4.97"	3.54"
March - 3.52"	8.49"	4.01"
April - 2.55"	11.04"	3.49"
May - 1.97"	13.01"	3.47"
June - 6.32"	19.33"	3.19"
July - 3.12"	22.45"	2.74"
August - 5.55"	28.00"	3.46"
September - 3.05"	31.05"	3.16"
October - 2.49"	33.54"	3.02"
November - 4.98"	38.52"	4.51"
December - 4.25"	42.77"	4.24"
	TOTAL NORMAL	42.52"

Total rainfall in 1992 was 42.77" which is .25" above normal.  
(continued)

HIGHWAY DIVISION

While this division was working undermanned we were able to complete some special projects that saved some money and increased space.

Special Projects:

Continued to develop the leaf compost site while hauling the fill to the Charles Lawn Cemetery for that development.

Rebuilding and repaving of four and a half roads at Laurel Hill Cemetery.

Site preparation for the installation of swing sets at Birch Meadow school and Barrows school.

The normal projects such as street sweeping, tree lawn replacement, sidewalk and street maintenance, mixing leaf compost and loam and shredding it, cleaning catch basins, and maintaining traffic signs and school flashers, were done on a regular basis.

We also started a process of overlaying the streets with hot top to prolong the life of the roads. The streets completed were Manning Street, Elm Street, a section of Eaton Street, Hunt Street, Cape Cod Ave., Fulton Street, and a section of Fremont Street.

STORM DRAIN CONSTRUCTION

There is no Storm Drain Construction due to the lack of funds. The every day maintenance of the drainage system and catch basins, (rebuilding, flushing of the mains, raising and lowering structures) continues. The Open Drain Maintenance Program has been very limited due to lack of manpower and other factors. If this trend continues, the cost factor will increase along with the regulations. The amount of catch basins that are cleaned has increased from 2537 in 1991 to 2590 in 1992 and this is done with one man and a truck- many are done twice.

VEHICLE MAINTENANCE

The Vehicle Maintenance division was able to come to full staffing with the return of an employee on worker's compensation and is attempting to play catch up and proceed with a workable preventative maintenance program. We have a fleet that is starting to age due to lack of funds, and we will eventually be put in a position of major capital expenses.

BUILDING MAINTENANCE

Custodial services were provided for Town Hall, Police Station, Pleasant Street Fire Station, Woburn Street Fire Station, Main Street Fire Station, Pearl Street School, Library and DPW Facility. Staffing for these services was reduced from 5.5 to 3.5 employees with the addition of contractual custodial services.

(continued)

SNOW AND ICE

The Town had two plowable storms in calendar year 1992: 2" on the 14th of February, which was plowed by Town forces, and 18" on the 12 of December, which was plowed by Town employees and Contractors. The Town forces also sanded the Town 12 times, which took between 3 to 12 hours. Snow removal was done on regular time with Town forces only. The sidewalk plowing was done through the storm. However, due to the age and condition of vehicles there were many breakdowns resulting in many sidewalks being opened several days after normal plowing operations were completed.

PARKS AND FORESTRY DIVISION

The Division continues to maintain approximately 64 acres of grassed areas throughout the Town. These areas include Commons, ballfields, soccer fields on public open land and school athletic fields. The division also maintains Tot lots, Basketball and Tennis courts and skating rinks. All athletic fields and Commons were treated with ten tons of 36-3-10 granular fertilizer. Aerating and overseeding were also included in this program.

This Division also performs tree maintenance on all Public shade trees including tree removal and replacement and the operations of leaf composting at Strout Ave. The Division is in the process of constructing a new three acre tree nursery with the composted material.

Without the dedication and extra effort of the men of this Division, many of these programs would not be possible.

SANITARY SEWER SYSTEM

The Division continues the sewer system evaluation program funded by the Department of Environmental Protection, with the guidance of Camp Dresser & McKee (CDM). System plotting is complete and has been entered into a computer data base and is operational at this time.

Last year Mass. Water Resources costs for sewage service rose 40% and are expected to be increased no less in the coming year.

Our in-house system costs continue to be among the best in the State, due to our ongoing and excellent maintenance level.

SOLID WASTE

The Town continues to maintain a reduced level of tipping tonnage to RESCO from a total of 11,106 tons in 1990, 8,746 in 1991 and 9,118 in 1992. The reduction is due to the efforts of the community in the area of curbside recycling of newspaper, tin, aluminum and glass. In addition a substantial amount of tonnage

(continued)

of leaves are being recycled at the compost area at Strout Avenue. The efforts of the Reading Recycles Plastics volunteer group is responsible for approximately 6 tons of plastics from the waste stream per year.

Pass-through costs for RESCO retrofit will be significant. The Town along with 12 other communities continue to negotiate with RESCO in addition to ongoing arbitration as ordered by the courts.

#### DIRECTOR'S COMMENTS

On September 1, 1992, Anthony V. Fletcher retired as Director of Public Works in the Town of Reading after 8 1/2 years in the position. Tony brought the knowledge and experience to guide the Town through major building projects: two (2) renovations of the Louanis Water Treatment Plant; construction of a Public Works Facility on New Crossing Road; construction of a new Fire Station on Main Street; major renovations to the Town Hall/Library complex (including a connector); and the transformation of the former Central Fire Station to a new Senior Citizen's Center. In addition to overseeing the operation of the Public Works Department, he played a major role in the negotiations with Homart Development on the sale of the sanitary landfill, negotiations with RESCO on solid waste disposal and was successful in securing many State and Federal Grants related to Water and Sewer projects and the Senior Center. The Town of Reading was extremely fortunate to have his leadership, talent and expertise to guide it through some very difficult and demanding times.

The Town, and in particular its Public Works Department, was greatly affected by a gasoline spill on September 30, 1992 from Route 93 to the wetlands adjacent to our wellfield. Although the accident was tragic, there were many positive and important results that occurred in its aftermath. It brought many Reading Departments together - working to protect our most precious water supply. I wish to thank the Fire Chief Donald Wood, Conservation Commission Chairman James Biller and Administrator Donald Nadeau, Health and Human Services Director Ruth Cogan, Town Manager Peter Hechenbleikner, the Conservation Commission, Hazardous Waste Committee, Board of Health, Reading Light Department and the Board of Selectmen for their support during these most difficult times. I also thank the other Town departments and individuals who offered their support. It truly was a community effort, and continues to be so.

The efforts of surrounding communities was additionally overwhelming. The towns of Wakefield, Stoneham and North Reading and the City of Woburn worked with us to provide alternative emergency water supplies from their communities. The Department of Environmental Protection (DEP), Division of Hazardous Waste and Division of Water Supply worked with us in protecting our supply and acquiring alternative supplies. The Massachusetts Water Resources Authority (MWRA) staff was available and assisted the Town in identifying additional supply to their system in the City of Woburn. The efforts and cooperation of the communities and

(continued)

agencies was most welcomed and needed.

The most impressive and dedicated response has been from the staff of the Public Works Department. If one ever wants to measure the worth of a group of individuals it is during times of stress and pressure. This Department met the challenge of this situation with flying colors. The Town will never truly know the work and dedication exhibited in the hours, days and many weeks following this incident. Virtually all Divisions within the Department were involved, ready and available to assist in any way. The immediate, and continued, response of the Water Treatment staff, to insure the safety of the water supply, and the Water Distribution staff to put into operation the inter-town connections for emergency supplies are to be commended for their many hours of dedicated work. The support of the Engineering and Clerical staffs was, and has been, ever present. The Town should be forever grateful for the effort put forth by these individuals.

The Town is in the process of securing a 24" water main connection to the MWRA water system to insure that we will have a sufficient water supply during any, and all, emergency conditions. We are working to put all our water supply wells on line and supply the Town with good, potable water. However, we must work toward insuring that this water supply is protected from future contamination and can only accomplish this through the efforts of many individuals and agencies working together.

It is becoming more difficult to prepare and manage a budget for maintenance and service that does not nearly meet the needs of the Town and its residents. The financial climate of the Commonwealth and the Town are forcing us to abandon the infrastructure and facilities that we have dedicated much money and personnel to develop and build. Our roadways, water and sewer systems, park facilities, drainage systems, public properties, shade trees and public buildings are deteriorating before our eyes. We are asked to do more with less - we cannot continue to do so! Our personnel has been reduced by 30% in the last 10 years, supplies and contractual services have been reduced, the public properties we maintain have been increased substantially and we have increasingly been providing services to other departments with no additional funding.

I look forward to working with the dedicated staff in this department. We have accomplished a great deal in the last year. The staff is aware of the many things we should be concentrating our efforts on, and is frustrated that there are cutbacks in these much needed services and programs. Because of their dedication and effort we are able to provide good service within Town government and to the general public.

(continued)

PUBLIC WORKS DEPARTMENT

REPORT OF THE TREE WARDEN AND SUPERINTENDENT INSECT PEST CONTROL

Sixty-three public shade trees were removed: Ten Elm trees (Dutch Elm diseased), five trees to allow for private construction. Four trees storm damaged, and the remaining forty-four were either dead or in a dangerous condition.

Twenty-five trees were planted on public and private property as replacements and an additional forty-five trees were supplied by private contractors on new subdivisions.

Deadwood and low branches have been removed from the Public trees as requested, or as scouted.

Over thirty miles of public shade species on the Public roadways in northern and southern sections were sprayed with a biological spray to control the Gypsy Moth, and we have estimated a seventy percent less defoliation rate over 1991. We expect to have a less extensive spray program for 1993.

The Town of Reading was awarded "Tree City U.S.A." for the seventh consecutive year by the National Arbor Day Foundation. Three hundred fir trees were given to all of the fifth grade students in Reading to celebrate Arbor Day. Doug Wade again sponsored this program.

A special thanks to all of these organizations, committees and commissions that promote our tree planting programs.

BOARD OF CEMETERY TRUSTEES

The following is from office records for calendar year 1992.

	Laurel Hill	Forest Glen	Charles Lawn	TOTAL
Interments -	17	84	18	119
Foundations	1	29		30
Markers	9	19	39	67

Total interments for all years = 11,849

Sale of Lots - Forest Glen

Single Graves	14
Two grave lots	34
Three grave lots	1
Four grave lots	6
Baby Graves	2
Cremation Lots	4

Total for the year 47 Lots - 14 single graves

Total lots sold all years = 1959 lots - 788 single graves  
(continued)

PUBLIC WORKS DEPARTMENT

Sale of Lots - Charles Lawn

Single graves	3	Baby Graves	1
Veterans Graves	0	Cremation Graves	1
Two grave lots	0		
Extra deep graves	10 (2)		
Extra deep graves	1 (4)		

Total for the year 13 lots - 3 single graves.

Total for all years - 289 lots - 169 single and veterans graves.

DEVELOPMENT:

Forest Glen:

76 additional lots were made available and sold in 1992. There are no lots available at Forest Glen now, other than the Urn Garden which is for cremation only.

Laurel Hill:

1,150 feet of road were re-constructed and re-landscaped. 300 feet of water line was replaced. The entrance at Highland Street was re-landscaped. Laurel Hill has no lots for sale.

Charles Lawn:

The remaining town acreage of usable land were rough graded in 1992. Loam was mixed and graded in half of this area. The northeast section was numbered and will be available for sale as needed.

Cooperation from other Departments of the Public Works Division were outstanding and much appreciated.

The Board of Cemetery Trustees has been very supportive of all the numerous programs and goals of the Department. I thank them all for their assistance.

REPORT OF CUSTODIAN OF VETERANS GRAVES

Chapter 115, Section 9 of the General Laws of Massachusetts mandates the following report for the year 1991:

Interments:

FOREST GLEN

James E. Horrigan	Navy
Leo J. Bertoncini	WWII
John E. Selfridge	WWII
John J. Downing	WWII
George W. Rushton	WWII
Richard A. Nihan	WWII
Frank Crittenden	WWII

(continued)

PUBLIC WORKS DEPARTMENT

Joseph C. Gadsby, Jr.	WWII
John J. Langevin	WWII
Louis E. Casco, Jr.	WWII
Edward Gadbois	Korea
Donald Davidson	WWII
Lawrence L. Delong	Korea

CHARLES LAWN

Robert M. Haley	Korea
Arthur Hagan	WWII
Shirley E. Murphree	Vietnam
James A. Lenox	Korea

Total of all veterans - 1,293

As has been the custom for many years, all veterans graves were decorated with a flag and a potted flower on Memorial Day.

## SCHOOL DEPARTMENT

### Superintendent's Report

In 1992 the community, staff and parents of the Reading Schools demonstrated again and again a commitment to realizing the goal of making "Every Child a Winner." The year was marked by both triumphs and challenges for the schools.

Fiscal matters dominated the headlines once again in 1992, but the more important story remained the high performance of our students, and the strong commitment of faculty, staff and parents to helping the children soar in the arts, in academics and in athletics.

Academic honors and awards flowed to our students, several of our sports teams reached the heights of success winning league championships, and parents donated funds to keep middle school instrumental music at a high level of participation.

Eighty-seven percent of the graduating seniors were accepted by colleges, and nineteen graduates earned advanced placement for college calculus. Twenty percent of our graduates have studied a fifth year of French or Spanish, and overall Reading seniors' 1992 SAT scores were at the highest level in our history.

Students showed their concern for public service and social issues with participation in healthy lifestyles programs and gained recognition for their drug and alcohol prevention programs. Students at all levels worked with the elderly and the poor. Active programs to help all children gain basic skills - such as the Chapter I tutoring effort - helped insure a minimal dropout rate.

In the biennial Massachusetts Education Assessment Program (MEAP) tests, taken by Fourth, Eighth and Twelfth Graders, Reading students performed at levels above state and similar kinds of community (KOC) averages.

### Reading 1992 MEAP Test Results

	<u>READING</u>	<u>MATH</u>	<u>SCIENCE</u>	<u>SOCIAL STUDIES</u>
	Rdng KOC State	Rdng KOC State	Rdng KOC State	Rdng KOC State
Gr4	1450/1407/1330	1470/1406/1330	1440/1393/1330	1430/1397/1330
Gr8	1500/1392/1330	1560/1403/1340	1490/1397/1340	1440/1380/1320
Gr12	1370/1384/1320	1390/1389/1320	1370/1383/1320	1360/1380/1310

Our school faculties continue to take the lead in setting and insisting on high standards. Initiated by Assistant Superintendent Lynn Bak, a multi-year effort to produce written kindergarten to Grade 12 learning outcomes for each curriculum area, was a  
(continued)

model for other school systems. This work moved into a new phase as faculty began to work under the guidance of Interim Assistant Superintendent Susan Wheltle to implement these standards and devise appropriate ways to assess student progress.

A task force of citizens and educators after six months of study presented its findings to the School Committee that the schools and the community recommit itself to the inclusion of Special Education students into the mainstream academic and social life of the neighborhood schools. This goal will lead to a major change in several of our Special Education practices over the next few years.

During 1992, a new partnership between local businesses was being forged as part of a larger plan to use all the community's resources to keep the schools up-to-date. The changing national and worldwide competitiveness which our children will face in the future demands responsive school programs. This School/Business partnership is a step in our forward progress.

Regarding fiscal support for schools, Reading's Selectmen in concert with the Reading School Committee and members of Town Meeting, took a giant step towards avoiding the fiscal destruction of the schools by voting to level-fund the annual school budget. Late in the summer, a gap of \$400,000 in expected cutbacks was avoided when the governor of the Commonwealth distributed \$100 per-pupil aid to school districts which had been suffering for several years under reduced state aid. This per-pupil aid allowed the reappointment and reinstatement of several teachers, custodians and teacher aides.

Despite this added support by local and state officials, the school staff has had to scrimp by without a good supply of textbooks and paper supplies. Modern equipment such as computers and videos are in short supply. Parents and businesses have donated funds and equipment to fill some of the gaps. The school district's aging buildings are maintained by a bare minimum of staff and report activities, but without strong prevention efforts and without the needed refurbishing which would deal with normal building wear and tear. During the 1992 budgeting process, I reminded the School Committee and the public of the negative legacy we may be leaving to future citizen taxpayers.

Education Reform failed to pass the legislature in 1992. It will be debated in 1993. Reading already has in place many of the ideas which are the central premises of the reform legislation. Reading has school-site management, strong parent participation, high student expectations, processes for helping students who are not totally successful, a commitment to assessment, student performance, and an appreciation of the need to reinvest continually in keeping our teachers and our curriculum up-to-date. Additional financial support for local education is the centerpoint of the legislative proposal. If a bill passes, Reading may be able to gain some help in funding our school programs.

(continued)

As Superintendent, I am pleased and proud that even in these troubled economic times so many of our citizens and staff recognize the importance of keeping up the quality of our schools, and then back up that understanding by devoting time, effort and funds to make "every child a winner." My thanks go to those teachers, support staff, parents, and appointed and elected officials!

#### School Committee Report

Assuring the improvement of our schools' physical facilities, reaching out to the community, and providing a forum for the discussion of school funding and reform were the key items on the School Committee agenda in 1992.

In March new members Susan Cavicchi and Roberta D'Antona, and returning member George Shannon joined incumbent members Matthew Cummings, Barbara Philbrick and Timothy Twomey in efforts which have the potential to affect the education Reading's children into the 21st century.

It is a key responsibility of the School Committee to provide sufficient classrooms for the school population, and to make aging school buildings stable, safe and attractive learning environments for children. Consequently School Committee members joined with town officials, citizens and the school administration to begin the long process of studying population projections and space needs in order to propose renovation and expansion projects for Birch Meadow and Eaton Elementary Schools and Parker Middle School. A reactivated School Building Committee, chaired by Roger Sanstad, worked extensively with architects and local and state officials to produce plans eligible for state funding and for submission to Town Meeting in 1993.

Undertaking an ambitious capital program in a time of fiscal austerity requires a strong leadership, and in 1992 the School Committee reported both the schools' budget needs and the achievements of staff and students to the community on a regular basis. Members have build collaborative relationships with the Selectmen, Finance Committee and other Town Boards and kept regular contact with the public through televised meetings, cable television call-in programs, newspaper articles and open hearings in each of the seven schools.

Finally, the School Committee guided policies and programs within the schools and presented broader educational issues to Reading citizens. Members developed policies for evaluating the superintendent, and, with the June resignation of Assistant Superintendent Lynn Bak to assume leadership of the Maine Association of Superintendents and School Committees, redefined the search process for administrators. At the School Committee's invitation, Massachusetts Commissioner of Education Piedad Robertson spoke in Reading on school choice, and updates on the changes in Massachusetts School Reform Legislation were a regular feature of School Committee meetings.

(continued)

In all of its efforts, the School Committee demonstrated its members' belief that a commitment to children and education is the most long-lasting investment a community can make for the future.

# BOARDS, COMMITTEES, COMMISSIONS

**APPOINTED AND ELECTED TOWN OFFICERS, BOARDS & COMMITTEES  
(Effective February 17, 1993)**

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Affirmative Action Officer</u> Peter I. Hechenbleikner	(1) 16 Lowell St.	Indef.		T.Mgr.
<u>Animal Control Officer</u> Susan Tapley	(1)	Indef.		T.Mgr.
<u>*Arts Council</u> (6 years max.) Alice W. Collins, Chrm. Diane N. Slezak, Sec. Beverly B. McAleer, Trs. Frances G. Brown Mary C. Grosvenor Mary Ellen LaCroix Erline M. Robinson Jane M. McKenzie Sally S. McDonald David C. Mitchell Eleanor S. Weiss Michael J. Wright	(12) 23 Mineral St. 32 Mineral St. 135 Summer Ave. 99 Sanborn Ln. 1 Charles St. 4 Jefferson Cir. 273 Pearl St. 34 Puritan Rd. 60 Lowell St. 33 Auburn St. Somerset Nursing Home 18 Highland St.	2 yrs (89) (88) (89) (87) (89) (87) (89) (90) (88) (89) (91) (92)		BOS 1993 1994 1993 1993 1993 1993 1993 1994 1994 1993 1993 1994
*See individual committee file				
<u>Audit Committee</u> Richard H. Coco Fred VanMagness Robert E. Hoffman Willard J. Burditt Thomas W. Blaney	(5) 4 Fremont St. 243 Franklin St. 17 Forest Glen Rd. 35 Holly Rd. 29 Riverside Dr.		(93) (93) (93) (93) (93)	B.V.of O. FinCChr Mod. BOS Sch. Comm
<u>Board of Appeals</u> Ardith A. Wieworka, Chrm. John A. Jarema, VChrm. Stephen G. Tucker John A. Coote (Assoc.) Sally C. Nitzsche (Assoc.) C. Nancy Scott (Assoc.)	(3+3 Assoc) 31 Avon St. 797 Main St. 41 Mt. Vernon St. 332 Summer Ave. 453 Haverhill St. 34 Emerson St.	3 yrs.		BOS 1995 1994 1993 1995 1993 1994
<u>Board of Assessors</u> David R. Nugent, Chr. Robert I. Nordstrand Mary S. Ziegler	(3) 511 Pearl St. 384 Franklin St. 37 Redgate Lane	3 yrs.		Elected Mar. '94 Mar. '93 Mar. '95

BOS - Board of Selectmen; T.Mgr. - Town Manager; Mod. - Town Moderator;  
B.V. of O. - By virtue of office

\*All terms expire June 30 of year noted, unless indicated otherwise.

<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term</u>	<u>Exp.*</u>	<u>Appt'g Auth.</u>
<u>Board of Cemetery Trustees</u>	(6)		3 yrs.		BOS
Joyce K. Miller, Chrm.	26	Avon St.		1993	
John M. Silvaggi, Sec.	74	Whittier Rd.		1993	
Carl H. Amon, Jr.	40	Scotland Rd.		1995	
Daniel F. Driscoll, Jr.	14	Vista Ave.		1995	
Edward F. Fuller	4	County Rd.		1994	
James J. Sullivan, Jr.	112	Mineral St.		1994	
<u>Board of Health</u>	(3)		3 yrs.		BOS
James J. Nugent, Chrm.	511	Pearl St.		1995	
Cathy P. Baranofsky	401	West St.		1994	
William C. Murphy	12	Cumberland Rd.		1993	
<u>Board of Library Trustees</u>	(6)		3 yrs.		Elected
Elia A. Dangelmaier Marnik Chrm.	35	Sherwood Rd.		Mar. '93	
Robert J. Fields, V. Chr.	76	Prospect St.		Mar. '93	
Cherrie M. Dubois, Sec.	9	Meadowbrook Ln.		Mar. '94	
Carol S. Beckwith	23	Highland St.		Mar. '94	
William H. Diamond	236	Summer Ave.		Mar. '95	
Christine B. Redford	18	Maple Ridge Rd.		Mar. '95	
<u>Board of Registrars</u> (4 - 2 from each major party)	3 yrs.				BOS
Pearl E. Malphrus	595	Haverhill St.		1995	
C. Dewey Smith	110	Grove St.		1993	
Gloria R. Hulse	107	Sanborn Lane		1994	
Catherine A. Quimby	43	Linnea Lane		Indef	B.V. of O.
<u>Board of Selectmen</u>	(5)		3 yrs.		Elected
Daniel A. Ensminger, Chrm.	6	Oakland Rd.		Mar. '95	
George V. Hines, V. Chr.	35	Grand St.		Mar. '93	
Sally M. Hoyt, Sec.	221	West St.		Mar. '93	
Willard J. Burditt	35	Holly Rd.		Mar. '95	
Eugene R. Nigro	64	County Rd.		Mar. '94	
<u>Bylaw Committee</u>	(5)		3 yrs		Mod.
Philip B. Pacino, Chrm	3	Copeland Ave.		1995	
Dolores S. Carroll, Sec.	37	Johanna Dr.		1993	
Edward F. Murphy, Jr.	335	Summer Ave.		1994	
John H. Russell	91	Spruce Rd.		1994	
George A. Theophanis	86	West St.		1993	

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<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
		<u>3 yrs</u>		<u>BOS</u>
<u>Cable TV Committee</u>	(9)			
James A. Guarente, Chr.	29	Terrace Park	1993	
James M. Liston, Sec	200	West St.	1993	
Richard B. Cohen	48	Arcadia Ave.	1994	
Donald B. Farnham	34	Putnam Rd.	1995	
George A McCormack	1	Summit Dr. #67	1995	
Gordon F. Puff	28	Winter St.	1995	
Theiss E. Winkler	66	Longview Rd.	1994	
<u>Capital Improvements Advisory</u>				
<u>Subcommittee</u>	(5)	<u>3 yrs</u>		<u>CIAS</u>
Mark D. Huber	57	Libby Ave.	1995	
James A. Keigley	3	Pilgrim Rd.	1994	
William C. Murphy	65	Dividence Rd.	1993	
Victor E. Petri	68	Mineral St.	1993	
George T. Thompson	51	Berkeley St.	1994	
<u>Emergency Management Dir</u>	(1)		<u>Indef</u>	<u>T.Mgr.</u>
Donald L. Wood	36	Bancroft Ave.		
<u>Commissioners of Trust Funds</u>	(5)	<u>3 yrs</u>		<u>BOS</u>
Robert S. Cummings, Chr.	105	Gleason Rd.	1993	
Robert A. D'Ambrosio	105	Belmont St.	1995	
Dana E. Hennigar	48	Colonial Dr.	1994	
Elizabeth W. Klepeis	68	Tennyson Rd. (Tr/Col)	Indef	<u>B.V.of O.</u>
Daniel A. Ensminger	6	Oakland Rd. (Ch.BOS)	1993	<u>B.V.of O.</u>
<u>Community Planning &amp; Development Commission</u>	(5)	<u>3 yrs</u>		<u>BOS</u>
Jonathan E. Barnes, Chr.	41	Pratt St.	1995	
Richard D. Howard, Sec.	21	Kiernan Rd.	1995	
William E. Goodrich	38	Terrace Park	1994	
Nancy E. Shipes	33	Ashley Place	1993	
Thomas J. Stohlman	14	Mineral St.	1993	
<u>Conservation Commission</u>	(7)	<u>3 yrs</u>		<u>BOS</u>
James E. Biller, Chrm.	523	Franklin St.	1994	
Camille W. Anthony, VChrm.	26	Orchard Park Dr.	1994	
Harold V. Hulse	107	Sanborn Lane	1994	
Jennifer A. Lachmayr	14	Federal St.	1995	
Edwin J. Loschi	32	Maple Ridge Rd.	1993	
Joan Y. Nickerson	299	Pearl St.	1995	
M. Clifton Proctor, Jr.	379	Haverhill St.	1993	
Leo P. Kenney (Assoc)	577	Lowell St. (Lynnfield)	1993	<u>Cons. Comm.</u>
Jennifer Miksen (Assoc)	41	Pinevale Ave.	1993	
<u>Constables</u>	(3)	<u>3 yrs</u>		<u>BOS</u>
Sally M. Hoyt	221	West St.	1993	
William J. Hughes, Jr.	102	Hanscom Ave.	1995	
Michael A. Belmonte	31	Beacon St.	1994	

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 Committee Appointment Committee

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<u>Title</u>	<u># of positions</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Contributory Retirement Board</u> (3)		3 yrs		
Henry J. Boissoneau, Chrm.	109 Green St.		1993	Elect. by Employees
Elizabeth W. Klepeis	68 Tennyson Rd.		12/21/94	Appt. by Bd. Membs.
Richard P. Foley, Town Acct	13 Ipswich Woods Dr. Ipswich			B.V.of O.
<u>Council on Aging</u>	(10)	3 yrs		BOS
Irving R. Stackpole, Chr.	186 Summer Avenue		1995	
Mary J. Andreola, V.Chr.	331 Summer Ave.		1995	
Dorothy L. Foxon, Sec/Treas	23 Ash Hill Rd.		1994	
Vacancy			1993	
Gladys B. Cail	36 F.D. Tanner Dr.		1994	
Leonard J. Dergay	28 Van Norden Rd.		1994	
Eva M. Hakanson	22 Arlington St.		1995	
Ginny Lane	43 Pearl St.		1993	
Linda C. Nordberg	32 Pennsylvania Ave.		1994	
Salvatore L. Mele	7 Gateway Cir.		1993	
Loretta M. Spaulding	264 Forest St.		1993	
<u>Custodian of Soldiers' and Sailor's Graves</u>	(1)	1 yr.		BOS
Francis P. Driscoll	7 Ordway Terr.		1993	
<u>Employee Awards Committee</u>	(5)	3 yr.		
Daniel A. Ensminger	6 Oakland Rd.		1993	BOS
Peter I. Hechenbleikner	102 Eastway		Indef	B.V. of O
Vacant				T.MGR.
Richard W. Robbins	42 Dudley St.		1992	
Karen E. Brown	362A Highland Ave. Somerville, MA		1993	
<u>Fair Housing Committee</u>	(9)	3 yrs.		BOS
Margaret K. Plansky	17 Wakefield St.		1995	
<u>Finance Committee</u> (9 years max.) (9)		3 yrs		FinCom Apt. Comm
Richard H. Coco, Chrm.	4 Fremont St.	(89)	1995	
Fred Van Magness, V.Chrm.	243 Franklin St.	(90)	1993	
William D. Albro, Jr.	382 West St.	(92)	1994	
Stephen J. Blewitt	45 Catherine Ave.	(93)	1994	
Elizabeth M.T. Greene	273 Forest St.	(86)	1994	
James A. Keigley	3 Pilgrim Rd.	(92)	1995	
Gerald L. MacDonald	9 Bear Hill Rd.	(89)	1993	
William C. Murphy	65 Dividence Rd.	(92)	1995	
Nathan C. White	24 Meadow Brook Lane	(89)	1993	

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<u>FinCom Appointment Committee</u>	(3)	1 yr		
Paul C. Dustin, Chrm.	3	Orchard Park Dr. (Moderator)	1993	B.V. of O.
Daniel A. Ensminger	6	Oakland Rd. (Chrm.Bd.of Sel.)	1993	B.V. of O.
Richard H. Coco	4	Fremont St. (Chrm.FinCom)	1993	B.V. of O.
<u>Gas &amp; Plumbing Inspector</u>	(1)	Indef		T.Mgr.
Edward M. Cirigliano	1	Scotland Hts. North Reading		
<u>Hazardous Waste Advisory Com</u>	(7)	3 yrs		BOS
Philip J. Doherty, V.Chrm	11	Franklin St.	1994	
Paul J. Exner	178	Wakefield St.	1993	
Kevin P. Hayes	11	Echo Ave.	1995	
Foy L. Johnson	143	Willow St.	1995	
Gretchen P. Latowsky	93	King St.	1994	
Steven G. Oston	66	Sturges Rd.	1993	
Regina M. Snyder	11	Jadem Terrace	1993	
<u>Historical Commission</u>	(5 + Assoc)	3 yrs		BOS
Sharon K. Ofenstein, Chrm.	30	Azalea Circle	1995	
Edward G. Smethurst, Treas.	86	Gleason Rd.	1993	
John F. McCauley III, Sec.	269	West St.	1995	
Virginia M. Adams	59	Azalea Circle	1993	
Edward W. Palmer	45	Pratt St.	1994	
Frank P. Orlando (Assoc.)	210	Summer Ave.	1993	
Nancy L. Smethurst (Assoc.)	86	Gleason Rd.	1993	
<u>Housing Authority</u>	(5)	5 yrs		BOS
William E. McIsaac, Chr.	17	Whitehall Ln.	1994	
Robert K. Sweet, Jr.V.Chr.	32	Baker Rd.	1993	
Arthur J. Reynolds, Jr. Treas.	33	Hillside Rd.	1997	
Margaret K. Plansky, Sec & Executive Director	17	Wakefield St.		
Jean H. Galvin	225	Forest St.	1995	
Donald C. Allen, Asst.Treas.	231	Forest St.(St.Appt.)	5/3/96	
<u>Insect Pest Control</u>	(1)	Indef		T.Mgr.
Irving E. Dickey, Jr.	9	Arbor Way		
<u>Inspector of Buildings</u>	(1)	Indef.		T.Mgr.
Stuart S. LeClaire	11	Plymouth Rd.		
<u>Insurance Committee</u>	(5)	3 yrs		BOS
David C. Pratt, Chrm.	12	Winter St.	1993	
Joseph Dinan	112	Salem St.	1995	
Robert W. Ingves	19	Milepost Rd.	1994	

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<u>Land Bank Committee</u>	(3)	3 yrs		BOS
Benjamin E. Nichols, Chr.	25 Avon St.		1993	
George B. Perry, II	230 Franklin St.		1995	
Edward G. Smethurst	86 Gleason Rd.		1994	
<u>MBTA Advisory Board</u>	(1)	Indef		BOS
Richard Foley	16 Lowell St.			
<u>(MEPA) Rep to Citizens Advisory Comm</u>	(1 + Alt)	Indef		BOS
Steven G. Oston	66 Sturges Rd.			
Robert F. Cashins (Alternate)	12 Ash Hill Rd.			
<u>Metropolitan Area Planning Council</u>	(1 + Alt)	3 yrs		BOS
Mark J. Favoloro	167 County Rd.		12/31/93	
Jonathan Edwards (Alternate)	16 Lowell St.		12/31/93	
<u>Moderator</u>	(1)	1 yr		Elected
Paul C. Dustin	3 Orchard Pk.		March '93	
<u>Municipal Light Board</u>	(5)	3 yrs		Elected
Allan E. Ames, Sec.	14 Arnold Ave.		March '94	
William C. Brown	28 Martin Rd.		March '93	
William J. Hughes, Jr.	102 Hanscom Ave.		March '95	
Philip C. Pacino	3 Copeland Ave.		March '95	
David M. Swyter	98 Hartshorn St.		March '94	
<u>Mystic Valley Elder Services Inc.</u>	(2)	3 yrs		
Rheta C. McKinley	4 Elderberry Lane 4-211	09/30/94	BOS	
Doris M. Fantasia	32 Beaver Rd.	09/30/95	COA	
<u>Reading Housing Partnership Committee</u>	(13)	3 yrs		BOS
Ralph A. Colorusso	31 Enos Circle		1995	
John C. Flynn, III	49 Locust St.		1993	
Sally M. Hoyt (BOS)	221 West Street		1993	
William E. Goodrich (CPDC)	38 Terrace Pk.		1994	
Sally C. Nitzsche (Bd.ofAppls.)	453 Haverhill St.		1994	
Paul A. Kelley	56 Sunnyside Ave.		1994	
Maria E. Silvaggi	74 Whittier Rd.		1995	
Christopher R. Vaccaro	57 Woburn St.		1995	
<u>Recreation Committee (8 + 1 Sch. Comm + Alt)</u>		3 yrs		BOS
Joseph J. Giordano, Chrm.	12 Francis Drive		1994	
Catherine R. Kaminer, VChrm.	37 Warren Ave.		1994	
Fred L. Conover, Jr.	10 Birch Road		1995	
Edward F. Hanley	42 Washington St.		1995	
Gordon S. Richards	345 Summer Ave.		1993	
John B. Pacino	3 Copeland Ave.		1995	
Lorraine Z. Salter	56 Pearl St.		1994	
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B.V. of O. - By virtue of office; COA - Council on Aging				
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<u>Title</u>	<u>(# positions)</u>	<u>Term</u>	<u>Term Exp.*</u>	<u>Appt'g Auth.</u>
<u>Recreation cont.</u>				
Steven R. Sullivan	160 High Street		1993	
Susan C. Cavicchi	4 Orchard Pk Dr.		1993	SchComm BOS
		1 yr.		
Carl D. McFadden (Assoc.)	26 Orchard Pk. Dr.		1993	
Gary P. Roberts (Assoc.)	77 Pine Ridge Rd.		1993	
Thomas J. Zaya (Assoc.)	108 Winthrop Ave.		1993	
<u>Regional School District Committee (1)</u>		4 yrs		Elected
John B. Pacino	3 Copeland Ave.		1993	
<u>Rules Committee</u>	(8) No more than 6 cons. yrs.			Precinct Members
Sally C. Nitzsche (Prec. 1)	453 Haverhill St.			
Gail F. Wood (Prec. 2)	213 Pleasant St.			
Victor R. Carlson (Prec. 3)	41 Shackford Rd.			
George A. Theophanis (Prec. 4)	86 West St., Clerk			
Henry A. Higgott (Prec. 5)	18 Buckingham Dr., Chair.			
Robert R. Lynch (Prec. 6)	24 Shelby Road			
C. Dewey Smith (Prec. 7)	110 Grove St.			
Frederick Van Magness (Prec. 8)	243 Franklin St.			
<u>School Committee</u>	(6) 3 yrs			Elected
Matthew Cummings, Chrm.	1243 Main St.		1994	
George J. Shannon, V. Chrm.	54 Linden St.		1995	
Susan C. Cavicchi	4 Orchard Park Dr.		1993	
Roberta C. D'Antonna	68 Old Farm Rd.		1995	
Barbara B. Philbrick	75 Lowell St.		1993	
Timothy R. Twomey	23 California Rd.		1994	
<u>School Building Committee</u>		Indef		Mod
Roger O. Sanstad, Chrm.	120 Grove St.		Citizen at Large	
Roberta D'Antona	68 Farn Rd.		School Committee	
Donald B. Farnham	34 Putnam Rd.		School Administration	
Russell T. Graham	68 Maple Ridge Rd.		Town Meeting	
Robert J. Grasso	114 Gleason Rd.		Citizen at Large	
David Williams			Teacher Representative	
Margaret Cowell	958 Main St.		Citizen at Large	
Joseph A. Lupi	167 Summer Ave.		Citizen at Large	
Paula A. O'Leary	31 Fairview Ave.		Citizen at Large	
Barbara A. Poock	134 South St.		Citizen at Large	
vacancy			Citizen at Large	
<u>Sealer of Weights &amp; Measures</u>	(1)	Indef		T.Mgr
Diane R. Kurkjian	341 Ash St.			
<u>Sick Bank Committee</u>	(7) 3 yrs			T.Mgr
Elizabeth W. Klepeis, Chr.	68 Tennyson Rd.		1992	
Deirdre Hanley			1995	
Cindy Keenan			1993	
Margaret A. Campbell	14 Hartshorn St.		1993	AFSCME
Gael Desmond			1995	AFSCME
Robert Ripley			1994	AFSCME

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		3 yrs	Exp.*	Auth.
<u>Solid Waste</u>	(7)			BOS
Anne P. Mark, Chr	284	Summer Ave.	1993	
Indira G. Balkissoon	21	Prescott St.	1993	
Robert A. Brown	37	Susan Dr.	1995	
Linda L. King	836	Main St.	1994	
Sara C. Sabo	15	Covey Hill Rd.	1993	
Stephen W. Thomases	88	Colburn Rd.	1994	
Joseph J. Tarantino	37	Emerald Dr.	1995	
<u>350th Anniversary</u>	(9)		12/31/94	
<u>Steering Committee</u>				
Alan E. Foulds, Chr.	9	Ide St.		BOS
Paul J. Sweeney, V.Chr.	168	Walnut St.		Mod
Vacancy				Mod
Catherine A. Quimby	43	Linnea Lane		BOS
Susan C. Theophanis	86	West St.		BOS
Nancy L. Smethurst	86	Gleason Road		Hist.Com.
Everett A. Blodgett	99	Prescott St		Ant. Soc.
Shirley A. Buzderewicz	244	Franklin St.		Mod
Mary E. Williams	82	Mineral St.		Sch.Comm.
<u>Town Accountant</u>	(1)	1 yr		BOS
Richard P. Foley	16	Ipswich Woods Dr.	3/93	
		Ipswich, MA		
<u>Town Clerk</u>	(1)	Indef		T.Mgr.
Catherine A. Quimby	43	Linnea Ln.		
<u>Town Counsel</u>	(1)	1 yr		BOS
H Theodore Cohen	Tyler & Reynolds	1993		
<u>Town Forest Committee</u>	(3)	3 yrs		BOS
George B. Perry, II Chrm	230	Franklin St.	1994	
Irving E. Dickey, Jr. VChrm.	9	Arbor Way	1993	
Benjamin E. Nichols, Sec.	25	Avon St.	1995	
<u>Town Manager</u>	(1)	Indef		BOS
Peter I. Hechenbleikner	102	Eastway		
<u>Town Planner</u>	(1)	Indef.		T.Mgr.
Jonathan Edwards	158	Howard St		
<u>Treasurer/Collector</u>	(1)	1 yr		T.Mgr.
Elizabeth W. Kleipeis	68	Tennyson Rd.	3/93	
<u>Assistant Treasurer</u>	(1)	Indef		T.Mgr.
William G. Connors	7	Shackford Rd.		
<u>Tree Warden</u>	(1)	Indef		T.Mgr.
Irving E. Dickey, Jr.	9	Arbor Way		

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<u>Water and Sewer Advisory Committee</u> Gail F. Wood, Chrm. Isidoro D. Perez	(1)		<u>3 yrs</u>		<u>BOS</u>
		213 Pleasant St.		1994	
		23 Ridge Rd.		1993	
<u>Veterans' Agent</u> Paul A. Farrell, Dir.	(1)		<u>Indef</u>		<u>T.Mgr</u>
		6 Beverly Ave.			
		Box 544, Wilmington			
<u>Wire Inspector</u> John J. Holland	(1)		<u>Indef</u>		<u>T.Mgr</u>
		45 Howard St.			
<u>Police Chief</u> Edward W. Marchand	(1)		<u>Indef</u>		<u>T.Mgr</u>
		539 Pearl St.			
<u>Fire Chief</u> Donald L. Wood	(1)		<u>Indef</u>		<u>T.Mgr</u>
		36 Bancroft Ave.			
<u>Human Services Director</u> Ruth Cogan	(1)		<u>Indef</u>		<u>T.Mgr</u>
		14 Medfield St.			
		Boston, MA			
<u>Director of Public Works</u> Edward D. McIntire	(1)		<u>Indef</u>		<u>T.Mgr</u>
		362 South St.			

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